

INTERIM SUPERINTENDENT

Scott Smith
(805) 927-6121

INTERIM ASSISTANT SUPERINTENDENT

Kyle Martin



BOARD OF TRUSTEES

Lee McFarland
Dennis Rightmer
Samuel Shalhoub
Tiffany Silva

COAST UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

Thursday, February 21, 2019

District Office, 1350 Main Street, Cambria

5:00 p.m. Open Session/Board Room

Closed Session/District Office/Business Office Conference Room

Mission Statement: Coast Unified School District will commit our talents and resources everyday to promote and develop tomorrow's leaders today.

AGENDA

I. OPEN SESSION – Board Room, 5:00 p.m.

1.1 Call to Order/Roll Call

Lee McFarland, Board Clerk

Dennis Rightmer, Member

Samuel Shalhoub, Board President

Tiffany Silva, Member

Karis Lawson, Student Board Member

Scott Smith, Interim Superintendent

Kyle Martin, Interim Assistant Superintendent

1.2 Pledge of Allegiance

1.3 Request to Speak – Please complete Speaker Card

1.4 Approval of Agenda (ACTION) [Pg. 1-6]

II. PUBLIC COMMENT LIMITED TO CLOSED SESSION TOPICS

This opportunity is provided per GC 54954.3 to allow the public to comment prior to the Board's consideration of any closed session agenda item. An additional opportunity is provided later in the agenda for comment on remaining agenda items or non-agenda items.

III. INFORMATION/DISCUSSION

3.1 Conduct Interviews for Provisional Appointment to Fill Board Vacancy

The Board will hear statements from candidates interested in the board vacancy as a result of Del Clegg's resignation. [Pg. 9]

3.2 Selection of Candidate for Provisional Appointment to Fill Board Vacancy (ACTION)

The Board will select a candidate to fill the current board vacancy. The successful candidate will serve until the next General Election in November 2020. [Pg. 9]

- 3.3 Administer Oath of Office to New Board Member
- 3.4 Governing Board:
 - A. Reports/Comments from the Board
 - B. Review Governance Calendar Duties for February/March 2019 [Pg. 11-12]
 - C. CSBA Delegate Assembly Election (**ACTION**) EE [Pg. 13-16]
 - D. Discussion on Proposed Sheriff's Report Writing Room/Coast Union High School Campus
 - E. Special Education Programs at Coast Unified School District
 - F. Acknowledgement of letter from Dr. James Brescia, County Superintendent of Schools regarding Coast Unified's First Interim Report on the Budget – Fiscal Year: 2018-19 [Pg. 17-18]
 - G. Student Board Member Report
- 3.5 Reports from Site Principals
 - 1. Jill Southern, Cambria Grammar School
 - 2. Kyle Martin, Santa Lucia Middle School and Student Services
 - 3. Scott Ferguson, Coast Union High School/Leffingwell High School
- 3.6 Report on The Value of Home to School Transportation, Don Adams
- 3.7 Reports by Employee Associations
- 3.8 Interim Superintendent's Report
- 3.9 Update on Leffingwell High School Western Association of Schools and Colleges (WASC) Review – Kyle Martin

IV. CONSENT AGENDA (ACTION)

- 4.1 Approval of Minutes of Regular Meeting, January 10, 2019 [Pg. 20-23]
- 4.2 Approval of Minutes of Special Board Meeting, January 26, 2019 [Pg. 24-25]
- 4.3 Approval of March Warrants: Batch Nos. 046, 047, 048, 049, 050, 051, 052 [Pg. 26-36]
- 4.4 Approval of Payroll Warrants for January 2019 [Pg. 37]
- 4.5 Approval of Cash Report as of January 31, 2019 [Pg. 38]
- 4.6 Acceptance of Enrollment as of January 31, 2019 [Pg. 39]
- 4.7 Approval of Interdistrict Transfers Request for 2018/19 [Pg. 40-43]
- 4.8 Approval of Overnight/Out of the County Team Sport Events for Coast Union High School [Pg. 44]
- 4.9 Approval of Consolidated Application, Part II [Pg. 45-61]
- 4.10 Approval of 2019 Summer School Program for Coast Unified School District [Pg. 62]
- 4.11 Approval of Field Trip Request for Coast Union FFA students, destination UC Davis, Davis, CA, on March 1-2, 2019 [Pg. 63]
- 4.12 Approval of Field Trip Request for Santa Lucia 8th graders, destination MOXI Museum and UC Santa Barbara, Santa Barbara, CA on March 8, 2019 [Pg. 64]
- 4.13 Field Trip Request for CUHS Advanced Digital Media classes, destination Bitwise Industries, Fresno, CA, on March 8, 2019 [Pg. 65]

"TOMORROW'S LEADERS TODAY"

Strategic Priorities: Developing People (DP) ; Maximize Student Achievement (MSA); Operate with Increasing Efficiency and Effectiveness (EE)

- 4.14 Approval of Field Trip Request for Santa Lucia 7th graders, destination Monterey Bay Aquarium, Monterey, CA on March 15, 2019 [Pg. 66]
- 4.15 Approval of Field Trip Request for Coast Union FFA students, destination King City High School, King City, CA on March 22, 2019 [Pg. 67]
- 4.16 Field Trip Request for CUHS Audio Production classes, destination L.A. Film, Los Angeles, CA & Azusa Pacific, Azusa, CA (College Trip), on March 22, 2019 [Pg. 68]
- 4.17 Approval of Field Trip Request for Santa Lucia P.E./Life Science classes, destination Santa Barbara Harbor/Santa Rosa Island, Santa Barbara County, CA on April 5, 2019 [Pg. 69]
- 4.18 Renewal of Agreement for Nursing Services between Coast Unified School District and the San Luis Obispo County Office of Education for 2018/19 [Pg. 70-71]
- 4.19 Approval of Personnel: Appointment, Employment, Discipline, Resignation and Dismissal of District Employee(s), per Government Code 54956.9 [Pg. 72-73]
- 4.20 Donations:
 - \$30,000.00 to CUHS for Greenhouse, from Cambria Community Council, Cambria, CA
 - History games (value: \$50.00) donated to SLMS Library, from David Gonzalez, Cambria, CA
 - \$5,000.00 to Coast Unified School District for Dan Hartzell's technology program, from Coast Union Bronco Booster Club, Cambria, CA
 - \$100.00 to SLMS Basketball team program, from Carmen Gonzales, Cambria, CA
 - New HP Pavilion Laptop (\$500.00) to Cambria Grammar School, from Mark Ober, Cambria, CA
 - \$600.00 to Cambria Grammar School for 4th grade Rancho El Chorro Science Camp trip, from Cambria Union PTA, Cambria, CA
 - \$1,500.00 to Cambria Grammar School for 5th grade Yosemite Trip, from Cambria Union PTA, Cambria, CA
 - \$49.23 to Cambria Grammar School for Sand in sandboxes at grammar school, from Cambria Union PTA, Cambria, CA
 - \$126.24 to Cambria Grammar School for Reflex Math incentive tags, from Cambria Union PTA, Cambria, CA
 - \$2,240.00 to Cambria Grammar School for K-5 Dance Classes through Children's Creative Project, from Cambria Union PTA, Cambria, CA
 - \$632.50 to Cambria Grammar School for Grades 1 & 2 weekly subscription to Scholastic News, from Cambria Union PTA, Cambria, CA
 - \$247.50 to Cambria Grammar School for Grade 4 subscription to TIME for KIDS from Cambria Union PTA, Cambria, CA
 - Two \$25.00 gift cards to Santa Lucia Middle School for 8th grade raffle, from Soto's True Earth Market, Cambria, CA
 - \$25.00 gift certificate to Santa Lucia Middle School for 8th grade raffle, from Robin's Handcrafted Global Cuisine, Cambria, CA
 - Two \$10.00 gift cards to Santa Lucia Middle School for 8th grade raffle, from Village Bean, Cambria, CA
 - \$50.00 gift certificate to Santa Lucia Middle School for 8th grade raffle, from Lucia Apothecary, Cambria, CA
 - \$20.00 gift certificate to Santa Lucia Middle School for 8th grade raffle, from Redwood Café, Cambria, CA
 - Three bags of cookies (Value: \$18.00) to Santa Lucia Middle School for 8th grade raffle, from Red Moose Cookie Company, Cambria, CA
 - Letter and Shape Rubber Stamps to Santa Lucia Middle School for 8th grade raffle, from Paws on Main, Cambria, CA
 - Shampoo, Conditioner and Necklace (Value: \$80.00) to Santa Lucia Middle School for 8th grade raffle, from Muse, Cambria, CA

- One free lunch certificate to Santa Lucia Middle School for 8th grade raffle, from The Spot, Cambria, CA
- \$25.00 gift certificate to Santa Lucia Middle School for 8th grade raffle, from Verde of Cambria, Cambria, CA
- Two dinner entrees plus two sides and two non-alcoholic beverages to Santa Lucia Middle School raffle, from Moonstone Beach Bar & Grill, Cambria, CA
- Lunch for Two certificate to Santa Lucia Middle School for 8th grade raffle, from Lombardi's Pasta Familia, Cambria, CA

V. HEARING SESSION/PUBLIC COMMENT

The Hearing Session is designed to afford citizens the opportunity to address the Board on non-agenda items. Please complete a "Speaker Card." If you plan to speak on an agenda item, please complete a "Speaker Card" and the Board President will welcome your comments when that agenda item is called. All persons desiring to address the Board are requested to identify themselves at the podium. When you have completed the "Speaker Card" please give it to the Secretary to the Superintendent. Please refer to the "Welcome Message to Members of the Public" on the side table with the "Speaker Cards." Thank you.

VI. PRESENTATIONS

- 6.1 Art Beat Program, Anna Griffith
- 6.2 Foreign Language Program at Coast Union High School, Olga Arias
- 6.3 Growth Mindset at Cambria Grammar School, Jill Southern
- 6.4 Outcome of the Superintendent's Financial Advisory Committee, Bob Blattner, Consultant

VII. ACTION SESSION

- 7.1 Personnel
 - A. Review/Approve Resolution 2018/19-#11: Delegating Authority to Superintendent or Designee(s) **(POSSIBLE ACTION)** EE [Pg. 76-80]
- 7.2 Curriculum/Instruction
 - A. Review/Approve Intercultural Program(s) for 2019/20 for Foreign Exchange Program at Coast Union High School **(ACTION)** DP/MSA [Pg. 82-85]
 - B. Approval of 2018-19 School Plans for Student Achievement **(ACTION)** EE/DP/MSA: *(Plans under separate cover – due to size)*
 - Cambria Grammar School
 - Santa Lucia Middle School
 - Coast Union High School
 - Leffingwell Continuation High School
 - C. Approval of School Accountability Report Cards (SARC's) for 2017-18 School Year **(ACTION)** EE [Pg. 87-130]
 - Cambria Grammar School
 - Santa Lucia Middle School
 - Coast Union High School
 - Leffingwell Continuation High School

"TOMORROW'S LEADERS TODAY"

Strategic Priorities: Developing People (DP); Maximize Student Achievement (MSA); Operate with Increasing Efficiency and Effectiveness (EE)

7.3 Facilities/Operations

- A. Discuss District Office Parking Lot Bid Proposals/Approve and Award Bid for Parking Lot Project (**ACTION**) EE [Pg. 132-134]
- Ramsey Asphalt Construction
 - Toste Construction, Inc.
- B. Approval of Comprehensive Safety Plan – 2018-19 School Year (**ACTION**) EE:
(Plans under separate cover – due to size)
- Cambria Grammar School
 - Santa Lucia Middle School
 - Coast Union High School
 - Leffingwell Continuation High School

7.4 Business Services

- A. Approval of Two Memorandum of Understandings Regarding Joint Use of Coast Unified School District Courts regarding Service Dogs/Animals EE
- Pickleball Courts (**ACTION**) [Pg. 137-139]
 - Tennis Courts (**ACTION**) [Pg. 140-141]
- B. Approval of Memorandum of Understanding between Coast Unified School District and Cayucos Elementary School District for Food Services Oversight – School Year: 2018-19 (**ACTION**) EE/DP [Pg. 142]
- C. Approval of Memorandum of Understanding between Coast Unified School District and the Cambria Community Healthcare District for Facility Use – School Year 2018-19 (**ACTION**) EE [Pg. 143]
- D. Approval of Agreement for Library Services with San Luis Obispo County Office of Education for SY 2019/20 (**ACTION**) EE/DP/MSA [Pg. 144-145]

VIII. ADJOURN TO CLOSED SESSION – Business Office Conference Room
The Open Session of this board meeting will adjourn. The Board will go into closed session.

IX. CLOSED SESSION – District Office/Business Office Conference Room

- 9.1 Public Employee Performance Evaluation (Government Code Section 54856.96)
Title: Superintendent
- 9.2 Public Employee Employment/Discipline/Dismissal/Release - Pursuant to Government Code Section 54957, Public Employment
- 9.3 Conference with Labor Negotiators regarding Certificated/Classified Bargaining Units and Confidential/Management Employees Group – Unrepresented Group (Government Code Section 54957.6),
Agency Designated Representative: Interim Superintendent, Scott Smith

X. RESUME TO OPEN SESSION

Announce Closed Session Actions, if any.

XI. ADJOURNMENT

The Next Regular Board meeting on Thursday, March 14, 2019 [5:00 p.m. closed session and 7:00 p.m. open session]

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Marcia Betrue, Secretary to the Superintendent, 805/927-6121. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

*The agenda and any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: Coast Unified District Office, 1350 Main Street, Cambria, CA.
Note: The agenda and public back-up materials can be viewed/downloaded from the District's website (<http://www.coastusd.org>).*

If a Spanish translator is needed and you would like to speak on a topic listed on this agenda, please notify the District Office at 805/927-6121. Notification at least 48 hours prior to the meeting will enable the District to make arrangements for a translator to be present at this meeting. Si un traductor en español es necesario y usted quisiera hablar a cerca de uno de los temas listados en la agenda, por favor notifique a la Oficina del Distrito al 805-927-6121. Esta notificación deberá ser con por lo menos 48 horas de anticipación, antes de la reunión, para así poder hacer los arreglos necesarios y tener un traductor disponible que esté presente en la reunión.

"TOMORROW'S LEADERS TODAY"

Strategic Priorities: Developing People **(DP)**; Maximize Student Achievement **(MSA)**; Operate with Increasing Efficiency and Effectiveness **(EE)**

INFORMATION & DISCUSSION

INTERVIEWS TO FILL BOARD VACANCY

COAST UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP
Regular Meeting of February 21, 2019

TITLE: Interview of Applicants for the Open Board Position

EXHIBIT: N/A

EXPLANATION:

Dr. James Brescia, County Superintendent of Schools, received a letter of resignation from Del Clegg, who was elected to the Board in the November 2018 general election. Pursuant to the California Education Code, the Board must, within 60 days of determining there is a vacancy on the Board, take action to either appoint a member or call for a special election. On, January 26, 2019, the board voted to appoint a member to the board. The term of this office will run through the next general election in November 2020.

As part of the process for this provisional appointment, the District advertised that there was a board vacancy in the Tribune/Cambrian newspapers, and a notice of a vacancy, was duly posted in three regular posting sites in our school district. The district also sent a posting to the Cayucos Elementary School District.

The district is pleased that multiple candidates, that are eligible to serve in this position, have applied for the board vacancy. Interviews will take place during the February 21, 2019 board meeting.

RECOMMENDATION:

Interview candidates. Vote on one candidate to serve on the school board.

Submitted by: Scott Smith, Interim Superintendent

GOVERNING BOARD

COAST UNIFIED SCHOOL DISTRICT GOVERNANCE CALENDAR 2018-19

Job Area	January	February	March	April	May	June	July	August	September	October	November	December
Effective Governance	Annual Board Study session to: 1. Review Unity of Purpose, including gov. team norms: protocols, goals, vision, mission, graduate profile, and priorities and priorities 2. Develop governance calendar	* CSBA the Brown Act * CSBA Board President's Workshop * CSBA New Board Member Institute						* Orientation for Board candidates	* CSBA Masters in Governance		* Orientation for new board members by SLOCOE * Review following school year instructional calendar.	* CSBA Annual Conference * New board members sworn in * Election of officers * Approve the following school year instructional calendar.
								* Review Biennial Notice				
Setting Direction	*Review/Approve Comprehensive Safety Plans *Review School Accountability Report Cards (SARC's)					*Initiate goals and success indicators in the Local Control and Accountability Plan (LCAP) for the coming year and review district vision as part of the LCAP.		* Report progress on goals to the community "State of the District/Education"		Superintendent's Evaluation		
Student Learning and Achievement	* Consolidated application - Part II	* Summer school plan				* Local Education Agency Plan and Local Control and Acct. Plan * Attend graduations/promotions		*Review Consolidated application	* Review Local Performance Indicators * Opening of school report * Public hearing adoption of Resolution declaring sufficient TK-12 textbooks and instructional materials		*Review/Approve School Plans for Student Achievement	

COAST UNIFIED SCHOOL DISTRICT GOVERNANCE CALENDAR 2018-19

Job Area	January	February	March	April	May	June	July	August	September	October	November	December
Finance	* Governor proposes state budget * CSBA Forecast Conference * Public Hearing/ Review Audit Report		* 2nd Interim Report		* Governor's May Revise of the budget * Report to the board * Notice of Public Inspection published by County Supt. * May 30th Deadline for Classified Layoff notices	Proposed budget available for public inspection *Public Hearing/ Proposed budget and Local Control and Accountability Plan * Adopt the budget		* On or before Aug. 15 County Supt. of Schools approves final budget as adopted by Board, files with State Auditor and Superintendent of Public Instr.	* Report to the Board the Board unaudited actuals for prior school year.	Annual Board Study Session on budget		* Receive Audit * 1st Interim Report
			* March 1st Deadline for Notification of possible Advance-ment on Salary Schedule * Mar. 15 - Deadline for certificated layoff notices									
Facilities	Monitor facilities, technology and transportation needs on a semi-annual basis.											
Policy	Develop and adopt new policies as necessary or required - Review policies on a regular basis and revise as necessary.											
Judicial Review	Maintain confidentiality on issues that may come before the board - Hold hearings and decide appeals to the board as necessary.											
Human Resources			* Lay-off notifications to staff by March 15									
Collective Bargaining	Be familiar with the district's bargaining process as defined in board policy - Establish parameters for negotiations - Receive reports on negotiations - Approve negotiated contracts											
Community Relations	* Involvement and/or attendance at school and community events. * Development and dissemination of key messages about important district topics and issues, including progress on district goals. * Monitor the Local Control Accountability Plan and the Western Association of Schools and Colleges (WASC) Progress for Coast Union High School		* Ensure there is a plan in place for communicating with and engaging the community (internal and external) in the schools * Development and dissemination of key messages about important district topics and issues, including the district's budget.						* Attend Back to School Night at sites			



REQUIRES BOARD ACTION

Due: Fri. Mar. 15 return ballot in enclosed envelope

January 31, 2019

MEMORANDUM

To: All Board Presidents and Superintendents — CSBA Member Boards – **SUBREGION 9-C**
From: Emma Turner, CSBA President
Re: **2019 Ballot for CSBA Delegate Assembly — U.S. Postmark Deadline is Fri. March 15**

Enclosed is the ballot material for election to CSBA's Delegate Assembly from your region or subregion. It consists of: 1) the ballot (on red paper), the reverse side of which contains the names of ALL current members of the Delegate Assembly from your region or subregion; and 2) the required candidate biographical sketch form and, if submitted, a resume, which will be on the reverse side of the biographical sketch form. In addition, provided is a copy of the ballot on white paper to include with your board agenda. **Only the ballot on red paper is to be completed and returned. It must be postmarked by the U.S. Post Office on or before Friday, March 15, 2019. No exceptions.**

Your Board may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies, the Board may vote for up to three candidates. However, your Board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the Superintendent or Board Clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district's stationery. Please write **DELEGATE ELECTION** prominently on the envelope along with the region or subregion number on the bottom left corner of the envelope (this number appears at the top of the ballot).

If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2019 – March 31, 2021. The next meeting of the Delegate Assembly takes place on Saturday, May 18 and Sunday, May 19 at the Hyatt Regency in Sacramento. The names of all Delegates will be available on CSBA's website no later than Monday, April 1. Please do not hesitate to contact CSBA's Executive Office at (800) 266-3382 should you have any questions.

Encs: Ballot on red paper and watermarked "copy" of ballot on white paper
List of all current Delegates on reverse side of ballot (red paper and white paper)
Candidate(s)' required Biographical Sketch Forms and resumes, if provided
CSBA-addressed envelope to send back ballots

REQUIRES BOARD ACTION

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No later than **FRIDAY, MARCH 15, 2019**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.
A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 2019 DELEGATE ASSEMBLY BALLOT
SUBREGION 9-C
(San Luis Obispo County)

Number of vacancies: 1 (Vote for no more than 1 candidate)

Delegates will serve two-year terms beginning April 1, 2019 - March 31, 2021

**denotes incumbent*

☐

Vicki Meagher (Lucia Mar USD)*

Provision for Write-in Candidate Name

School District

Signature of Superintendent or Board Clerk

Title

School District Name

Date of Board Action

See reverse side for list of all current Delegates in your Region.

REGION 9 – 8 Delegates (8 elected)

Director: Tami Gunther (Atascadero USD)

Below is a list of all the current Delegates with expired terms from this Region.

Subregion 9-A (San Benito, Santa Cruz)

Phil Rodriguez (Soquel Union ESD), term expires 2020
Deborah Tracy-Proulx (Santa Cruz City Schools), term expires 2020
George Wylie (San Lorenzo Valley USD), term expires 2019

Subregion 9-B (Monterey)

Rita Patel (Carmel USD), term expires 2020
Vacant, term expires 2019

Subregion 9-C (San Luis Obispo)

Mark Buchman (San Luis Coastal USD), term expires 2020
Vicki Meagher (Lucia Mar USD), term expires 2019

County Delegate:

Vacant, term expires 2019

Counties

San Benito, Santa Cruz (Subregion A)
Monterey (Subregion B)
San Luis Obispo (Subregion C)

2019 Delegate Assembly Candidate Biographical Sketch Form

DUE: Monday, January 7, 2019 – no late submissions accepted

Please complete, sign, and date this required ONE-page candidate biographical sketch form. An optional, ONE-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and do not re-type this form. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Vicki Meagher **Date:** November 13, 2018

Name: Vicki Meagher CSBA Region & subregion #: 9C
District or COE: Lucia Mar Unified School District Years on board: 6
Profession: Retired Educator Contact Number (please check ☒ Cell ☐ Home ☐ Bus.): (805) 471-4261
*Primary E-mail: vicki.meagher@lmsd.org
(*Communications from CSBA will be sent to primary email)
Are you an incumbent Delegate? ☒ Yes ☐ No | If yes, year you became Delegate: 2013

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. (Character count limit: 700)

I am interested in continuing as a Delegate and representing the largest district in San Luis Obispo County on CSBA's Delegate Assembly. I bring a variety of skills and experiences to the position; retired teacher with 39 years of service, officer for my local CTA, mentor teacher in language arts and math. I understand the ins and outs of a district and have served in the Assembly since being elected to my board. Being a delegate allows our district the ability to share our unique situations within Region 9 and at the state level. I am involved and active within my district. I have the time and interest to be a Delegate.

Please describe your activities and involvement on your local board, community, and/or CSBA. (Character count limit: 700)

Elected in 2012 to the Lucia Mar Unified School District, I became active in our county ROP/JPA, CSBA Delegate Assembly, and Tri-County Education Coalition. I have, also, served as President, Vice President and Clerk on my board. I completed CSBA's Masters in Governance during my first year as trustee and recently attended a second series of Masters in Governance offered in Atascadero, CA. I participated in the first CSBA Leadership Conference in Sacramento. I am very active within my district and attend school and community events.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it? (Character count limit: 700)

Some of the biggest challenges facing governing boards are financing and maintaining the quality of the education being offered in our schools. Districts need to maintain a balance of programs, offering students a well rounded education while preparing for their future. CSBA brings the opportunity for districts throughout California to come together, share ideas, write policy and proposals, and provides a structure to present these ideas to the State level. The active participation by districts within the state is vital to the continued growth of public education. I see Delegate Assembly as one way to participate in this growth.

E-mail: nominations@csba.org, or fax to (916) 371-3407, or US Mail to: CSBA | Attn: Executive Office | 3251 Beacon Blvd., West Sacramento, CA 95691. Please only submit biosketch form via one of these modes only; do not send multiple times. If you have any questions, please contact the Executive Office at (800) 266-3382.



January 15, 2019

Samuel Shalhoub, President, Board of Trustees
Coast Unified School District
2155 Andover Place
Cambria, CA 93428

Scott Smith, Interim Superintendent
Coast Unified School District
1350 Main Street
Cambria, CA 93428

RE: Fiscal Year (FY) 2018-2019 First Interim Report on the Budget

Dear Board President Shalhoub and Superintendent Smith:

The Fiscal Services staff of the San Luis Obispo County Office of Education has completed a review and detailed analysis of the First Interim Report submitted by the district for the period ending October 31, 2018.

Based on the assumptions, correspondences, Executive Summary, and communication with the district, ***I concur with the district's positive certification*** indicating that the district will be able to meet its financial obligations for the current and two subsequent fiscal years. My office has notified the California Department of Education and the State Controller's Office of the district's positive certification.

I have the following comments on the first interim revision to the district budget:

- **Minimum Reserves for Economic Uncertainty and Multi-Year Projections (MYP)**: The district anticipates that Fiscal Year (FY) 2018-19 will close with an 11.45% reserve for economic uncertainties. The district also projects in its Multi-Year Projection (MYP) that the reserve for economic uncertainties will decrease to 9.94% in FY 19-20, and to 6.23% in FY 20-21. The 6.23% reserve exceeds the minimum reserve requirement of 4% for a district the size of Coast Unified, but most Basic Aid school districts maintain a 10% reserve.

Salary and benefit expenditures are projected to increase due to step, column and longevity movement, and increases to STRS/PERS retirement benefit rates.

The MYP indicates that the district is deficit-spending in all three years that is proportional to the drop in Reserve for Economic Uncertainties. I have commented in previous letters that year-over-year fund balance decreases do not provide the district any fiscal flexibility for unanticipated issues and is the primary cause for a district's fiscal insolvency. I do applaud the district for utilizing a conservative property tax increase projection of 2.5% as economists are expecting an economic recession sometime in the next two years. Nevertheless, the district should consider making expenditure reductions for FY 2019-20 in order to improve the district's overall fiscal health.

Enrollment and Average Daily Attendance (ADA): The district projects flat student enrollment and ADA accounting for 534.85 ADA. As a Basic Aid district, however, a change in student population does not necessarily affect district finances other than being over-staffed.

- **Collective Bargaining Agreements:** The district has settled salary and benefits negotiations with both certificated and classified bargaining units for the 2018-19 fiscal year. As a reminder, in the event there are additional changes to the Collective Bargaining Agreements, a Public Disclosure of Collective Bargaining Agreement for each unit will be due to my office 10 days prior to the board's ratification of any new or revised agreement.

I compliment the board and staff for timely and detailed budget documents, multi-year projections, and quick communications with my office.

Please call my staff or me if you have questions or concerns about this letter or our review.

Sincerely,



James J. Brescia, Ed.D.

County Superintendent of Schools

C: Annie Lachance, Chief Business Official, Coast Unified School District
Sheldon K. Smith, Ed.D., Assistant Superintendent for Business Services, San Luis Obispo County Office of Education
Sonia Stuart, Fiscal Specialist II, San Luis Obispo County Office of Education
Members of the Coast Unified School District Board of Trustees

CONSENT AGENDA

COAST UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

MINUTES

DATE: Thursday, January 10, 2019
PLACE: District Office/Board Room, 1350 Main Street, Cambria, CA
TIME: 5:00 p.m. Closed Session in District Office, Conference Room #1
7:00 p.m. Open Session in District Office Board Room

CALL TO ORDER/OPEN SESSION

1.1 Roll Call

Members Present

Lee McFarland
Dennis Rightmer
Samuel Shalhoub
Tiffany Silva
Karis Lawson, Student Board Member

Absent

Del Clegg

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

There were no comments made by the public during the public hearing on closed session agenda items.

EXECUTIVE/CLOSED SESSION – Conference Room #1

The Board went into closed session at 5:06 p.m. to discuss the following:

- 3.1 Public Employee Employment/Discipline/Dismissal/Release
(Government Code Section 54957)
- 3.2 Conference with Labor Negotiators regarding Certificated/Classified
Bargaining Units and Confidential/Management Employees Group – Unrepresented
Group (Government Code Section 54957.6),
Agency Designated Representative: Interim Assistant Superintendent, Kyle Martin
- 3.3 Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representatives: Board President, Interim Assistant Superintendent
Unrepresented employee: Superintendent of Cayucos Elementary School District
- 3.4 Public Employee Appointment/Employment (Government Code section 54957)
Title: Interim Superintendent

RESUME TO OPEN SESSION

- 4.1 The meeting was called to order at 7:03 p.m.
- 4.2 The Pledge of Allegiance was led by Board President, Samuel Shalhoub.
- 4.3 Board President, Samuel Shalhoub announced there was no action to report from closed session.
- 4.4 Board President, Samuel Shalhoub reminded the audience to complete a “Speaker Card” if they wanted to speak during the board meeting.

4.5 The agenda was approved as presented.

Motion: Shalhoub/Second: Silva, [Roll Call Votes: Rightmer = Aye, McFarland = Aye, Shalhoub = Aye, Silva = Aye, (4/1 Absent – Del Clegg) plus Student Board Member = Aye.

CONSENT AGENDA

The Board approved the Consent Agenda as presented.

Motion: Shalhoub/Second: McFarland, [Roll Call Votes: Rightmer = Aye, McFarland = Aye, Shalhoub = Aye, Silva = Aye, (4/1 Absent-Del Clegg) plus Student Board Member = Aye.

- 5.1 Approval of Minutes of Regular Meeting, December 13, 2018
- 5.2 Approval of November Warrants: Batch Nos. 041, 042, 043, 044, 045
- 5.3 Approval of Payroll Warrants for December 2018
- 5.4 Approval of Cash Report as of December 31, 2018
- 5.5 Acceptance of Enrollment as of December 31, 2018
- 5.6 Approval of Mileage Reimbursement Rate and Travel Expenses effective January 1, 2019
- 5.7 Approval of Quarterly Report on Williams Uniform Complaints: October-December 2018
- 5.8 Approval of Personnel: Appointment, Employment, Discipline, Resignation and Dismissal of District Employee(s), per Government Code 54956.9
- 5.9 Approval of Field Trip Request for Coast Union 9th grade FFA students, destination Fresno, CA, on January 25-26, 2019
- 5.10 Approval of Field Trip Request for Coast Union Ag students, destination International Agri-Center, Tulare, CA on February 12-13, 2019
- 5.11 Approval of Field Trip Request for two Coast Union 9th grade Ag students, destination Modesto Junior College, Modesto, CA on February 1-2, 2019

Board President, Samuel Shalhoub recognized the generous donations below.

5.12 Donations:

- \$2,500.00 to Santa Lucia Middle School for the Channel Island trip, from David and Francine Johnston, San Luis Obispo, CA
- \$526.03 to the Leffingwell High School Scholarship Fund, from Cambria Rotary Foundation, Inc., Cambria, CA
- \$80.20 to Santa Lucia Middle School P.E. Classes, from Harmony Sook, Harmony, CA and Adyson Rixman, Cambria, CA
- \$600.00 to Santa Lucia Middle School, from Coast Union Bronco Booster Club, Cambria, CA

HEARING SESSION

There were no comments made by the public during this public hearing session.

PRESENTATIONS

Jeff Prosswimmer, with Johnson Controls, gave a presentation about solar energy efficiency. He defined the Districts energy services and what we were currently paying for utilities. He discussed operational savings, reviewed potential funding sources, and presented a timeline for a solar project. The Board will review this information and contact Mr. Prosswimmer if the district plans to move forward with a solar energy project.

High School Principal, Scott Ferguson and Athletic Director, Andrew Crosby, updated the Board on the high school's athletics program. They shared that school spirit is really up this year at the high school and talked about the successes that our students have achieved. They continue to promote athletics and other school programs with students and our community. Scott Ferguson shared that he hoped the Board could consider an increase to the athletic program's budget.

INFORMATION/DISCUSSION

8.1 Governing Board:

- A. Board Clerk, Lee McFarland shared about recent celebrations that have occurred in his family. Board President, Samuel Shalhoub updated the board and audience regarding music performances and music classes.
- B. The Board accepted Del Clegg's resignation from the school board, which was received and filed by Dr. James Brescia, San Luis Obispo County Superintendent of Schools. Del's resignation, due to health reasons, is effective January 1, 2019. Del Clegg served on our board since September 2007. He will be greatly missed.
Motion: Shalhoub/Second: Silva [Roll Call Votes: Rightmer = Aye, McFarland = Aye, Shalhoub = Aye, Silva = Aye, (4/1 Absent-Del Clegg) plus Student Board Member = Aye.
- C. The Board reviewed the governance calendar duties for January/February 2019.
- D. Karis Lawson, Student Board member, thanked Kyle Martin, for taking on the interim assistant superintendent duties. She also updated the Board on sport events and upcoming activities at the high school.

8.2 Reports from Site Principals:

Kyle Martin, SLMS Principal – gave a report on the middle school and shared that Trevor Neer, high school library Media Specialist was a great addition to our district and community. He also praised Toby Cinque for his work as athletic director at the middle school. This semester his staff is focusing on Social Emotional Learning and Behavioral Health.

Scott Ferguson, CUHS/LHS Principal – shared that staff is gearing up for finals that will take place next week. He updated the board on CyberSecurity student competitions, NWEA testing, and sports. Leffingwell High School had a great first semester with Justin Gish taking on the new leadership role and growing the program at the continuation high school. Scott and Justin Gish continue to prepare for the upcoming Western Association of Schools and Colleges (WASC) visit that will take place in early March.

Jill Southern, CGS Principal – shared that staff and students had a great start to the new year. Students were happy and attendance was good. The CGS campus looks great and she thanked the MOT department for all their hard work over winter break. She updated the board on the science lab, Transitional Mental Health Services, and the new history-social science curriculum.

8.3 Reports by Employee Associations

Patti Stroh shared that the CSEA contract agreement expires June 30, 2019. She updated the Board on the process for renewing the contract agreement and shared that the MOU for the New Term Agreement will be presented again to the board at a later date. She shared that Cindy Gustafson, Food Service Lead after 25-years of service with the district, will be retiring the end of January. She invited the board to Cindy's retirement/farewell potluck on January 31, 2019, at 4:00 p.m., in the CUHS cafeteria.

Toby Cinque, speaking for Joe Sassaman, CCTA President, shared information about the marine biology trips at Santa Lucia Middle School. Emily Mills, SLMS teacher, shared information about the school-wide reading program. Toby Cinque also shared a video of a weekly news broadcast prepared by Santa Lucia Middle School students.

- 8.4 Assistant Superintendent's Report: Kyle Martin shared that he has been busy scheduling meetings with employees in the district and preparing for the upcoming LCAP meeting. He is reviewing test data, including the second round of NWEA data. He is working with staff to plan the 2019 summer

school program. The district is planning three weeks of summer school right after school lets out in June for credit recovery for high school students and a two-week summer school program for K-8 students that will be held in August 2019. Kyle shared that he is currently attending the ACSA Superintendent's Academy sessions in Oceanside, CA.

ACTION SESSION

9.1 Personnel

- A. Shared Superintendent Services Agreement between Superintendent Scott Smith, Cayucos Elementary School District and Coast Unified School District was approved by the Board.

Board President, Samuel Shalhoub announced that the Board approved the shared superintendent services agreement, which included a couple minor changes. Once these changes are made to the document, Samuel Shalhoub will get the required signatures and the agreement will be made available to the public.

Motion: Shalhoub/Second: Rightmer [Roll Call Votes: Rightmer = Aye, McFarland = Aye, Shalhoub = Aye, Silva = Aye, (4/1 Absent-Del Clegg) plus Student Board Member = Aye.

9.2 Facilities/Operations

- A. The Board reviewed and approved the Low-Performing Students Block Grant Expenditure Plan.

Motion: Shalhoub/Second: Silva [Roll Call Votes: Rightmer = Aye, McFarland = Aye, Shalhoub = Aye, Silva = Aye, (4/1 Absent-Del Clegg) plus Student Board Member = Aye.

9.3 Approval of revised Administrative Regulation, Second Reading.

The Board approved the administrative regulation below.

Motion: Shalhoub/Second: McFarland [Roll Call Votes: Rightmer = Aye, McFarland = Aye, Shalhoub = Aye, Silva = Aye, (4/1 Absent-Del Clegg) plus Student Board Member = Aye.

- A. AR 4361.1 – Personal Illness/Injury Leave

ADJOURNMENT

The meeting adjourned at 8:59 p.m.

Respectfully submitted,

Date: February 21, 2019

Lee McFarland, Clerk-Board of Trustees
Coast Unified School District

COAST UNIFIED SCHOOL DISTRICT

Special Meeting of the Board of Trustees

MINUTES

DATE: Saturday, January 26, 2019
PLACE: District Office/Board Room, 1350 Main Street, Cambria, CA
TIME: 9:30 a.m. - Open Session in District Office Board Room

OPEN SESSION

Samuel Shalhoub, Board President, called the meeting to order at 9:33 a.m.

1.1 Roll Call

Members Present:

Lee McFarland
Dennis Rightmer
Samuel Shalhoub
Tiffany Silva

Absent

Student Board member, Karis Lawson

1.2 The Pledge of Allegiance was led by Board President, Samuel Shalhoub.

1.3 Public Comment

Rick Bruce, parent and community member, commented that he has heard many positive comments from staff and community regarding the new interim superintendent, Scott Smith.

Lee McFarland, Board trustee, shared that Santa Lucia Middle School was one of two schools in the San Luis Obispo County to meet the criteria of a Distinguished School.

STUDY SESSION/OPEN SESSION

2.1 Board Governance

- A. The Board reviewed the Governance Calendar and made a few minor changes to the calendar.
- B. The Board reviewed the Governance Handbook and Protocols. Board President, Samuel Shalhoub asked Marcia Betruie to update the names of the Board of Trustees and Superintendent on the cover sheet of the handbook to reflect current board members and new interim assistant superintendent and interim superintendent. In the future, the board plans to schedule a meeting with staff to review the district's vision, mission and core values.

2.2 Annie Lachance, Chief Business Official, shared information regarding the Governor's budget proposals. She reviewed additional expenses to the 2018-19 budget created by the shared services agreement with Cayucos Elementary School District for superintendent services. Additionally, she went over the possible savings the district would see in 2019-20, 2020-21 and 2021-22 if the district continued with this shared services agreement. Also reviewed, was the information presented at the Superintendent's Financial Advisory Committee meeting. Annie Lachance is currently working on the second interim and this budget information will be presented to the board in March.

INFORMATION/DISCUSSION/ACTION

3.1 The Board reviewed the prior resolution Delegating Authority to Superintendent. The Board discussed prior concerns and discussed the resolution with new interim superintendent, Scott Smith. Scott Smith explained the process in Cayucos regarding this resolution. After some discussion, the Board asked that the resolution be placed on the board agenda in February for review and board action. No action

was taken on this resolution during this meeting.

- 3.2 After some discussion, Tiffany Silva made a motion to select a provisional appointment, not an election process, to replace board member, Del Clegg, who resigned from the school board on January 1, 2019. Dennis Rightmer seconded this motion. Marcia Bettrue, Superintendent's secretary will notify the San Luis Obispo County Office of Education regarding this decision.
Motion: Silva/Second: Rightmer, [Roll Call Votes: Rightmer = Aye, McFarland = Aye, Shalhoub = Aye, Silva = Aye, (4/0) Motion passed.
- 3.3 The Board elected to hear Candidates' Statements and fill the board vacancy during the next regular board meeting on February 21, 2019.
Motion: Shalhoub/Second: McFarland, [Roll Call Votes: Rightmer = Aye, McFarland = Aye, Shalhoub = Aye, Silva = Aye, (4/0) Motion passed.

ADJOURNMENT

The meeting adjourned at 11:45 a.m.

Respectfully submitted,

Lee McFarland, Clerk-Board of Trustees
Coast Unified School District

Date: February 21, 2019

COAST UNIFIED SCHOOL DISTRICT

Meeting of February 21, 2019

ITEM TITLE: January Warrant Listings

BATCH #'s: 046, 047, 048, 049, 050, 051, 052

EXPLANATION:

BATCH #		AMOUNT
046	\$	23,288.75
047	\$	134,084.16
048	\$	32,572.29
049	\$	26,520.01
050	\$	167,691.36
051	\$	36,903.25
052	\$	192,430.51

Total Amount	\$	<u><u>613,490.33</u></u>
--------------	----	--------------------------

RECOMMENDATION:

SUBMITTED BY:

Annie Lachance

APPROVED BY:

Scott Smith

VENDOR NAME	FUND : 01	GENERAL FUND	AMOUNT	INVOICE DATE
-----	DESCRIPTION	EXTENDED DESCRIPTION	-----	-----
A-Leave Pest Control	Pest Control/DO/	PEST CONTROL	95.00	01/24/2019
A-Leave Pest Control	RodentExclusion-		1,750.00	01/21/2019
A-Leave Pest Control	BioHazWasteClean		2,200.00	01/21/2019
AIRGAS USA LLC	DecCylinderRent/	CYLINDER RENTALS - MAINTENANCE	151.63	12/31/2018
AIRTEKS.COM INC.	ProgThermostats-		798.78	11/30/2018
APPLE INC.	USB-C-LightingCab		40.76	12/10/2018
AT&T	DecLocalPhnChgs/	LOCAL TELEPHONE CHARGES	493.77	01/10/2019
Aquatic Integration	AquaticTherapyJu		950.00	01/14/2019
BALES, JULIE	Reimb Amazon Bk&		66.58	01/24/2019
BARNES, KATHY	Reimb Dec 7 Mile		38.15	12/19/2018
BETRUE, MARCIA	ReimbCookieCrock		9.58	01/18/2019
BETRUE, MARCIA	Reimb Sandys Sup		67.06	01/18/2019
BIG TEAMS LLC	Premium Upgrade/	PLAN UPGRADE	250.00	12/12/2018
BSN Sports Inc	InstallBulbs/CU/	SCORE BOARD LIGHT BULBS	905.00	12/05/2018
Bidwell, David	Reimb Dick'sJACK		200.00	01/08/2019
Bidwell, David	Reimb Costco Fru		74.95	01/08/2019
Bidwell, David	Reimb ALICE trai		87.00	01/08/2019
Burres, Kimberly	Reimb Nov Mileag		54.50	12/21/2018
Burres, Kimberly	Reimb Dec Mileag		163.50	12/21/2018
C C S D	Nov/Dec Sewer/DO	WATER & SEWER CHARGES	151.12	01/12/2019
C C S D	Nov/Dec Sewer/SL	WATER & SEWER CHARGES	183.70	01/12/2019
C C S D	Nov/Dec Water/GS	WATER & SEWER CHARGES	1,636.33	01/12/2019
C C S D	Nov/Dec Water/DO	WATER & SEWER CHARGES	777.34	01/12/2019
C C S D	Nov/Dec Water/CU	WATER & SEWER CHARGES	2,962.49	01/12/2019
C C S D	Nov/Dec Sewer/GS	WATER & SEWER CHARGES	357.46	01/12/2019
C C S D	Nov/Dec Water/SL	WATER & SEWER CHARGES	912.97	01/12/2019
CAMERIA GENERAL STORE	Dec Grounds Fuel	FUEL - GROUNDS & MAINTENANCE	64.84	01/01/2019
CAMERIA GENERAL STORE	IT Dec fuel		65.96	01/01/2019
CAMERIA GENERAL STORE	Dec Maint Fuel C	FUEL - GROUNDS & MAINTENANCE	822.07	01/01/2019
CAMERIA HARDWARE	Dec H2s/Trans Su	MATERIALS - TRANSPORTATION	163.45	12/31/2018
CAMERIA HARDWARE	Dec Groundsrepa	REPAIR PARTS & MATERIALS	6.71	12/31/2018
CAMERIA HARDWARE	Dec CustodialMat	REPAIR PARTS & MATERIALS	189.43	12/31/2018
CAMERIA HARDWARE	Dec Maint Repair	REPAIR PARTS & MATERIALS	665.98	12/31/2018
CAMERIA HARDWARE	Dec Maint Matl&s	MAINTENANCE MATERIALS	313.53	12/31/2018
CAMERIA HARDWARE	Dec Grounds Supl		40.73	12/31/2018
CAMERIA ROOFING	Roof repair/CGS/		295.00	01/16/2019
CDT INC.	DOT Drug Test/H2	DRUG TESTING SERVICES	31.50	01/08/2019
CDT INC.	DOT Drug Test/SE	DRUG TESTING SERVICES	31.50	01/08/2019
CDTFA	2018 Jan-Jun Use		2,738.93	01/29/2019
CDTFA	2018 Jul-Dec Use		1,580.96	01/29/2019
CDW Government	StreamingStick/D		618.92	12/17/2018
CEV Multimedia Ltd.	AGInstr&Studntre	CTE CERTIFICATION LICENSES	1,650.00	01/08/2019
CHARTER COMMUNICATIONS	JanNetw&Fibr/#82		6,008.93	12/24/2018
CHEVRON U. S. A.	Jan Fuel/Ath-H2s	FUEL - TRANSPORTATION	117.76	01/22/2019
CHEVRON U. S. A.	Dec Fuel/Maint/A		50.00	12/22/2018
CHEVRON U. S. A.	Dec Fuel/H2S-Ath	FUEL - TRANSPORTATION	263.40	12/22/2018
CHILDREN'S CREATIVE PROJECT	1/2Vocal&Visuaia	ARTISIT WORKSHOPS	6,493.76	01/07/2019
CHILDREN'S CREATIVE PROJECT	Class Cancelled	ARTISIT WORKSHOPS	0.00	01/07/2019

VENDOR NAME	FUND : 01	DESCRIPTION	EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
COASTAL ROLLOFF SERVICE		Dec 40yd Del/Cus		61.20	01/01/2019
COSME, CHRISTIE		Reimb USPS posta		6.70	01/10/2019
CSM CONSULTING INC.		E-Rate Srv Oct-D		1,400.00	01/22/2019
CSM CONSULTING INC.		eRate Consult Ju		1,400.00	11/27/2018
Cambria Auto Parts		Dec H2S Trans Pa	MATERIALS - TRANSPORTATION	414.28	12/31/2018
Covell, Tara		Reimb Chevrn fu		40.00	01/14/2019
Covell, Tara		Reimb Cuesta Reg		472.00	01/14/2019
Covell, Tara		Reimb Arco fuel		100.35	01/14/2019
Covell, Tara		Reimb Kmart Supl		38.58	01/14/2019
Covell, Tara		Reimb Cuesta Bks		360.09	01/14/2019
Covell, Tara		Oct Gen Legal Sr		61.50	12/06/2018
Cunningham Law Group		Reimb 1/2419 Mil		111.94	01/29/2019
DANIELSON, HENRY		ReimbWASCT CISCO		545.21	01/07/2019
DANIELSON, HENRY		JanLse/Duplos/CU		162.01	01/06/2019
DE LAGE LANDEN FINANCIAL SERV.		JanLse/458&C458/		343.78	01/06/2019
DE LAGE LANDEN FINANCIAL SERV.		JanLse/DPG310/GS		81.01	01/06/2019
DE LAGE LANDEN FINANCIAL SERV.		JanLse/KW363e/LF		182.33	01/06/2019
DE LAGE LANDEN FINANCIAL SERV.		JanLse/C458/Supt		315.37	01/06/2019
DE LAGE LANDEN FINANCIAL SERV.		JanLse/C454e/DO/		327.88	01/06/2019
DE LAGE LANDEN FINANCIAL SERV.		JanLse/C554e/Bus		316.39	01/06/2019
DE LAGE LANDEN FINANCIAL SERV.		JanLse/KW364e/GS		169.42	01/06/2019
DE LAGE LANDEN FINANCIAL SERV.		JanLse/KM&Duplo/		387.44	01/06/2019
DEDIC, MEGAN		Reimb Wayfair ru		228.43	01/13/2019
DIAZ, KOCHITL		Reimb Dec Mileag		426.74	01/03/2019
DUFFY, LORI		Reimb Dec Milaea		34.34	12/21/2018
EMPLOYMENT DEVELOPMENT DEPT		2018/Qtr4 SUI/Em		691.93	12/21/2018
ENRIQUEZ, DANIEL		Reimb BootBarnJC		200.00	01/09/2019
ESPARZA, JOSELIN		Tech Tutor/Cal P		50.00	10/29/2018
ESPINOZA, JUAN		Reimb Carr's Boo		200.00	01/09/2019
Ewing Irrigation Products Inc		6-Repair Items/G	REPAIR PARTS - GROUNDS	178.82	10/03/2018
FLINN SCIENTIFIC INC.		11 Kits & Supl/S	SCIENCE SUPPLIES	748.82	12/13/2018
FLINN SCIENTIFIC INC.		MagneticMarbles/	SCIENCE SUPPLIES	19.57	01/17/2019
Fitzgerald, Dottie		Therapy60minMssg		85.00	01/02/2019
Fitzgerald, Dottie		Therapy60minMssg		85.00	01/02/2019
Fitzgerald, Dottie		Therapy60minMssg		85.00	01/02/2019
Fitzgerald, Dottie		Therapy60minMssg		85.00	01/02/2019
Fitzgerald, Emily M.		DecTutorSrv&Wat1		1,610.78	12/21/2018
GAS COMPANY, THE		DecGas&Heat/DO/A	GAS & HEATING CHARGES	309.96	12/26/2018
GAS COMPANY, THE		DecGas&Heat/CU/A	GAS & HEATING CHARGES	1,695.28	12/20/2018
GAS COMPANY, THE		DecGas&Heat/SL/A	GAS & HEATING CHARGES	431.48	12/20/2018
GAS COMPANY, THE		DecGas&Heat/GS/A	GAS & HEATING CHARGES	396.82	12/20/2018
GERER'S AUTO SERVICES		Smog/ChevyAstro/	MAINTENANCE OF EQUIPMENT	45.00	12/20/2018
GERER'S AUTO SERVICES		Smog/Chevy2500/M	MAINTENANCE OF EQUIPMENT	45.00	12/19/2018
GERER'S AUTO SERVICES		Smog/Toyota100/	MAINTENANCE OF EQUIPMENT	45.00	12/19/2018
GERER'S AUTO SERVICES		SmogRepair/Fordr	MAINTENANCE OF EQUIPMENT	281.56	12/18/2018
GERER'S AUTO SERVICES		Smog/GMC Sierra/G	MAINTENANCE OF EQUIPMENT	45.00	12/14/2018
GERER'S AUTO SERVICES		Smog/FordFI50/Tr	MAINTENANCE OF EQUIPMENT	45.00	12/18/2018

VENDOR NAME	FUND : 01	DESCRIPTION	GENERAL FUND	EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
GERER'S AUTO SERVICES		Smog/Ford F250/G		MAINTENANCE OF EQUIPMENT	45.00	12/18/2018
GERER'S AUTO SERVICES		Smog/Ford F150/M		MAINTENANCE OF EQUIPMENT	45.00	12/17/2018
GERER'S AUTO SERVICES		Smog/GMCC1500/Cu		MAINTENANCE OF EQUIPMENT	45.00	12/14/2018
GLAZIER FOOTBALL CLINICS		SmogFordranger/M		MAINTENANCE OF EQUIPMENT	45.00	12/14/2018
GOPHER		ClinicReg2019SP/			309.00	12/13/2018
GRAINGER INC.		Basketballs/SL/I		BASKETBALLS	147.94	12/17/2018
GRAINGER INC.		T8 Lamps/M&o/Inv		REPAIR PARTS - MAINTENANCE	207.98	01/18/2019
GRAINGER INC.		BandsawBlade/M&o		REPAIR PARTS - MAINTENANCE	148.16	01/21/2019
GRAINGER INC.		PlugInLamps/M&o/		REPAIR PARTS - MAINTENANCE	84.69	01/18/2019
GRAINGER INC.		Plug-inlights/M&		REPAIR PARTS - MAINTENANCE	84.69	01/11/2019
German, Rachel		PushBttnCtrlsta/		REPAIR PARTS - MAINTENANCE	206.50	01/09/2019
German, Rachel		Reimb Nov Mileag			14.21	12/20/2018
German, Rachel		Reimb Dec Mileag			15.52	12/20/2018
HAUSER, JESSE		Reimb Cuesta Fal			334.00	12/18/2018
HAUSER, JESSE		Reimb college su			21.49	12/18/2018
HAUSER, JESSE		Reimb college su			12.82	12/18/2018
HELPAND, ADAM		Reimb Dec4&13 Mi			61.04	01/10/2019
HENRY SCHEIN		Ready Wrap/CU-MS			39.17	12/10/2018
HODGES, BOHDI		Reimb Amazon Sup			223.44	12/20/2018
HOME DEPOT CREDIT SERVICES		DecGrndsSupl/#60			8.91	12/30/2018
HOME DEPOT CREDIT SERVICES		DecMaintRepr/#60			70.96	12/30/2018
HOME DEPOT CREDIT SERVICES		DecMtnsSupl/A#60		MATERIALS AND SUPPLIES	454.18	12/30/2018
Hartzell, Dan		Reimb HomeDepot			77.52	01/23/2019
Hartzell, Dan		Reimb HomeDepot			112.01	01/23/2019
IRON MOUNTAIN		DecDocShred/ID#L		SHREDDING SERVICES	25.75	01/23/2019
JOHNSON, ANJA C		Jan Counseling S		STUDENT COUNSELING SERVICES	63.35	12/31/2018
JOHNSON, ANJA C		Therapy Jan 10,1			2,450.00	01/29/2019
JOHNSON, ANJA C		Dec Counseling S		STUDENT COUNSELING SERVICES	240.00	01/29/2019
JOHNSON, ANJA C		Therapy Dec 6 &			2,100.00	12/20/2018
JR Barto Heating.AC.SM. Inc.		HeaterRepair-CU			160.00	12/20/2018
JR Barto Heating.AC.SM. Inc.		HeaterRepair CU			230.00	01/14/2019
JR Barto Heating.AC.SM. Inc.		ControlBrdrRepl-C			810.97	01/15/2019
Jive Communications Inc.		Jan VolP Chrg/#I		MONTHLY VOLP PHONE CHARGE	120.00	12/26/2018
Junior Library Guild		Read Aloud/CGS-L			1,513.87	01/01/2019
KILLHAM HENDRICKS, ANASTASIA		Reimb Dollar Tre			159.10	01/07/2019
Kennedy, Suzanne		Reimb Amazon boo			21.66	12/21/2018
Kennedy, Suzanne		Reimb Amazon boo			23.25	01/11/2019
Kennedy, Suzanne		Reimb Amazon boo			9.03	01/11/2019
Kennedy, Suzanne		Reimb Amazon boo			9.64	01/11/2019
Kennedy, Suzanne		Reimb Amazon boo			24.97	01/11/2019
Kennedy, Suzanne		Reimb Amazon boo			8.79	01/11/2019
Kennedy, Suzanne		Reimb Amazon boo			33.74	01/11/2019
Kennedy, Suzanne		Reimb Amazon boo			17.12	01/11/2019
Kennedy, Suzanne		Reimb Amazon boo			11.46	01/11/2019
Kitzman Water		Dec Bottled Wate		BOTTLED WATER	25.50	12/31/2018
Kitzman Water		Dec BottledWater		BOTTLED WATER	40.75	12/31/2018
Kitzman Water		Dec BottledWater		BOTTLED WATER	31.85	12/31/2018
Kitzman Water		DecBottledWtr/Bu		BOTTLED WATER	9.00	12/31/2018

VENDOR NAME	FUND : 01	DESCRIPTION	EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
Kitzman Water		Dec R0 Service/S	Open P.O. for Reverse Osmosis	27.00	12/31/2018
Kitzman Water		Dec BottledWater/	WATER - SCIENCE ROOM	18.50	12/31/2018
Kitzman Water		Dec BottledWater/	BOTTLED WATER	17.25	12/31/2018
Kitzman Water		Dec BottledWater/	BOTTLED WATER SERVICE	25.50	12/31/2018
LAKESHORE LEARNING MATERIALS		Basiss FD&SupMat	CURRICULUM SUPPORT MATERIALS	1,209.04	12/13/2018
LOZANO SMITH LLP		DecGenLabor&Empl	PROFESSIONAL LEGAL SERVICES	6,531.05	01/07/2019
LOZANO SMITH LLP		DecGenLegalMatte	PROFESSIONAL LEGAL SERVICES	306.00	01/07/2019
LOZANO SMITH LLP		DecMandatedCost-	PROFESSIONAL LEGAL SERVICES	236.00	01/07/2019
LOZANO SMITH LLP		DecGenBoardGover	PROFESSIONAL LEGAL SERVICES	1,433.50	01/07/2019
LOZANO SMITH LLP		NovDFEHComplaint		4,585.50	12/12/2018
LOZANO SMITH LLP		NovGenLabor&Empl		6,529.24	12/12/2018
LOZANO SMITH LLP		NovGenBoardGover		381.50	12/12/2018
LOZANO SMITH LLP		NovMandatedCost:		206.50	12/12/2018
MEL'S LOCK & KEY		Lock&KeySrv/Dist		1,710.94	01/07/2019
MELENDY, LINDA MANN		Reimb Amazon Cha		95.14	01/10/2019
MELENDY, LINDA MANN		Reimb Amazon Sup		135.22	01/10/2019
MISSION COUNTRY DISPOSAL		Jan Waste&Dispos	WASTE & DISPOSAL SERVICES	1,596.72	01/01/2019
MISSION LINEN & UNIFORM SERV		Dec Shop Towel S	CUSTODIAL	218.40	12/31/2018
MTC AGRICULTURE		Parli-ProCreedre		30.00	01/14/2019
MONTREY COUNTY OFFICE OF ED.		Prof Dev - BLD/I	MOU 10/8 - 12/1	1,500.00	12/13/2018
MORE OFFICE SOLUTIONS		Dec Mtn&Copy/SL	MAINTENANCE / COPY CHARGES	267.37	01/09/2019
MORE OFFICE SOLUTIONS		Oct-Dec/4350/MOT	COPY / MAINTENANCE CHARGES	27.82	01/08/2019
MORE OFFICE SOLUTIONS		Nov Mtn&Copy/SL	MAINTENANCE / COPY CHARGES	188.93	12/12/2018
MORROW, SUZETTE		Reimb Dec Mileag		34.88	01/03/2019
Manta Rey Restaurant		5-Board Mtg Dinn		100.00	01/21/2019
Manta Rey Restaurant		6-Board Mtg Dinn		120.00	01/21/2019
Manta Rey Restaurant		5-Board Mtg Dinn		100.00	01/21/2019
Manta Rey Restaurant		3-Board Mtg Dinn		60.00	01/21/2019
Manta Rey Restaurant		6-Board Mtg Dinn		120.00	01/21/2019
Manta Rey Restaurant		7-Board Mtg Dinn		140.00	01/21/2019
Manta Rey Restaurant		5-Board Mtg Dinn		100.00	01/21/2019
Manta Rey Restaurant		Board Mtg 7-dinn		140.00	12/18/2018
Manta Rey Restaurant		Board Mtg 6-dinn		120.00	12/18/2018
Manta Rey Restaurant		Board Mtg 5-dinn		100.00	12/18/2018
Manta Rey Restaurant		Board Mtg 3-dinn		120.00	12/18/2018
Manta Rey Restaurant		Board Mtg 5-din		60.00	12/18/2018
Manta Rey Restaurant		Reimb Dec Mileag		100.00	12/18/2018
Marroquin, Valeria		Reimb Supt Acad		8.94	12/21/2018
Martin, Kyle		Reimb ALICE trai		409.44	01/24/2019
McMaster-Carr		SandingSheets/M&	MAINTENANCE REPAIR PARTS	251.72	01/04/2019
McMaster-Carr		Countersinks/M&O	MAINTENANCE REPAIR PARTS	42.32	01/18/2019
McMaster-Carr		SurfaceGuard/M&O	MAINTENANCE REPAIR PARTS	212.83	01/23/2019
McMaster-Carr		New PO issued	REPAIR PARTS - MAINTENANCE	64.68	01/18/2019
McMaster-Carr		Bits/M&O/Inv#828	MAINTENANCE REPAIR PARTS	0.00	01/11/2019
McMaster-Carr		SandingBelts1/M&	AG DEPT. SUPPLIES	272.53	01/04/2019
McMaster-Carr		SS Rod 1"/M&O/In	REPAIR PARTS - MAINTENANCE	87.47	12/19/2018
McMaster-Carr		SteelthreadRod/M	REPAIR PARTS - MAINTENANCE	48.42	10/19/2018
McMaster-Carr				32.25	12/21/2018

VENDOR NAME	FUND : 01	GENERAL FUND	DESCRIPTION	EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
McMaster-Carr			Washer, Rod, Nuts/	REPAIR PARTS - MAINTENANCE	65.94	12/19/2018
McMaster-Carr			SteelThreadRod/M		32.80	12/21/2018
MedPost UrgentCare-Paso Robles			PhysDOT/RP&EW/H2	PHYSICAL EXAMS TRANSPORTATION	150.00	01/08/2019
MedPost UrgentCare-Paso Robles			PhysDOT/RP&EW/SE	PHYSICAL EXAMS TRANSPORTATION	150.00	01/08/2019
Medical Billing Technologies			Medi-Cal Wk12/31		226.69	01/14/2019
Medical Billing Technologies			Medi-Cal WkOf 1/		66.32	01/21/2019
Medical Billing Technologies			Medi-Cal WkOf12/		137.80	12/17/2018
Mid-Coast Fire Protection Inc.			FireExtAnnlsrvnf		2,403.16	01/02/2019
Mills, Emily			Reimb Amtrak Ill		122.50	01/15/2019
NASCO MODESTO			Art Supl/CU-SM/I	ART SUPPLIES	1,000.94	12/17/2018
NOBLE SAW INC.			Chain,Blade,Line	REPAIR PARTS - GROUNDS	49.80	12/18/2018
NOBLE SAW INC.			Fl,File/grnds/in	REPAIR PARTS - GROUNDS	4.45	12/18/2018
North Coast Tree Service			Tree Trim-DO/Inv		2,000.00	01/28/2019
North Coast Tree Service			RemovedDeadTree-S		1,500.00	01/28/2019
OFFICE DEPOT			OfcSupl/CU/Inv#2	OFFICE SUPPLIES	76.81	12/11/2018
OFFICE DEPOT			Fastnr, Caldnr/CU	OFFICE SUPPLIES	48.20	12/11/2018
OFFICE DEPOT			Calendar/CU/Inv#	OFFICE SUPPLIES	25.73	12/18/2018
OFFICE DEPOT			CopyPaper/LF/Inv	COPY PAPER	68.62	01/10/2019
OFFICE DEPOT			CreditCalendar/C		25.73	12/19/2018
OFFICE DEPOT			Ppr,Labels/DO/in	BUSINESS OFFICE SUPPLIES	356.40	12/18/2018
OFFICE DEPOT			Binder, Pen, Ink/S	OFFICE SUPPLIES	75.24	12/20/2018
OFFICE DEPOT			Ppr,Folders/DO/I	BUSINESS OFFICE SUPPLIES	48.22	12/07/2018
OFFICE DEPOT			Toner 2pk/CU-MS/	TONER	120.97	12/10/2018
OLD CAMBRIA MARKETPLACE			Dec Athl Gas Cha	FUEL - TRANSPORTATION	976.50	12/31/2018
OLD CAMBRIA MARKETPLACE			Dec H2S Gas Char	FUEL - TRANSPORTATION	1,197.14	12/31/2018
OLD CAMBRIA MARKETPLACE			Dec SE Gas Charg	FUEL - TRANSPORTATION	1,775.21	12/31/2018
OLD CAMBRIA MARKETPLACE			Dec Maint Gas Ch	FUEL - GROUNDS - MAINTENANCE	63.22	12/31/2018
OLD CAMBRIA MARKETPLACE			Dec Grounds Gasc	FUEL - GROUNDS - MAINTENANCE	100.50	12/31/2018
OLD CAMBRIA MARKETPLACE			Dec Ag Gas Charg		76.71	12/31/2018
P G & E			JanStrlghtElec/A	ELECTRICITY FOR STREET LIGHTS	69.64	01/15/2019
P G & E			DecStrlghtElec/A	ELECTRICITY FOR STREET LIGHTS	69.70	12/14/2018
P.G.&E.			DecElec&Heat/LF/	ELECTRICITY CHARGES	826.46	12/28/2018
P.G.&E.			DecElec/Stadlts/	ELECTRICITY CHARGES	1,389.27	12/28/2018
P.G.&E.			DecElec&Heat/CU/	ELECTRICITY CHARGES	6,245.83	01/02/2019
P.G.&E.			DecElec&Heat/SL/	ELECTRICITY CHARGES	1,760.18	12/28/2018
P.G.&E.			DecElec&Heat/GS/	ELECTRICITY CHARGES	2,305.64	12/28/2018
P.G.&E.			DecElec&Heat/SS/	ELECTRICITY CHARGES	157.18	12/28/2018
P.G.&E.			DecElec/Irrig/ac	ELECTRICITY CHARGES	358.82	12/28/2018
P.G.&E.			DecElec&Heat/DO/	ELECTRICITY CHARGES	1,216.15	11/27/2018
PITSCO INC.			Engine,Pod,Batt,	BATTERIES / CLIP/ LAUNCH POD	379.90	01/17/2019
POLY PRO WINDOW & DOOR CO.			ReplcWeathrstrp-	WEATHERSTRIPIPING REPLACEMENT	465.20	12/26/2018
POOR RICHARDS PRESS			Pkg&ShipEmbrdtee	TRANSPORTATION UNIFORMS	7.56	01/03/2019
POOR RICHARDS PRESS			EmbroiderTees/tr	TRANSPORTATION UNIFORMS	38.69	12/31/2018
POOR RICHARDS PRESS			Pkg&ShipEmbrdtee	TRANSPORTATION UNIFORMS	7.56	01/03/2019
POOR RICHARDS PRESS			EmbroiderTees/tr	TRANSPORTATION UNIFORMS	38.69	12/31/2018
PROCARE JANITORIAL SUPPLY			2-Cleaningsupl/c	CUSTODIAL SUPPLIES - OPERATION	173.75	12/21/2018
PROCARE JANITORIAL SUPPLY			12-Cleaningsupl/	CUSTODIAL SUPPLIES - OPERATION	4,018.82	12/21/2018
PROCARE JANITORIAL SUPPLY			Gloves,twldisp/c	CUSTODIAL SUPPLIES - OPERATION	207.25	12/28/2018

VENDOR NAME	FUND : 01	DESCRIPTION	EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
PRW STEEL SUPPLY INC		HR Flat,HR Strip MATERIALS - MAINTENANCE		17.08	12/29/2018
QUAGLINO ROOFING		LockerRoofs-CU CUHS GYM ROOF REPLACEMENT		92,500.00	12/31/2018
Quill Corporation		InkCartridges/LF INK CARTRIDGES		243.48	01/10/2019
RICK VALENTE CONSTRUCTION		ConstructnComple CTE Studio Renovation		9,615.00	01/14/2019
RUGGLES, RONNIE		Reimb Cambria Hr		10.66	01/17/2019
RUGGLES, RONNIE		Reimb BootBarn P		156.23	01/22/2019
SAN LUIS COASTAL UNIF SCH DIST		18/19 Sped out of dist contrct		149,927.50	01/15/2019
SAN LUIS ORISPO COUNTY YMCA		Bal.ASES Prog18/ 18/19 MOU ASSES - GS & SL		34,193.66	01/30/2019
SAN LUIS ORISPO COUNTY YMCA		Bal.ASES Prog18/ 18/19 MOU ASSES - GS & SL		20,274.76	01/30/2019
SCHOOL SPECIALTY INC.		15% Restock Fee/ CLASSROOM SUPPLIES		71.77	01/16/2019
SIEGELE, DANNY		ReimbAmazonWorxB		56.98	12/21/2018
SILVERADO STAGES INC.		Filed Chapter 11 CHARTER BUS FOR COLLEGE TOUR		0.00	01/02/2019
SKINNER, RICK		Reimb EbayBootsC		200.00	01/22/2019
SLO COUNTY DRUG & ALCOHOL		FY18-19Prv&Eistu		11,000.00	12/20/2018
SLO COUNTY OFFICE OF EDUCATION		Publisher'sFair		90.00	12/19/2018
SLO COUNTY OFFICE OF EDUCATION		1/2 DataProcssSr	Data Processing Srv 18/19	1,878.50	01/07/2019
SLO COUNTY OFFICE OF EDUCATION		OctFingerPrintin	FINGERPRINTING	252.00	01/08/2019
SMITH, SUSAN G.		Tutor&Therapy/De		780.00	01/18/2019
STAFFLER, YVONNE		Reimb Smart&Fina		15.14	01/15/2019
STAFFLER, YVONNE		Reimb Dollar Tre		22.35	12/21/2018
STAFFLER, YVONNE		Reimb Lowe's Ag		70.71	12/21/2018
STAFFLER, YVONNE		Reimb Albertson'		42.52	12/21/2018
SWRCB		StormWtrAnnlPerm		700.00	01/22/2019
SYNCE/AMAZON		Bus Driver's Log	SUPPLIES - TRANSPORTATION	21.50	11/27/2018
SYNCE/AMAZON		Back Cushion/SpE	SUPPLIES - TRANSPORTATION	43.99	11/30/2018
SYNCE/AMAZON		Seatbelt Buckle	SUPPLIES - TRANSPORTATION	12.99	12/06/2018
SYNCE/AMAZON		Bus Driver's Log	SUPPLIES - TRANSPORTATION	21.49	11/27/2018
SYNCE/AMAZON		Artemis Fowl Col BOOKS		69.99	12/05/2018
SYNCE/AMAZON		Noiseproofing Co Glue & Glue dispenser		1,136.85	12/05/2018
SYNCE/AMAZON		Noiseproofing Se Glue & Glue dispenser		312.99	12/05/2018
SYNCE/AMAZON		Toner Set/MOT	COLOR TONOR CARTRIDGE	68.89	12/07/2018
SYNCE/AMAZON		Mouse Trap Game/		63.87	11/28/2018
SYNCE/AMAZON		Seatbelt Buckle	SUPPLIES - TRANSPORTATION	7.97	12/01/2018
SYNCE/AMAZON		Black Toner/MOT	TONER CARTRIDGE - LEADS OFFICE	142.42	11/28/2018
SYNCE/AMAZON		Magnetic Buildin	MAGNA TILES	107.22	11/28/2018
SYNCE/AMAZON		Indoor/Outdoor R	INDOOR CARPET RUGS	600.00	11/29/2018
SYNCE/AMAZON		BB Pathogens Cle	BLOODBORNE PATHOGENS KITS	192.15	12/06/2018
SYNCE/AMAZON		Phone Chargers/G	iPHONE CHARGER	77.94	12/03/2018
SYNCE/AMAZON		2 Book Titles/CU BOOKS		483.32	12/05/2018
SYNCE/AMAZON		11 Book Titles/C BOOKS		197.94	12/05/2018
SYNCE/AMAZON		Artemis Fowl Col BOOKS		3.99	12/05/2018
Schumacher, Victoria		Reimb Dec Mileag		39.24	01/03/2019
Self-Insured Schools of CA		Jan Dental Ins P		9,286.00	01/01/2019
Self-Insured Schools of CA		Jan Vision Ins P		1,753.30	01/01/2019
Self-Insured Schools of CA		Jan Medical Ins		105,374.50	01/01/2019
Southern, Jill		Reimb Coast Elec		4.30	01/22/2019
Southern, Jill		Reimb CookieCroc		7.87	01/22/2019

VENDOR NAME	FUND	DESCRIPTION	EXTENDED DESCRIPTION	GENERAL FUND	AMOUNT	INVOICE DATE
Stanley Convergent SecuritySol	01	FebFacilitySecur	MONTHLY SECURITY OF FACILITIES		323.52	01/02/2019
Stenbeck, Mary		Reimb USPS posta			75.00	01/24/2019
Stenbeck, Mary		Reimb DeclintgWi			34.34	01/08/2019
Stevens, Lisa		Reimb Oct Mileag			62.35	12/20/2018
Stevens, Lisa		Reimb Nov Mileag			82.73	12/20/2018
Stevens, Lisa		Reimb Dec Mileag			53.74	12/20/2018
TECH-TIME COMMUNICATIONS INC.		Jan-MarOtrlyFire	MAINTENANCE OF EQUIPMENT		672.00	01/01/2019
THE CAMBRIAN		Renewall/23/19-2			99.00	01/08/2019
The Link		DecFamilyAdvsvr/	FAMILY ADVOCATE SRVS 18/19		2,083.33	12/31/2018
The Tribune		CanxFee90dayGrac			121.71	01/10/2019
U.S. Bank Equipment Finance		JanUse/X7400LX/S	MONTHLY COPIER LEASE		185.28	12/26/2018
U.S. Bank Equipment Finance		JanUse/K4350LX/M	MONTHLY COPIER LEASE		98.67	12/26/2018
ULTREX INC.		2ndQtrMtnCpy/C5	MAINTENANCE & COPY		279.82	12/31/2018
ULTREX INC.		2ndQtrMtnCpy/C4	MAINTENANCE & COPY		333.12	12/31/2018
ULTREX INC.		2ndQtrMtnCpy/C4	MAINTENANCE & COPY		431.55	12/31/2018
ULTREX INC.		TonerFreightChrg	MAINTENANCE & COPY		5.00	01/04/2019
ULTREX INC.		2ndQtrMtnCpy/36	MAINTENANCE & COPY		170.04	12/31/2018
ULTREX INC.		2ndQtrMtnCpy/KM	MAINTENANCE & COPY		1,684.80	12/31/2018
ULTREX INC.		2ndQtrMtnCpy/Du	MAINTENANCE & COPY		353.62	12/31/2018
ULTREX INC.		Staples&FrghChr	MAINTENANCE & COPY		155.15	12/17/2018
ULTREX INC.		2ndQtrMtnCpy/36	MAINTENANCE & COPY		42.28	12/31/2018
ULTREX INC.		2ndQtrMtnCpy/KM	MAINTENANCE & COPY		1,645.80	12/31/2018
US Bank		VMWare/Support/D			102.96	12/24/2018
US Bank		John's Grill/CSB			20.43	12/24/2018
US Bank		BlackBearDiner/C			18.88	12/24/2018
US Bank		SF Bistro/CSBA A			11.23	12/24/2018
US Bank		John's Grill/CSB			38.49	12/24/2018
US Bank		Chevron/CSBA AEC			30.55	12/24/2018
US Bank		John's Grill/CSB			20.44	12/24/2018
US Bank		TheKeystone/CSBA			21.99	12/24/2018
US Bank		SLO Airport Park			60.00	12/24/2018
US Bank		LAZ Parking S.F.			122.00	12/24/2018
US Bank		Hotel Abri/CSBA			834.93	12/24/2018
US Bank		SF Bistro/CSBA A			19.24	12/24/2018
US Bank		John's Grill/CSB			38.49	12/24/2018
US Bank		BlackBearDiner/C			18.88	12/24/2018
US Bank		Enterprise/Carre			515.70	12/24/2018
US Bank		SF Bistro/CSBA A			11.23	12/24/2018
US Bank		BlackBear Diner/			20.01	12/24/2018
US Bank		CISSE Certified/			2,564.65	12/24/2018
US Bank		DiabloValleyColl			102.50	12/24/2018
US Bank		Follett/Training			198.00	12/24/2018
US Bank		IlluminateEdu/Co			475.00	12/24/2018
US Bank		Follett/Training			198.00	12/24/2018
US Bank		Amazon/Patch Cab			83.97	12/24/2018
US Bank		Softraid/Softwar			179.00	12/24/2018
US Bank		Zoro/Foam Cube/C			31.34	12/24/2018
US Bank		Amazon/5-Audio E			486.75	12/24/2018

VENDOR NAME	FUND : 01	GENERAL FUND	DESCRIPTION	EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
US Bank			GamutSupply/AC S		157.12	12/24/2018
US Bank			EmbassySuites/FF		183.76	12/24/2018
US Bank			EmbassySuites/FF		183.76	12/24/2018
US Bank			EmbassySuites/FF		183.76	12/24/2018
US Bank			EmbassySuites/FF		183.76	12/24/2018
US Bank			EmbassySuites/FF		183.76	12/24/2018
US Bank			EmbassySuites/FF		183.76	12/24/2018
US Bank			ChildCenter/ABA		92.00	12/24/2018
US Bank			Mayan Hardwood/C		248.79	12/24/2018
US Bank			Partsfps/Fan Ass		213.19	12/24/2018
US Bank			HarborFrghT/Cabi		193.52	12/24/2018
US Bank			Partsfps/Fan Ass		60.65	12/24/2018
US Bank			AcousticalSurfac		1,225.25	12/24/2018
US Bank			AcousticalSurfac		115.52	12/24/2018
US Bank			Hand2Mind/Stembi		309.93	12/24/2018
US Bank			NWPotters/Kiln/G		958.00	12/24/2018
US Bank			HolidayInn/ALICE		276.00	12/24/2018
US Bank			MyCableMart/ship		5.45	12/24/2018
US Bank			Adobe Dec Creati	MONTHLY LICENSE	29.99	12/04/2018
US Bank			TheKeystone/CSBA		21.99	12/24/2018
US Bank			MoonstoneB&G/Brd		281.91	12/24/2018
US Bank			NWPotters/shippi		334.00	12/24/2018
US Bank			Linn's/DO Holi		213.04	12/24/2018
US Bank			NWPotters/kiln-A		1,000.00	12/24/2018
US Bank			HolidayInn/ALICE		276.00	12/24/2018
US Bank			Dell/Optiplex fo		984.89	12/24/2018
US Bank			Dell/Monitor for		183.53	12/24/2018
US Bank			HakshopTetrafact		466.51	12/24/2018
US Bank			Sandy's/SuptFina		47.75	12/24/2018
US Bank			CookieCrock/Supt		12.73	12/24/2018
US Bank			MyCableMart/USB		66.36	12/24/2018
US Bank			DecSounds.comSub		9.99	12/14/2018
US Bank			Dell/Monitor for		133.38	12/24/2018
US Bank			Hotel Abri/CSBA		834.93	12/24/2018
US Bank			Amazon Mouse Tra	CLASSROOM GAMES	38.58	11/28/2018
US Bank			Amazon Shop Pres	CLASSROOM GAMES	79.60	11/27/2018
US Bank			Amazon Shop Pres	CLASSROOM GAMES	249.00	11/27/2018
US Bank			MoonstoneB&G/Brd		368.42	12/24/2018
US Bank			DayOfSpEdEducato		34.50	12/24/2018
US Bank			FrenchCorner/Bda		35.70	12/24/2018
US Bank			MoonstoneB&G/Brd		290.13	12/24/2018
US Bank			Enterprise overp		39.00	12/01/2018
VERIZON WIRELESS			Dec Cell Phones/	MONTHLY CELL & WIFI SERVICES	819.73	01/01/2019
VERIZON WIRELESS			Dec Mifi Svc/In	MONTHLY CELL & WIFI SERVICES	114.03	01/01/2019
VIVEROS, SANDRA			Tech Services Ca		50.00	10/29/2018
W.A.S.C.			ProbVstFee18-19/		1,350.00	12/20/2018
WEX BANK/SHELL			Dec Athl FuelChg	FUEL - TRANSPORTATION	290.86	01/13/2019
WEX BANK/SHELL			Nov Athl FuelChg	FUEL - TRANSPORTATION	188.79	12/13/2018

014 COAST UNIFIED SCHOOL DIST		BOARD BILL APPROVAL LISTING		J72197 APYBRPLO L.00.00 02/08/19 PAGE		
January Warrants, 2/21/19				FROM BATCH: 46 THRU BATCH: 52		
VENDOR NAME	DESCRIPTION	FUND : 01	GENERAL FUND	EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
WEX BANK/SHELL	Nov H2S Fuel Chg FUEL - TRANSPORTATION				61.61	12/13/2018
WILLIAMS INDUSTRIAL SALES	StrpngPnt/Grnd/#				220.68	12/07/2018
Wallace, Alicia M	DecECBASpv&Cn/IC BEHAVIOR ANALYST SERVICES				1,150.00	01/06/2019
Willow Tree Wildlife	Morro&SolimarPre				125.00	01/15/2019
ZOTOVICH, PETER JOHN	MentorSrv/Jul-De MENTOR SERVICES				5,000.00	01/09/2019
TOTAL FUND 01					605,033.68	

VENDOR NAME	FUND : 13	DESCRIPTION	EXTENDED DESCRIPTION	CAFETERIA FUND	AMOUNT	INVOICE DATE
BERRY MAN INC., THE		DecLnchFrshProd/	FRESH PRODUCE PRODUCTS		918.90	01/01/2019
BERRY MAN INC., THE		DecBrkfstProd/A#	FRESH PRODUCE PRODUCTS		450.35	01/01/2019
BERRY MAN INC., THE		DecYNCAFreshProd			105.90	01/01/2019
CDTFA		2018 Jan-Jun Caf			21.44	01/29/2019
CDTFA		2018 Brkfst Sale			7.56	01/29/2019
CDTFA		2018 Lunch Sales			17.47	01/29/2019
CDTFA		2018 AlaCarte Sa			2.18	01/29/2019
CDTFA		2018 Lunch Sales			9.73	01/29/2019
CDTFA		2018 AlaCarte Sa			1.22	01/29/2019
CDTFA		2018 Breakfast S			1.62	01/29/2019
CDTFA		2018 Jul-Dec Caf			30.12	01/29/2019
CEBREROS, JOCELYN		Reimb Dec Mileag			23.82	12/21/2018
CEBREROS, JOCELYN		Reimb Nov Mileag			31.12	12/21/2018
CHEVRON U. S. A.		Jan Fuel/Cafe/Ac	FUEL CHARGES		76.01	01/22/2019
CHEVRON U. S. A.		Dec Fuel/Cafe/Ac	FUEL CHARGES		64.10	12/22/2018
CRYSTAL CREAMERY		DecAfterschldairy			144.89	12/31/2018
CRYSTAL CREAMERY		Dec LunchDairyPr	DAIRY PRODUCTS		296.65	12/31/2018
CRYSTAL CREAMERY		DecBrkfstDairyPr	DAIRY PRODUCTS		220.36	12/31/2018
EDNA'S BAKERY		dec Lunch BreadP	BREAD PRODUCTS		274.05	12/31/2018
EDNA'S BAKERY		Dec BrkfstBreadP	BREAD PRODUCTS		178.40	12/31/2018
EDNA'S BAKERY		Dec Afterschlbrea			77.10	12/31/2018
GREGO, MARINA		Reimb Mileage 8/			35.97	01/15/2019
Gold Star Foods		Dec AddlLnchPr	FOOD PRODUCTS		78.28	12/22/2018
Gold Star Foods		Dec LnchStorageF	FOOD PRODUCTS		40.00	01/05/2019
Gold Star Foods		Dec AddlBrkfstPr	FOOD PRODUCTS		15.22	12/22/2018
Gold Star Foods		OctNov BrwnBoxst	FOOD PRODUCTS		52.20	01/12/2019
Gold Star Foods		Dec AddlAlaCarte			53.14	12/22/2018
Harrod, Lindsay		Reimb Michaels S			61.52	01/14/2019
Harrod, Lindsay		Reimb CookieCroc			19.99	01/14/2019
Kitzman Water		Dec Soft Water/G	SOFT WATER		57.00	12/31/2018
Kitzman Water		Dec Soft Water/C	SOFT WATER		89.00	12/31/2018
MISSION LINEN & UNIFORM SERV		Dec Cafe Towels/	LINEN AND LAUNDRY SERVICES		21.35	12/31/2018
SELKE, ERIN JUDITH		Reimb Dec Mileag			12.21	01/08/2019
SMART & FINAL IRIS CO.		NovDec Brkfst Fo	CAFETERIA MATERIALS & SUPPLIES		11.99	12/31/2018
SMART & FINAL IRIS CO.		NovDec Cleanings	CAFETERIA MATERIALS & SUPPLIES		15.46	12/31/2018
SMART & FINAL IRIS CO.		NovDec Matl&Supl	CAFETERIA MATERIALS & SUPPLIES		22.71	12/31/2018
SMART & FINAL IRIS CO.		Nov/Dec Lunch Fo	CAFETERIA MATERIALS & SUPPLIES		62.79	12/31/2018
SYSCO Ventura Inc.		Dec Ala Carte Pr	CAFETERIA FOOD AND SUPPLIES		549.11	01/01/2019
SYSCO Ventura Inc.		Dec Breakfast Pr	CAFETERIA FOOD AND SUPPLIES		915.55	01/01/2019
SYSCO Ventura Inc.		Dec Lunch Prod/A	CAFETERIA FOOD AND SUPPLIES		2,483.24	01/01/2019
SYSCO Ventura Inc.		Dec Paper Prod/A	CAFETERIA FOOD AND SUPPLIES		533.26	01/01/2019
SYSCO Ventura Inc.		Dec Afterschl Pro			349.21	01/01/2019
US Bank		Displays2Go/Ship			8.95	12/24/2018
US Bank		Displays2Go/Merc			15.51	12/24/2018

TOTAL FUND 13 8,456.65

TOTAL DISTRICT 613,490.33

COAST UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP
Regular Board Meeting – February 21, 2019

CONSENT

TITLE: Payroll for January 2019

EXPLANATION:

Payroll Warrant Approval:

Payroll warrants are issued to district employees on the tenth and last day of each month. The total shown below includes the actual end-of-month and/or mid-month payroll for the current month.

January 10, 2019	\$10,083.30
------------------	-------------

January 31, 2019	\$619,012.51
------------------	--------------

TOTAL

<i>\$629,095.81</i>

RECOMMENDATION:

Approve.

Submitted by: Carolyn Meadows for Annie Lachance

As of January 31, 2019

Coast Union High School Student Fund	\$101,989
Santa Lucia Middle School Student Fund	\$67,701
Cambria Grammar School Student Fund	\$58,994

COAST UNIFIED SCHOOL DISTRICT

Enrollment Report for January 31, 2019

School	Grade	Student count
Cambria Grammar School	Transitional Kindergarten	9
	Kindergarten	27
	1st Grade	43
	2nd Grade	41
	3rd Grade	42
	4th Grade	39
	5th Grade	38
Total		239

Santa Lucia Middle School	6th Grade	51
	7th Grade	32
	8th Grade	40
Total		123

Coast Union High School	9th Grade	60
	10th Grade	47
	11th Grade	41
	12th Grade	39
Total		187

Leffingwell High School	10th Grade	1
	11th Grade	4
	12th Grade	6
Total		11

Cambria Community Day School	9th Grade	
	10th Grade	
Total		0

Grand Total		560
--------------------	--	------------

INTERDISTRICT TRANSFERS

Interdistrict Transfers OUTGOING 2018-19

Residence	Student	Number	Grade18-19	Trans to	Disposition CUSD/Dist of Attend
CAM		1819.01	4	ATASC	new approv CUSD/
CAY		1819.02	9	SLCUSD	new approv CUSD/SLCUSD 1 year
CAY		1819.03	11	SLCUSD	renewal approv CUSD/SLCUSD 1 year
CAY		1819.04	9	SLCUSD	new approv CUSD/SLCUSD 1 year
CAY		1819.05	9	SLCUSD	new approv CUSD/SLCUSD 1 year
CAY		1819.06	9	SLCUSD	new approv CUSD/SLCUSD 1 year
CAY		1819.07	9	SLCUSD	new approv CUSDapprov SLCUSD 1 yr
CAY		1819.08	9	SLCUSD	new approv CUSD/appv SLCUSD 1 yr
CAY		1819.09	9	SLCUSD	new approv CUSD/appv SLCUSD 1 yr
CAY		1819.10	9	SLCUSD	new approv CUSD/approv SLCUSD 1 yr
CAY		1819.11	12	SLCUSD	renewal approv CUSD/approv SLCUSD 1 yr
CAY		1819.12	12	SLCUSD	renewal approv CUSD/approv SLCUSD 1 yr
CAY		1819.13	9	SLCUSD	new approv CUSD/approv SLCUSD 1 yr
CAY		1819.14	9	SLCUSD	new approv CUSD/approv SLCUSD 1 yr
CAY		1819.15	9	SLCUSD	new approv CUSD/approv SLCUSD 1 yr
CAY		1819.16	9	SLCUSD	new approv CUSD/approv SLCUSD 1 yr
CAY		1819.17	9	SLCUSD	new approv CUSD/approv SLCUSD 1 yr
CAY		1819.18	9	SLCUSD	new approv CUSD/approv SLCUSD 1 yr
CAY		1819.19	9	SLCUSD	new approv CUSD/approv SLCUSD 1 yr
CAM		1819.20	K	TUSD	new approv CUSD/TUSD 1 year
CAM		1819.21	9	TUSD	renewal approv CUSD 4 year/
CAM		1819.22	9	SLCUSD	new approv CUSD/approv SLCUSD 1 yr
CAY		1819.23	9	SLCUSD	new approv CUSD/approv SLCUSD 1 yr
CAY		1819.24	10	SLCUSD	renewal approv CUSD/approv SLCUSD 1 yr
CAY		1819.25	9	SLCUSD	new approv CUSD/approv SLCUSD 1 yr
CAY		1819.26	9	SLCUSD	new approv CUSD/approv SLCUSD 1 yr
CAY		1819.27	9	SLCUSD	new approv CUSD/approv SLCUSD 1 yr
CAY		1819.28	9	SLCUSD	new approv CUSD/approv SLCUSD 1 yr
CAY		1819.29	11	SLCUSD	renewal approv CUSD/approv SLCUSD 1 yr

CAY		1819.30	10	SLCUSD	renewal	approv CUSD/approv SLCUSD 1 yr
CAM		1819.31	9	SLCUSD	new	approv CUSD/approv SLCUSD 1 yr
CAY		1819.32	9	SLCUSD	new	approv CUSD/approv SLCUSD 1 yr
CAY		1819.33	9	SLCUSD	new	approv CUSD/SLCUSD 1 yr
CAY		1819.34	9	SLCUSD	new	approv CUSD/app SLCUSD 1 yr
CAY		1819.35	11	SLCUSD	renewal	approv CUSD- S:SLCUSD 1 yr
CAY		1819.36	6	SLCUSD	new	approv CUSD-SLCUSD 1 yr
CAY		1819.37	9	SLCUSD	new	approv CUSD-SLCUSD 1 yr
CAY		1819.38	9	SLCUSD	new	approv CUSD/SLCUSD 1 year
CAY		1819.39	9	SLCUSD	new	approv CUSD/SLCUSD 1 year
CAY		1819.40	11	SLCUSD	renewal	approv CUSD/approv SLCUSD 1 yr
CAY		1819.41	9	SLCUSD	new	approvCUSDapprov SLCUSD 1 yr
CAY		1819.42	10	SLCUSD	renewal	approv CUSD/approv SLCUSD 1 yr
CAY		1819.43	10	SLCUSD	renewal	approv CUSD/apprv SLCUSD 1 yr
CAM		1819.44	2	CESD	new	approv CUSDapprov /Cayucos Elem
CAY		1819.45	10	SLCUSD	renewal	approv CUSD/apprv SLCUSD 1 yr
CAY		1819.46	11	SLCUSD	renewal	approv CUSD/apprv SLCUSD 1 yr
CAY		1819.47	11	SLCUSD	renewal	approv CUSD/apprv SLCUSD 1 yr
CAY		1819.48	11	SLCUSD	renewal	approv CUSD/apprv SLCUSD 1 yr
CAY		1819.49	10	SLCUSD	renewal	approv CUSD/apprv SLCUSD 1 yr
CAY		1819.50	10	SLCUSD	renewal	approv CUSD/apprv SLCUSD 1 yr
CAY		1819.51	12	SLCUSD	renewal	approv CUSDapprov SLCUSD 1 yr
CAM		1819.52	10	TUSD	new	approv CUSD
CAY		1819.53	10	SLCUSD	renewal	approv CUSD/(MB HS)
CAY		1819.54	12	SLCUSD	renewal	approv CUSD (SLO Hi)
CAY		1819.55	10	SLCUSD	renewal	approv CUSD/SLCUSD 1 year
CAY		1819.56	12	SLCUSD	renewal	approv CUSD/SLCUSD 1 year
CAY		1819.57	11	TUSD	renewal	approvCUSD/approv TUSD
CAY		1819.58	9	SLCUSD	new	approvCUSD/SLCUSD approv
CAY		1819.59	10	SLCUSD	renewal	approvCUSD/SLCUSD approv
CAY		1819.60	10	SLCUSD	renewal	approvCUSD/SLCUSD approv
CAM		1819.61	10	SLCUSD	renewal	approv CUSD/SLCUSD 1 year

CAM		1819.62	12	SLCUSD	renewal	approvCUSD/SLCUSD	apprv
CAY		1819.63	12	SLCUSD	renewal	approvCUSD/SLCUSD	apprv
CAY		1819.64	10	SLCUSD	renewal	approv CUSD	
CAY		1819.65	10	SLCUSD	new	approv CUSD	
CAM		1819.66	9	SLCUSD	new	approv CUSD	
HAR		1819.67	4	CESD	renewal	approv CUSD	
HAR		1819.68	2	CESD	renewal	approv CUSD	
CAM		1819.69	9	SLCUSD	new	approv CUSD	
CAM		1819.70	12	SLCUSD	new	approv CUSD	
CAY		1819.71	10	SLCUSD	new	approv CUSD	
CAM		1819.72	10	SLCUSD	renewal	approv CUSD/denied SLCUSD	
CAM		1819.73	10	PRPD	renewal	approv CUSD	
CAY		1819.74	11	SLCUSD	renewal	approv CUSD/SLCUSD	
CAY		1819.75	12	SLCUSD	renewal	approv CUSD/SLCUSD	
CAY		1819.76	11	SLCUSD	renewal	approv CUSD/SLCUSD	
CAY		1819.77	7th	SLCUSD	new Les-Oses-MS	IDT not applicable	
CAY		1819.78	12	SLCUSD	renewal	approv CUSD/SLCUSD	
CAY		1819.79	11	SLCUSD	new	approv CUSD/SLCUSD	
CAM		1819.80	11	SLCUSD	new	approv CUSD/SLCUSD	
CAM		1819.81	9	SLCUSD	new	approv CUSD/SLCUSD	
CAM		1819.82	9	SLCUSD	new	approv CUSD/SLCUSD	
CAM		1819.83	9	SLCUSD	new	approv CUSD/SLCUSD	
CAY		1819.84	11	SLCUSD	renewal	approv CUSD/SLCUSD	
CAY		1819.85	9	SLCUSD	new	approv CUSD/SLCUSD 1 year	
CAY		1819.86	12	SLCUSD	renew	approv CUSD/SLCUSD 1 year	
CAY		1819.87	12	SLCUSD	new	approv CUSD/SLCUSD 1 year	
CAM		1819.88	10	TUSD	new	Templeton Indep High	
CAY		1819.89	11	SLCUSD	renewal	approv/SLCUSD 1 year	
CAY		1819.90	10	SLCUSD	renewal	approv/SLCUSD 1 year	
CAY		1819.91	12	SLCUSD	renewal	approv/SLCUSD 1 yr	
CAY		1819.92	10	SLCUSD	renewal	approv/SLCUSD 1 yr	
CAY		1819.93	12	SLCUSD	new	approv/SLCUSD 1 yr	

CAY	1819.94	9	SLCUSD	new	approv SLCUSD 1 yr

	Number	18 19 gr	FROM	Disposition
	1819.A	3	SLCUSD	renewal expires 6/2019
	1819.B	2	SLCUSD	new expires 6/2019
	1819.C	7	CESD	renewal expires 6/2019
	1819.D	5	SLCUSD	renewal expires 6/2019
	1819.E	2	SLCUSD	renewal expires 6/2019
	1819.F	5	SLCUSD	renewal expires 6/2019
	1819.G	12	AUSD	new expires 6/2019
	1819.H	3	LUCIA MAR	new expires 6/2019
			2018-19	
		4	PRJSD	exp 2027(moved to Cambria w/uncle 2017 18)
		9	AUSD	withdrew IDT 3/30/2018
		9	PRJSD	exp 2020
		11	PRJSD	exp 2020
		12	PRJSD	exp 2019
		2	PRJSD	expires 2022
		9	AUSD	exp 2021

* New and annual renewed Incoming numbers start at 1819.A

COAST UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP
Regular Meeting of February 21, 2019

CONSENT/ACTION

TITLE: Approval of Overnight or Out of the County Team Sport Events – Coast Union High School

EXHIBIT: None

EXPLANATION:

Below are a list of team sporting events that are out of San Luis Obispo county.

<u>Date of Trip</u>	<u>Team</u>	<u>Destination</u>
February 23, 2019	Softball/Baseball	King City High School, King City, CA
March 7, 2019	Softball	Lakeview Jr. High, Santa Maria, CA
March 12, 2019	Softball	Lakeview Jr. High, Santa Maria, CA
March 14, 2019	Softball	Nipomo High School, Nipomo, CA
March 16, 2019	Baseball	Exeter High School, Exeter, CA
March 19, 2019	Softball/Baseball	Maricopa High School, Maricopa, CA
March 26, 2019	Baseball	Dunn School, Los Olivos, CA
April 9, 2019	Softball/Baseball	Valley Christian Academy, Santa Maria, CA

RECOMMENDATION:

Review and approve.

Submitted by: Coaches: Steve Kniffen/Brian Machado

Approved: Scott Smith, Interim Superintendent

COAST UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP
Regular Board Meeting – February 21, 2019

CONSENT

TITLE: Consolidated Application, Part II

EXHIBIT: See attached.

EXPLANATION:

The 2018-19 Consolidated Application for Funding Categorical Aid Programs, Part II, must be reviewed and approved by the Board. Prior to the Local Control Funding Formula (LCFF), these programs represented the majority of categorical funds available to the District. Our district had over 25 categorical programs. Currently, only Federal programs are represented in the Consolidated Application.

This application has been prepared and has been available for review in the District Office since January 28, 2019. The document is attached for your approval. It was submitted electronically to the California Department of Education prior to the February 28 deadline with the Board approval date of February 21, 2019. Any revisions may be submitted electronically if necessary.

Please be aware that even though the Superintendent's name has not been updated on these forms, as some of them were approved last June, all records have been updated with the current Superintendent's information.

RECOMMENDATION:

Approve.

Submitted by: Annie Lachance

2018-19 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <http://www.cde.ca.gov/fg/aa/co/ca18asstoc.asp>.

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, conappsupport@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Victoria Schumacher
Authorized Representative's Signature	
Authorized Representative's Title	Superintendent
Authorized Representative Signature Date	06/30/2018

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2018-19 Protected Prayer Certification

ESSA Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Franco Rozic, Title I Monitoring and Support Office, frozic@cde.ca.gov, 916-319-0269

Protected Prayer Certification Statement

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Victoria Schumacher
Authorized Representative Title	Superintendent
Authorized Representative Signature Date	06/18/2018
Comment If the LEA is not able to certify at this time an explanation must be provided in the Comment field. (Maximum 500 characters)	

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2018-19 LCAP Federal Addendum Certification**CDE Program Contact:**Local Agency Systems Support Office, LCFF@cde.ca.gov, 916-323-5233

Pursuant to Section 1112 (Title 20, United States Code, Section 6312) of the Elementary and Secondary Education Act, as amended by the Every Student Succeeds Act (ESSA), a local educational agency (LEA) may receive a subgrant from the State only if the LEA has on file with the State a plan approved by the State educational agency.

Within California, LEAs that apply for ESSA funds are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve as the ESSA LEA Plan.

In order to apply for funds, the LEA must certify that the completed Addendum will be approved by the local governing board or governing body of the LEA and submitted to the California Department of Education (CDE), and that the LEA will work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

County Offices of Education and School Districts Enter the original approval date of the county office of education or school district 2017-18 – 2019-20 LCAP	08/15/2017
Note: For districts, the date should be the day your county office of education (COE) approved your 2017-18 - 2019-20 LCAP. For COEs, it should be the date the California Department of Education (CDE) approved your 2017-18 - 2019-20 LCAP.	
Charter Schools Enter the adoption date of the charter school LCAP	
Authorized Representative's Full Name	Victoria Schumacher
Authorized Representative's Title	Superintendent

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2018-19 Application for Funding**CDE Program Contact:**Consolidated Application Support Desk, Education Data Office, conappsupport@cde.ca.gov, 916-319-0297**Local Governing Board Approval**

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	08/09/2018
---	------------

District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	Nohemy Marin
DELAC review date	06/29/2018
Meeting minutes web address Please enter the Web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	http://coastusd.org
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	Yes
Title III Immigrant ESEA Sec. 3102 SACS 4201	No
Title IV, Part A (Student Support)	No

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2018-19 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, conappsupport@cde.ca.gov, 916-319-0297

ESSA Sec. 1112(b) SACS 4127	
--------------------------------	--

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2018-19 Federal Transferability

Federal transferability of funds is governed by Title V in ESSA Section 5102. An LEA may transfer Title II, Part A and or Title IV, Part A program funds to other allowable programs. This transferability is not the same as Title V, Part B Alternative Uses of Funds Authority governed by ESEA Section 5211. **Note:** Funds transferred under Title V, Part B Alternative Uses of Funds Authority are not to be included on this form.

CDE Program Contact:

Juan J. Sanchez, Standards Implementation Support Office (Title II), jsanchez@cde.ca.gov, 916-319-0452
Tom Herman, Coordinated School Health & Safety (Title IV), THerman@cde.ca.gov, 916-319-0914

Title II, Part A Transfers

2018-19 Title II, Part A entitlement	\$15,346
Transferred to Title I, Part A	\$0
Transferred to Title I, Part C	\$0
Transferred to Title I, Part D	\$0
Transferred to Title III English Learner	\$0
Transferred to Title III Immigrant	\$0
Transferred to Title V, Part B, Subpart 1 Small, Rural School Achievement Grant	\$0
Transferred to Title V, Part B, Subpart 2 Rural and Low-Income Grant	\$0
Total amount of Title II, Part A funds transferred out	\$0
2018-19 Title II, Part A entitlement after transfers out	\$15,346

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2018-19 Title I, Part A LEA Allocation and Reservations

To report LEA required and authorized reservations before distributing funds to schools.

CDE Program Contact:

Sylvia Hanna, Title I Policy and Program Guidance Office, shanna@cde.ca.gov, 916-319-0948
Rina DeRose, Title I Policy and Program Guidance Office, RDerose@cde.ca.gov, 916-323-0472

2018-19 Title I, Part A LEA allocation (+)	\$90,963
Transferred-in amount (+)	\$0
Nonprofit private school equitable services proportional share amount (-)	\$0
2018-19 Title I, Part A LEA available allocation	\$90,963

Required Reservations

Parent and family engagement (If the allocation is greater than \$500,000, then parent and family engagement equals 1% of the allocation minus the nonprofit private school equitable services proportional share amount.)	\$0
School parent and family engagement	\$0
LEA parent and family engagement	\$0
Local neglected institutions Does the LEA have local institutions for neglected children?	No
Local neglected institutions reservation	
Local delinquent institutions Does the LEA have local institutions for delinquent children?	No
Local delinquent institutions reservation	
Direct or indirect services to homeless children, regardless of their school of attendance	\$1,100

Authorized Reservations

Public school Choice transportation	\$0
Other authorized activities	\$0
Indirect cost reservation	\$0
Administrative reservation	\$0

Reservation Summary

Total LEA required and authorized reservations	\$1,100
School parent and family engagement reservation	\$0
Amount available for Title I, Part A school allocations	\$89,863

Warning

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2018-19 Title II, Part A LEA Allocations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title II, Part A Supporting Effective Instruction.

CDE Program Contact:

Maxine Wheeler, Standards Implementation Support Office, mwheeler@cde.ca.gov, 916-323-4746

Juan J. Sanchez, Standards Implementation Support Office (Title II), jsanchez@cde.ca.gov, 916-319-0452

2018-19 Title II, Part A entitlement	\$15,346
Transferred-in amount	\$0
Total funds transferred out of Title II, Part A	\$0
Total entitlement after transfers	\$15,346
Repayment of funds	\$0
2018-19 Allocation	\$15,346
Administrative and indirect costs	\$0
Equitable services for nonprofit private schools	\$0
2018-19 Title II, Part A adjusted allocation	\$15,346

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2018-19 Title III English Learner Student Program Subgrant Budget

The purpose of this form is to provide a proposed budget for 2018-19 English learner (EL) Student Program Subgrant funds only per the Title III English Learner Students Program requirements (ESSA, Sections 3114, 3115, & 3116).

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Estimated Entitlement Calculation

Estimated English learner per student allocation	\$99.05
Estimated English learner student count	257
Estimated English learner entitlement amount	\$25,456

Note: \$10,000 minimum program eligibility criteria

If the LEA's estimated entitlement amount is less than \$10,000 it does not meet the minimum program eligibility criteria for direct funding status and requires further action. To receive instructions regarding the consortium application process, please go to the CDE Title III EL Consortium Details Web page at <http://www.cde.ca.gov/sp/el/t3/elconsortium.asp>.

Budget

Professional development activities	\$0
Program and other authorized activities	\$25,456
English Proficiency and Academic Achievement	\$0
Parent, family, and community engagement	\$0
Direct administrative costs (Amount cannot exceed 2% of the estimated entitlement)	\$0
Indirect costs (LEAs can apply approved indirect cost rate to the portion of subgrant that is not reserved for direct administration costs)	\$0
Total budget	\$25,456

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2018-19 Title III English Learner LEA Allocations and Reservations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title III English learner, and to report required reservations.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Total Allocation

2018-19 Title III English learner entitlement	\$25,456
Transferred-in amount	\$0
Repayment of funds	\$0
2018-19 Allocation	\$25,456

Allocation Reservations

Professional development activities	\$0
Program and other authorized activities	\$22,897
English Proficiency and Academic Achievement	\$2,050
Parent, family, and community engagement	\$0
Direct administrative costs (Amount cannot exceed 2% of the entitlement)	\$509
Indirect costs	\$0
Total allocation reservations	\$25,456

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2018-19 Title III English Learner YTD Expenditure Report, 6 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2018 through December 31, 2018.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Required and Authorized English Learners Sub-grantee Activities**Required**

Section 3115 (c)(1) To increase the English proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.

Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

Authorized

(1) Upgrading program objectives and effective instruction strategies.

(2) Improving the instruction program for English learners by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.

(3) Providing tutorials and academic or vocational education for English learners and intensified instruction.

(4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.

(5) Improving the English language proficiency and academic achievement of English learners.

(6) Providing community participation programs, family literacy services and parent outreach and training activities to English learners and their families.

(7) Improving the instruction of English learners, which may include English learners with disabilities. Offering early college high school or dual or concurrent enrollment programs or courses designed to help English learners achieve success in postsecondary education.

2018-19 Title III English learner entitlement	\$25,456
Transferred-in amount	\$0
2018-19 Total allocation	\$25,456
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$13,948
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$4,964
4000-4999 Books and supplies	\$560
5000-5999 Services and other operating expenditures	\$4,498
Direct administrative costs (Amount cannot exceed 2% of the entitlement)	\$0
Indirect costs	\$0
Total year-to-date expenditures	\$23,970
2018-19 Unspent funds	\$1,486

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2018-19 Substitute System for Time Accounting

This certification may be used by auditors and by CDE oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the LEA submits and certifies this data collection.

CDE Program Contact:

Julie Brucklacher, Financial Accountability and Info Srv Office, jbruckla@cde.ca.gov, 916-327-0858

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate. Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the Web at <http://www.cde.ca.gov/fg/ac/sa/>.

2018-19 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2018-19 Consolidation of Administrative Funds

A request by the LEA to consolidate administrative funds for specific programs.

CDE Program Contact:

Julie Brucklacher, Financial Accountability and Info Srv Office, jbruckla@cde.ca.gov, 916-327-0858

Title I, Part A Basic SACS Code 3010	No
Title I, Part C Migrant Education SACS Code 3060	No
Title I, Part D Delinquent SACS Code 3025	No
Title II, Part A Supporting Effective Instruction SACS Code 4035	No
Title III Immigrant Students SACS Code 4201	No
Title III English Learner Students - 2% maximum SACS Code 4203	No
Title IV, Part A Student Support - 2% maximum SACS Code 4127	No
Title IV, Part B 21st Century Community Learning Centers SACS Code 4124	No

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2018-19 Title I, Part A School Allocations

This report identifies the amount of Title I, Part A funds to be allocated to eligible schools.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956
Rina DeRose, Title I Policy and Program Guidance Office, RDeroser@cde.ca.gov, 916-323-0472

LEA meets small LEA criteria.

An LEA is defined as a small LEA if, based on the school list and the data entered in School Student Counts, the LEA meets one or both of the following:

Is a single school LEA

Has enrollment total for all schools less than 1,000

If applicable, enter a Discretion Code. Use lower case only.

Allowable Discretion Codes

- a - Below LEA average and at or above 35% student low income
- d - Desegregation Waiver on File
- e - Grandfather Provision
- f - Feeder Pattern

Low income measure

Serving schools by

LEA-wide low income %

Available Title I, Part A school allocations

Available parent and family engagement reservation

FRPM

Highest to lowest within the LEA

70.59%

\$89,863

\$0

School Name	School Code	Grade Span Group	Student Enrollment	Eligible Low Income Students Ages 5-17	Low Income Student %	Eligible to be Served	Required to be Served	Public School	Ranking	FdYN	\$ Per Low Income Student (0.00)	TIA School Allocation	2017-18 Carryover	Parent and Family Engagement Amount	Total School Allocation	Discretion Code
Leffingwell High (Continuation)	4030144	3	7	6	85.71	Y	Y	Y	1		0.00	0.00	\$0	\$0	0.00	

2018-19 Title I, Part A School Allocations

This report identifies the amount of Title I, Part A funds to be allocated to eligible schools.

School Name	School Code	Grade Span Group	Student Enrollment	Eligible Low Income Students Ages 5-17	Low Income Student %	Eligible to be Served	Required to be Served	Public School	Ranking	FdYN	\$ Per Low Income Student (0.00)	TIA School Allocation	2017-18 Carryover	Parent and Family Engagement Amount	Total School Allocation	Discretion Code
Cambria Grammar	6042972	1	238	188	78.99	Y	Y	Y	2		477.99	89862.12	\$0	\$0	89862.12	
Santa Lucia Middle	6042980	2	124	87	70.16	N	N	Y	3		0.00	0.00	\$0	\$0	0.00	
Coast Union High	4032009	3	192	115	59.90	N	N	Y	4		0.00	0.00	\$0	\$0	0.00	

Warning

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2018-19 Title I, Part A Notification of Authorization of Schoolwide Program

This report provides notification to the California Department of Education of a school's eligibility and local board approval to operate under and report as Schoolwide Program

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956
Rina DeRose, Title I Policy and Program Guidance Office, RDeRose@cde.ca.gov, 916-323-0472

School Name	School Code	Authorized	Local Board Approved Date (ex. 07/30/2018)	Low Income %	SIG Approved Date (ex. 07/30/2018)	SWP Waiver Approved Date (ex. 07/30/2018)
Cambria Grammar	6042972	N				
Coast Union High	4032009	N				
Leffingwell High (Continuation)	4030144	N				
Santa Lucia Middle	6042980	N				

COAST UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP
Regular Meeting of February 21, 2019

CONSENT

TITLE: Coast Unified School District – 2019 Summer School Program

EXPLANATION:

The following information is provided regarding the upcoming 2019 Summer School Program:

High School Summer School Program:

June 10 – June 28, 2019 (3 weeks) for grades 9 – 12 students **currently enrolled** in 2018/19 SY at CUHS/LHS

Courses:

- General Math – Grades 9-12 (credit recovery)
- General English – Grades 9-12 (credit recovery)
- Advanced Software Development and Cybersecurity = **TBD (This class may or may not be offered in 2019)**
The class, if offered, will include engineering, computer programming, and networking. Students will also gain awareness on cybersecurity.)

Class Credit: 5 credits per class upon completion of course with a passing grade.

Campus: Coast Union High School

Principal = Scott Ferguson

Additional information:

Student Summer School Hours: 8:00 a.m. – 12:15 p.m.

Teacher Work Hours: 5 hours per day for three weeks (15 days) plus 5 hours' preparation time.

Teacher Rate of Pay: \$25.00/hour

* * * * *

Elementary/Middle School Summer School Program (enrollment based on student needs):

August 5 – 16, 2019 (2 weeks) for incoming students in grades 1, 2, 3, 4, 5, 6, 7, 8, 9 **currently enrolled** in the 2018/19 SY at CGS and SLMS

Campus: Cambria Grammar School

Principal: TBD

Additional information:

Student Summer School Hours: 8:00 a.m. – 12:15 p.m.

Teacher Work Hours: 5 hours per day for two weeks (10 days) plus 5 hours' preparation time.

Teacher Rate of Pay: \$25.00/hour

RECOMMENDATION:

Approve. Once approved, the district will be posting a flyer for summer school teacher positions, listed above.

Submitted by: Scott Smith, Interim Superintendent

COAST UNIFIED SCHOOL DISTRICT
Meeting Date – February 21, 2019

FIELD TRIP REQUEST

EXPLANATION:

Who: Coast Union High School FFA Students (5)

Where: UC Davis, Davis, CA

When: March 1-2, 2019

Water Activity: No

Curricular Objectives: Speaking/Judging competition to get student career ready and to further public speaking skills.

Supervision: Yvonne Staffler

Lodging: Holiday Inn Express, Davis, CA

Cost to Student: None

Transportation: Ag Truck

Safety/Liability Considerations: Parent permission to travel, participate and treat in case of emergency will be secured for each participant and will be on file with the supervising teachers and the school office.

Insurance: The Principal will ensure and verify, prior to the field trip date, that all parents or other adults driving private vehicles have the required amount of insurance and/or the District Transportation Supervisor has verified that a current insurance binder is on file for N/A Bus Service.

COAST UNIFIED SCHOOL DISTRICT
Meeting Date – February 21, 2019

FIELD TRIP REQUEST

EXPLANATION:

Who: Santa Lucia Middle School 8th graders (41)

Where: MOXI Museum and UC Santa Barbara, Santa Barbara, CA

When: March 8, 2019 **Water Activity:** No

Curricular Objectives: College tour for 8th graders and Physics Museum – hands on physic for 8th grade students.

Supervision: Danielle Narzisi plus five additional chaperones.

Lodging: N/A

Cost to Student: None

Transportation: School Bus

Safety/Liability Considerations: Parent permission to travel, participate and treat in case of emergency will be secured for each participant and will be on file with the supervising teachers and the school office.

Insurance: The Principal will ensure and verify, prior to the field trip date, that all parents or other adults driving private vehicles have the required amount of insurance and/or the District Transportation Supervisor has verified that a current insurance binder is on file for N/A Bus Service.

COAST UNIFIED SCHOOL DISTRICT
Meeting Date – February 21, 2019

FIELD TRIP REQUEST

EXPLANATION:

Who: Coast Union High School Advanced Digital Media Classes (18)

Where: Bitwise Industries, Fresno, CA

When: March 8, 2019

Curricular Objectives: Students will be pitching their app design projects.

Supervision: Dan Hartzell + one additional chaperone

Lodging: N/A

Cost to Student: None

Transportation: School Vans

Safety/Liability Considerations: Parent permission to travel, participate and treat in case of emergency will be secured for each participant and will be on file with the supervising teachers and the school office.

Insurance: The Principal will ensure and verify, prior to the field trip date, that all parents or other adults driving private vehicles have the required amount of insurance and/or the District Transportation Supervisor has verified that a current insurance binder is on file for N/A Bus Service.

COAST UNIFIED SCHOOL DISTRICT
Meeting Date – February 21, 2019

FIELD TRIP REQUEST

EXPLANATION:

Who: Santa Lucia Middle School 7th graders (35)

Where: Monterey Bay Aquarium and Dennis the Menace Park, Monterey, CA

When: March 15, 2019 **Water Activity:** No

Curricular Objectives: Content connected to Life Science and Environmental Education.

Supervision: Danielle Narzisi, Kyle Martin, Suzanne Kennedy, Toby Cinque and Whit Donaldson

Lodging: N/A

Cost to Student: None

Transportation: Charter Bus

Safety/Liability Considerations: Parent permission to travel, participate and treat in case of emergency will be secured for each participant and will be on file with the supervising teachers and the school office.

Insurance: The Principal will ensure and verify, prior to the field trip date, that all parents or other adults driving private vehicles have the required amount of insurance and/or the District Transportation Supervisor has verified that a current insurance binder is on file for N/A Bus Service.

COAST UNIFIED SCHOOL DISTRICT
Meeting Date – February 21, 2019

TRIP REQUEST

EXPLANATION:

Who: Coast Union High School FFA Students (4)

Where: King City High School, King City, CA

When: March 22, 2019 **Water Activity:** No

Curricular Objectives: Regional creed contest to give students leadership/speaking skills and to determine if students will move on to the state level.

Supervision: Yvonne Staffler

Lodging: N/A

Cost to Student: None

Transportation: Ag Truck

Safety/Liability Considerations: Parent permission to travel, participate and treat in case of emergency will be secured for each participant and will be on file with the supervising teachers and the school office.

Insurance: The Principal will ensure and verify, prior to the field trip date, that all parents or other adults driving private vehicles have the required amount of insurance and/or the District Transportation Supervisor has verified that a current insurance binder is on file for N/A Bus Service.

COAST UNIFIED SCHOOL DISTRICT
Meeting Date – February 21, 2019

FIELD TRIP REQUEST

EXPLANATION:

Who: Coast Union High School Audio Production Classes (18)

Where: LA Film, Los Angeles, CA & Azusa Pacific University, Azusa, CA

When: March 22, 2019

Curricular Objectives: Students will be visiting colleges related to Audio Production studies.

Supervision: Dan Hartzell + one additional chaperone

Lodging: N/A

Cost to Student: None

Transportation: School Vans

Safety/Liability Considerations: Parent permission to travel, participate and treat in case of emergency will be secured for each participant and will be on file with the supervising teachers and the school office.

Insurance: The Principal will ensure and verify, prior to the field trip date, that all parents or other adults driving private vehicles have the required amount of insurance and/or the District Transportation Supervisor has verified that a current insurance binder is on file for N/A Bus Service.

COAST UNIFIED SCHOOL DISTRICT
Meeting Date – February 21, 2019

TRIP REQUEST

EXPLANATION:

Who: Santa Lucia Middle School – Students in P.E. and Life Science classes (32)

Where: Santa Barbara Harbor & Santa Rosa Island, Santa Barbara County, CA

When: April 5, 2019 **Water Activity:** Yes

Curricular Objectives: Linking water safety, physical education, life science and environmental education.

Supervision: Kyle Martin, Toby Cinque, Danielle Narzisi, Whit Donaldson and two additional chaperones.

Lodging: N/A

Cost to Student: None

Transportation: Charter Buses

Safety/Liability Considerations: Parent permission to travel, participate and treat in case of emergency will be secured for each participant and will be on file with the supervising teachers and the school office.

Insurance: The Principal will ensure and verify, prior to the field trip date, that all parents or other adults driving private vehicles have the required amount of insurance and/or the District Transportation Supervisor has verified that a current insurance binder is on file for N/A Bus Service.



AGREEMENT FOR NURSING SERVICES

The **Coast Unified School District** ("District") hereby contracts with the **San Luis Obispo County Office of Education** ("SLOCOE") for the services of a **credentialed nurse** to serve the students of District. The terms and conditions of this agreement are as follows:

1. **Period of Service**

Services will be provided under this contract for one of the following periods:

- X A. For the school year beginning July 1, 2018 and ending
June 30, 2019.
- B. For the period beginning _____ and ending

2. **Nature of Service**

Direct services provided under this agreement shall be rendered substantially in accordance with the practices and procedures constituting typical nursing services. Services provided shall be responsive to the needs and policies of District. "Direct Services" are those activities consisting of direct work with students or District teachers or other District personnel on behalf of particular students, or direct activities serving the educational interests of District.

SLOCOE will make a reasonable effort to accommodate the wishes and schedule of District in the assignment and scheduling of nursing services; however, the assignment of specific personnel and the scheduling of those personnel shall be within the sole discretion of SLOCOE.

3. **Materials and Supplies**

Materials and supplies that are required within the scope of this assignment will be purchased by SLOCOE. District will be responsible for the reimbursement of the cost of materials and supplies required for a specific student.

4. **Fees/Payment**


District agrees to pay SLOCOE the amount of \$ **573.49** per day of nursing services for **2 days**. Total amount of the contract will not exceed \$ **1,146.98** for the **2018-19** school year. Daily rate includes salary, statutory benefits, mileage and other supervisory costs associated with the employee.

*Fee schedules for District Contract Related Services will follow the same timelines and rate adjustments as outlined in the SELPA Fiscal Allocation Plan, Section IV.2.11. 2018-2019 invoices will reflect **January 31, 2019** final rates.

Charges payable under this agreement will be payable to SLOCOE upon receipt of an invoice, which will normally be rendered twice a year, in January and June. The final payment will be due and payable on or before **June 30, 2019**.

5. **Term of Agreement**

This agreement shall be effective for the period specified in Section 1 above. To assist SLOCOE in staffing and planning, **District agrees to notify SLOCOE in writing of its intention to renew or cancel this agreement for the next school year no later than January 15 of the current school year.**

	
District Representative	SLOCOE Representative
	2/4/19
Date	Date

FOR SLOCOE USE ONLY
Account #: 01-6500-0-8677-5001-0000-000-9000-7808
Director of Fiscal Services Approval:
Invoice Date/s (forward copy to AR): January, 2019 and June, 2019
Notes:

Distribution:
Signed original to District
Signed original for SLOCOE

cc: Business Information Services

COAST UNIFIED SCHOOL DISTRICT

Meeting of February 21, 2019

PERSONNEL

BOARD OF TRUSTEES' AGENDA ITEMS

CERTIFICATED

<u>Name</u>	<u>Job Title & Location</u>	<u>Replace/New Position</u>	<u>Effective</u>	<u>Status</u>	<u>Step/Col</u>	<u>Budget</u>
<u>EXTRA DUTY</u>						
Jan Boughter	Summer School Curriculum G K-1		2018-19		\$1,000	GenFund
	CGS				Stipend	
Andrew Crosby	Varsity Football Head Coach		2019-20		\$4,125	GenFund
	CUHS				Stipend	
Kim Gray	Summer School Curriculum G K-1		2018-19		\$1,000	GenFund
	CGS				Stipend	
Bohdi Hodges	Summer School Curriculum G 2-3		2018-19		\$2,000	GenFund
	CGS				Stipend	
Ayen Johnson	Cross Country Co-coach		2019-20		\$977	GenFund
	CUHS				Stipend	
Sarah Johnston	Summer School Curriculum HS ELA		2018-19		\$1,000	GenFund
	CUHS				Stipend	
Pam Kenyon	Volleyball Head Coach - Boys		2018-19		\$2,952	GenFund
	CUHS New				Stipend	
Michael Lant	Summer School Curriculum G 4-5		2018-19		\$2,000	GenFund
	CGS				Stipend	
Amber Mailhot	Summer School Curriculum HS Math		2018-19		\$2,000	GenFund
	CUHS				Stipend	
Emily Mills	Summer School Curriculum G 6-8		2018-19		\$1,000	GenFund
	SLMS				Stipend	
Colleen Poynter	Summer School Curriculum G 6-8		2018-19		\$1,000	GenFund
	SLMS				Stipend	
Mary Stenbeck	Summer School Curriculum HS ELA		2018-19		\$1,000	GenFund
	CUHS				Stipend	

CLASSIFIED

<u>Name</u>	<u>Job Title & Location</u>	<u>Replace/New Position</u>	<u>Effective</u>	<u>Status</u>	<u>Step/Col</u>	<u>Budget</u>
<u>OFFER OF EMPLOYMENT</u>						
Charlie Casale	V. Football Asst Coach		2019-20		\$2,681	GenFund
	CUHS				Stipend	
Trevor Neer	Asst Basketball Coach		2018-19		\$1,465	GenFund
	SLMS				Stipend	

Trevor Neer	Weight Room Supervision CUHS	Spring 2019	\$977 Stipend	GenFund
Angelica Plasencia	Instr. Aide – Bilingual CGS Replace	January, 22, 2019	6/A	GenFund
Heather Surroz	Food Service Lead CUSD Replace	February 8, 2019	19/A	GenFund
 <u>EXTRA HOURS</u>				
Emmanuel Cosme	Bus Driver/Utility Worker CUSD	Winter Break	15/A	GenFund
Angelica Plasencia	Instr. Aide – Bilingual CGS	2018-19	As needed 6/A	GenFund
Renee Preston	Instr. Aide CGS	2018-19	As needed 5/B	GenFund
 <u>RETIREMENT</u>				
Cindy Gustafson	Food Service Lead	January 31, 2019		

RECOMMENDATION: Approve the above personnel items.

Submitted by: Kathy Barnes - HR Coordinator

Approved by: 
Interim Superintendent

ACTION SESSION

PERSONNEL

COAST UNIFIED SCHOOL DISTRICT
AGENDA BACK UP
Meeting of February 21, 2019

POSSIBLE ACTION

TITLE: Delegation Authority to Superintendent or Designee – Resolution 2018/19-#11

EXHIBIT: See attached.

EXPLANATION:

The governing board reviewed the attached resolution during their special board meeting held on Saturday, January 26, 2019, but one that had been approved and signed in 2015 for the previous superintendent. The Board requested that a new resolution be placed on the February 21, 2019 board agenda for review and action. If approved, it will be signed and will reflect current date of review and approval for the new interim superintendent or designee.

RECOMMENDATIONS:

Review/Approve

Submitted by: Kyle Martin, Assistant Interim Superintendent

**BEFORE THE BOARD OF TRUSTEES OF THE
COAST UNIFIED SCHOOL DISTRICT
SAN LUIS OBISPO COUNTY, CALIFORNIA**

**IN THE MATTER OF
DELEGATION OF AUTHORITY**

**RESOLUTION 2018/19-#11:
DELEGATING AUTHORITY TO
SUPERINTENDENT OR DESIGNEE(S)**

WHEREAS, Education Code section 35161 provides that the Board of Trustees (“Board”) of the Coast Unified School District (“District”) may delegate to an officer or employee of the District any power or duty granted to the Board by law, provided that the Board retains the ultimate responsibility for the performance of delegated duties;

WHEREAS, Education Code section 17604 permits the Board to delegate its authority to contract to the Superintendent or the Superintendent’s designee(s) with such limitations as to time, money and subject matter as the Board may prescribe, so long as any contract entered into by the Superintendent or his designee(s) is approved or ratified by the Board;

WHEREAS, Education Code section 17605 permits the Board to delegate to any officer or employee of the District the authority to purchase supplies, materials, apparatus, equipment and services consistent with section 20111 of the Public Contract Code with prescribed limits as to time, money and subject matter, provided that such purchases are reviewed by the Board every sixty (60) days;

WHEREAS, Education Code section 17605 further provides that if malfeasance in office occurs, the District officer or employee invested by the Board with the power to contract and purchase shall be personally liable to the District for all monies of the District paid out as the result of the malfeasance;

WHEREAS, Education Code sections 42631, 42632 and 42633 permit the Board to delegate to any officer or employee the authority to sign District orders drawn on the District’s funds on the Board’s behalf; and

WHEREAS, the Board wishes to delegate authority to contract and otherwise provide for the efficient management of the District in the public interest on the terms set forth below.

NOW THEREFORE, BE IT RESOLVED AS FOLLOW:

1. Pursuant to the authority of Education Code sections 17604, 17605 and other applicable provisions of law, the Board hereby delegates to the District Superintendent or the Superintendent’s designee(s), the power to undertake the following

acts so long as the acts undertaken are exercised in a manner consistent with this Resolution, District Board policies and administrative regulations, adopted budget, existing personnel rules, collective bargaining agreements, and state and federal laws:

- A. **General Power to Contract.** The Board hereby delegates to the District Superintendent the power to enter into any contracts deemed reasonable and necessary for the District's operations so long as such contracts do not exceed the monetary limitations set forth in section 20111(a), as that amount is changed each year.
- B. **Purchase of Equipment/Supplies.** The Board hereby delegates to the District Superintendent or the Chief Business Official the power to issue warrants to pay or to otherwise authorize the purchase or acquisition of supplies, materials, apparatus, equipment, so long as such expenditures do not exceed the monetary limitations set forth in section 20111(a), as that amount is changed each year, subject to any limitation of time prescribed by law.
- C. **Construction Projects.** The Board hereby delegates to the District Superintendent or the Chief Business Official the power to enter into contracts for public construction projects that do not require competitive bidding to the extent permitted by the Public Contract Code.
- D. **Construction Change Orders.** The Board hereby delegates to the District Superintendent or the Superintendent's designee(s) the power to approve change orders related to construction projects previously approved or ratified by the Board to the extent permitted by law as long as the change orders do not cause the cost of the project to exceed the overall budget for the construction project.
- E. **Authority to Issue Orders and Warrants.** The Board hereby delegates to the District Superintendent or the Chief Business Official the authority to issue and execute orders and warrants to expend District funds on the Board's behalf. The signatures of all persons authorized to sign District orders on the Board's behalf shall be filed with the County Superintendent of Schools as required by Education Code section 42633. All orders shall meet the requirements of Education Code section 42634.
- F. **Approval of Personnel Agreements.** The Board hereby delegates to the District Superintendent authority to sign personnel agreements, including but not limited to, settlement agreements and other personnel related contracts. The Board also hereby delegates to the District Superintendent or the Superintendent's designee(s) the authority to accept the resignation or retirement of any employee in the District and to hire any certificated or classified employee, including management employees at all levels.

- G. **Service Agreements for Disabled Students.** The Board hereby delegates to the District Superintendent the authority to approve a non-public school placement for a special education student or to contract for other services needed by a disabled student so long as such services have been recommended by the District's Special Education Director or are contained on the student's individualized education program ("IEP") or Section 504 Plan.
- H. **Sale of Surplus Personal Property at Public Auction.** The Board hereby delegates to the District Superintendent the authority to sell at public auction surplus property in accordance with the procedures set forth in Education Code section 17545. The District Superintendent or the Superintendent's designee(s) are also delegated authority to (a) reject bids; and (b) transfer personal property to the highest responsible bidder upon completion of the auction and after payment has been received by the District. Sale of surplus property shall also be conducted in accordance with BP 3312.
- I. **Acceptance of Gifts.** The Board hereby delegates to the Superintendent or the Superintendent's designee(s) the authority to accept gifts to the District and to acknowledge receipt and value of any gift accepted, so long as the item is clearly a benefit to the District. The District Superintendent or the Superintendent's designee(s) may refuse to accept a gift when to do so is in the best interest of the District. Monetary gifts and bequests not required for the immediate necessities of the District shall be brought to the attention of the Board, which may direct the investment of such funds in accordance with Education Code section 41030 *et seq.*
- J. **Emergency Action.** The Board hereby delegates to the District Superintendent or the Superintendent's designee(s) the authority to take such emergency action as may be required to protect the health, safety and property of students and staff in the best interests of the District. Emergency actions shall be subsequently reported to the Board and approved or ratified if required by law.
- K. **Policy Implementation/Administrative Regulations.** The Board hereby delegates to the District Superintendent the authority to carry out the policies adopted by the Board and to issue appropriate administrative regulations implementing such policies. Administrative regulations do not need to be approved by the Board; however, new or modified administrative regulations that substantively change District policy on matters of substance shall be presented to the Board and the Board reserves the right to modify or rescind any such regulations.

L. **Revocation of Prior Delegations.** All prior delegations of authority by the Board that are inconsistent with the terms of this Resolution are hereby revoked.

2. No designee shall be deemed authorized to execute any of the powers delegated to the Superintendent unless such designee has been designated in writing by the Superintendent.

3. All contracts, payments, authorizations or other acts undertaken pursuant to this Resolution shall be subsequently approved or ratified by the Board and such approval or ratification must be evidenced by a motion duly passed and adopted by the Board and reflected in the Board's minutes as required by Education Code sections 35161, 35163 and 35164.

4. All contracts, payments, authorizations or other acts undertaken pursuant to this Resolution shall state, in writing, that the contract, payment, authorization or other act shall not be effective unless approved or ratified by the Board. The purpose of this limitation is to ensure that all third parties doing business with the District are notified that the contract, payment, authorization or other act is not final and binding without subsequent Board action.

5. No contract, payment, authorization or other act may be approved under authority granted by this Resolution that would result in a conflict of interest as a matter of law.

PASSED AND ADOPTED by the following vote this ____ day of _____, 2019.

AYE: _____

NO: _____

ABSTAIN: _____

ABSENT: _____

Lee McFarland
Clerk of the Board of Trustees
Coast Unified School District
San Luis Obispo County, State of California

CURRICULUM & INSTRUCTION

COAST UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP
Board Meeting – February 21, 2019

ACTION

TITLE: Approval of Foreign Exchange Program for 2019-20 – Coast Union High School

EXHIBIT: See attached application.

EXPLANATION:

One application was submitted to the school district. The following application will be considered for the 2019-20 school year:

1. American Field Service Intercultural Program (AFS)

RECOMMENDATION:

Review/Approve

Submitted by: Scott Smith, Interim Superintendent

COAST UNIFIED SCHOOL DISTRICT
1350 Main Street, Cambria, CA 93428
805/927-3880 FAX: 805/927-0312



FOREIGN EXCHANGE PROGRAM APPLICATION for the 2019-20 SY

Instructions: Please complete this application according to directions given by each heading. Most of the application questions require a simple yes/no or short answer. If you would like to include supplemental materials, please feel free to do so. For example, one question asks if official guideline handbooks are available for the school, student and family, and host family. It would be appropriate to submit copies.

1. ORGANIZATION PROFILE: (PLEASE COMPLETE IN THE SPACE PROVIDED OR ATTACH SUPPLEMENTAL INFORMATION)

A. Basic information:

1. Name of organization: American Field Service
2. Home office: New York
3. Contact person: Sharon Busso Phone No. (805) 995-1432
4. Years of international exchange experience: 70+
5. Country(ies) served: 56
6. Financial statement on file: ☒ Yes ☐ No
7. Corporate sponsors: Yes
8. Age level of exchange students: 15-18
9. English proficiency required: Yes
How measured? Country sending assesses
Local school tests

B. Type of exchange program: (Please answer yes or no)

- yes 1. Two-way exchange occurring at least once every two years for 10-11 month home residence.
- No 2. No exchange, but a foreign student placement service.

2. SUPPORT SERVICES OFFERED BY PROGRAM: (PLEASE USE SHORT ANSWERS OR YES/NO RESPONSES)

- yes A. Maintains local/regional advisory network
1. Location of regional office: New York
 2. Location and name of local advisor: Sharon Busso - Cayucos
Phone No. (805) 995-1432
 3. Responsibilities of regional/national office include:
 - ☒ (a) Emergency medical assistance;
 - ☒ (b) Personal problems/issues;
 - ☒ (c) Host family orientation;
 - ☒ (d) Host family support during student stay;
 - ☒ (e) Conflict resolution guidelines;
 - ☒ (f) Early departure guidelines;
 - ☒ (g) Assistance in the enforcement of family, school, and/or program rules.

yes B. Program screening procedure includes interviews with:
✓ 1. Student;
✓ 2. Parents;
✓ 3. Host family;
no 4. Sending school.

yes C. Orientation prior to departure includes:
✓ 1. Host family correspondence;
✓ 2. Language training;
✓ 3. Cultural adaptations/differences.

yes D. Official written handbooks available for:
✓ 1. School;
✓ 2. Student and natural family;
✓ 3. Host family;
✓ 4. District office.

yes E. Organization is designated as a home/school based program.

yes F. End-of-year assessment procedures of program participants required.

3. **LEGAL REQUIREMENTS: (ANSWER YES OR NO)**

yes A. Appropriate legal agreements between countries are on file:
yes 1. Permission to grant educational visas through International Communications Commission:
yes a. United States Information Agency (U.S.I.A.) designated as Youth Exchange Visitor Program;
yes b. Authorization for J-1 Form.
yes 2. Organization provides student bond for damages to:
yes a. Host family possessions or residence;
yes b. School or community property.

yes B. Medical assurances:
yes 1. Organization provides appropriate coverage as stipulated by U.S.I.A.
yes 2. Student must pass medical examination prior to acceptance to program: (Answer yes or no)
yes a. Appropriate immunizations on file;
yes b. Toll free number for emergencies;
yes c. Availability of psychiatric or psychological counseling.

yes C. Program liability insurance is on file for: (Answer yes or no)
yes 1. Host family;
yes 2. School and District.

4. **FINANACIAL CONSIDERATION: (PLEASE LIST APPROPRIATE COST AS AN ESTIMATE FOR SCHOOL YEAR)**

- yes A. Costs to student's family Costs of programs vary
✓ B. Costs to host family room + board
-0- C. Costs to school district
✓ D. Special notes: fundraising covers students school costs

5. **EDUCATIONAL REQUIREMENTS OF STUDENTS: (PLEASE ANSWER YES OR NO)**

- yes A. Formal English training is required of student.
yes B. Student's transcripts are available to the host school:
yes 1. Current equivalent of courses provided.
yes 2. Accurate translations available.
yes C. Transfer of credits to student's regular school is expected.
yes D. Student academic qualifications reviewed by program prior to acceptance.

Name of person completing this form: Sharon Bisso, CUHS AFS Advisor

Signature: Sharon Bisso

Telephone No.: (805) 995-1432 Date: 1/3/19

Please list as references those California high schools that have had students from your programs for one year or more:

School Name: Paso Robles HS

Address: 801 Tubuck Rd, Paso Robles, CA

Phone: (805) 769-1500 Contact Person: Counselor

School Name: Atascadero HS

Address: 1 High School Rd, Atascadero

Phone: (805) 462-4300 Contact Person: Counselor

School Name: Templeton HS

Address: 1200 So. Main St., Templeton

Phone: (805) 934-5888 Contact Person: Counselor

COAST UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP
Regular Meeting of February 21, 2019

ACTION

TITLE: 2018-19 School Plan for Student Achievement

EXHIBIT: (School Plans under separate cover – due to size)

EXPLANATION:

The School Plan for Student Achievement (SPSA) is a plan of actions to raise the academic performance of all students. California Education Code sections 41507, 41572, and 64001 and the federal Elementary and Secondary Education Act (ESEA) require each school to consolidate all school plans for programs funded through the ConApp and ESEA Program Improvement into the SPSA.

The following plans below are for review:

- Cambria Grammar School
- Santa Lucia Middle School
- Coast Union High School
- Leffingwell High School

RECOMMENDATION:

Review/Approve

Submitted by: Scott Smith, Interim Superintendent

COAST UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP
Regular Meeting of February 21, 2019

ACTION

TITLE: Approval of 2017/18 School Accountability Report Cards

EXHIBIT: See attached.

EXPLANATION:

Since November 1988, state law has required all public schools receiving state funding to prepare and distribute a School Accountability Report Card (SARC). The purpose of the report card is to provide parents and the community with important information about each public school. A SARC can be an effective way for a school to report on its progress in achieving goals. The public may also use a SARC to evaluate and compare schools on a variety of indicators. School Accountability Report Cards for the following schools are attached:

- Cambria Grammar School
- Santa Lucia Middle School
- Coast Union High School
- Leffingwell Continuation High School

The School Accountability Report Cards, once approved by the Board, will be placed on the District's web site. Hard copies will be provided upon request.

RECOMMENDATION:

Approve

Submitted by: Scott Smith, Interim Superintendent

Cambria Grammar School

School Accountability Report Card

Reported Using Data from the 2017-18 School Year

Published During 2018-19

By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements, see the California Department of Education (CDE) SARC Web page at <http://www.cde.ca.gov/ta/ac/sa/>.
- For more information about the LCFF or LCAP, see the CDE LCFF Web page at <http://www.cde.ca.gov/fg/aa/lc/>.
- For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

DataQuest

DataQuest is an online data tool located on the CDE DataQuest Web page at <http://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.

About This School

Contact Information (School Year 2018-19)

School Contact Information	
School Name	Cambria Grammar School
Street	3223 Main Street
City, State, Zip	Cambria CA, 93428
Phone Number	(805) 927-4400
Principal	Jill Southern
E-mail Address	jsouthern@coastusd.org
Web Site	http://www.coastusd.org/index.php/schools/cambria-grammar
CDS Code	40-75465-6042972

District Contact Information	
District Name	Coast Unified School District
Phone Number	(805) 927-3880
Superintendent	Kyle Martin
E-mail Address	kmartin@coastusd.org
Web Site	www.coastusd.org

School Description and Mission Statement (School Year 2018-19)

Principal's Message

Cambria Grammar School provides a nurturing environment where students are inspired by their teachers, family, and community to pursue excellence in academics and in their physical and social development. At CGS, students prepare for the future by acquiring a love of learning, an appreciation for the arts, and a reliance on personal competence and creativity. We celebrate student accomplishments and help students become responsible, caring citizens who strive to better their community and build positive relationships.

Mission Statement

At Cambria Grammar School, we believe in creating a positive school climate where we have the right to be ourselves and the freedom to learn, work, and play in a safe environment. We strive to implement an academically challenging program which meets the needs of all students and develops in each child a foundation for lifelong learning and an appreciation for the value of diversity, self-esteem, and respect for others.

School Profile

Cambria Grammar School is an elementary school located in rural San Luis Obispo County. There are 239 students enrolled in transitional kindergarten through fifth grade. The school provides a standards-driven curriculum in a nurturing learning environment. Students are inspired by their teachers, family, and community to pursue excellence in academics and in their physical and social development. At CGS, students prepare for the future by acquiring a love of learning, an appreciation for the arts, and a reliance on personal competence and creativity. The school has been recognized by the California Department of Education as a 2006 Distinguished School.

Student Enrollment by Grade Level (School Year 2017-18)

Grade Level	Number of Students
Kindergarten	45
Grade 1	40
Grade 2	42
Grade 3	42
Grade 4	40
Grade 5	50
Total Enrollment	259

Student Enrollment by Group (School Year 2017-18)

Student Group	Percent of Total Enrollment
Black or African American	0.4
American Indian or Alaska Native	0.0
Asian	0.0
Filipino	0.0
Hispanic or Latino	75.3
Native Hawaiian or Pacific Islander	0.0
White	19.3
Socioeconomically Disadvantaged	82.6
English Learners	68.0
Students with Disabilities	12.0
Foster Youth	0.0

A. Conditions of Learning

State Priority: Basic

The SARC provides the following information relevant to the State priority: Basic (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair.

Teacher Credentials

Teachers	School			District
	2016-17	2017-18	2018-19	2018-19
With Full Credential	17	17	17	41
Without Full Credential	0	0	0	0
Teaching Outside Subject Area of Competence (with full credential)	0	1	0	0

Teacher Misassignments and Vacant Teacher Positions

Indicator	2016-17	2017-18	2018-19
Misassignments of Teachers of English Learners	0	0	0
Total Teacher Misassignments *	0	0	0
Vacant Teacher Positions	0	0	0

Note: "Misassignments" refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc.

* Total Teacher Misassignments includes the number of Misassignments of Teachers of English Learners.

Quality, Currency, Availability of Textbooks and Instructional Materials (School Year 2018-19)

Year and month in which data were collected: October 2018

Coast Unified held a public hearing on September 13, 2018 and determined that each school within the district had sufficient and good quality textbooks, instructional materials, or science lab equipment pursuant to the settlement of Williams vs. the State of California. All students, including English learners, are given their own individual standards-aligned textbooks or instructional materials, or both, in core subjects for use in the classroom and to take home. Textbooks and supplementary materials are adopted according to a cycle developed by the California Department of Education, making the textbooks used in the school the most current available. Materials approved for use by the State are reviewed by all teachers and a recommendation is made to the School Board by a selection committee composed of teachers and administrators. All recommended materials are available for parent examination at the district office prior to adoption. The table displays information collected in September 2018 about the quality, currency, and availability of the standards-aligned textbooks and other instructional materials used at the school.

Subject	Textbooks and Instructional Materials/ Year of Adoption	From Most Recent Adoption?	Percent of Students Lacking Own Assigned Copy
Reading/Language Arts	McGraw-Hill - Wonders Adopted 2016	Yes	0.0
Mathematics	Houghton Mifflin - Math Expressions Adopted 2015	Yes	0.0
Science	MacMillan/McGraw Hill Adopted 2008	Yes	0.0
History-Social Science	Harcourt School Publishers Adopted 2007	Yes	0.0

School Facility Conditions and Planned Improvements (Most Recent Year)

Cambria Grammar School was constructed in 2005 and is comprised of 20 classrooms, a multipurpose room/cafeteria, library, staff lounge, computer lab, and 4 playgrounds.

The principal works daily with the custodial staff of 2 full-time custodians to ensure that the school is maintained to provide for a clean and safe school. The district governing board has adopted cleaning standards for all schools in the district. A summary of these standards are available at the district office for review. Maintenance and Repair: District maintenance staff ensures that the repairs necessary to keep the school in good repair and work orders are completed in a timely manner. A work order process is used to ensure efficient service and highest priority are given to emergency repairs. While reviewing this report, please note that even minor discrepancies are reported in the inspection process. The items noted in the table have been corrected or are in the process of remediation. Deferred Maintenance Budget: The district participates in the State School Deferred Maintenance Program, which provides matching funds on a dollar-for-dollar basis, to assist school districts with expenditures for major repair or replacement of existing school building components. Typically this includes roofing, plumbing, heating, electrical systems, interior or exterior painting, and floor systems.

School Facility Good Repair Status (Most Recent Year)

Using the **most recently collected** FIT data (or equivalent), provide the following:

- Determination of repair status for systems listed
- Description of any needed maintenance to ensure good repair
- The year and month in which the data were collected
- The overall rating

School Facility Good Repair Status (Most Recent Year) Year and month of the most recent FIT report: June, 2018		
System Inspected	Repair Status	Repair Needed and Action Taken or Planned
Systems: Gas Leaks, Mechanical/HVAC, Sewer	Good	
Interior: Interior Surfaces	Good	
Cleanliness: Overall Cleanliness, Pest/Vermin Infestation	Good	
Electrical: Electrical	Good	
Restrooms/Fountains: Restrooms, Sinks/Fountains	Good	
Safety: Fire Safety, Hazardous Materials	Good	
Structural: Structural Damage, Roofs	Good	
External: Playground/School Grounds, Windows/ Doors/Gates/Fences	Good	

Overall Facility Rating (Most Recent Year)

Year and month of the most recent FIT report: June, 2018	
Overall Rating	Exemplary

B. Pupil Outcomes

State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

- **Statewide assessments** (i.e., California Assessment of Student Performance and Progress [CAASPP] System, which includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with the most significant cognitive disabilities); and
- The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study.

CAASPP Test Results in English Language Arts/Literacy (ELA) and Mathematics for All Students

Grades Three through Eight and Grade Eleven

Subject	Percent of Students Meeting or Exceeding the State Standards (grades 3-8 and 11)					
	School		District		State	
	2016-17	2017-18	2016-17	2017-18	2016-17	2017-18
English Language Arts/Literacy (grades 3-8 and 11)	40.0	35.0	53.0	50.0	48.0	50.0
Mathematics (grades 3-8 and 11)	38.0	38.0	41.0	41.0	37.0	38.0

Note: Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: ELA and mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

CAASPP Test Results in ELA by Student Group

Grades Three through Eight and Grade Eleven (School Year 2017-18)

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Met or Exceeded
All Students	129	129	100.00	34.88
Male	65	65	100.00	30.77
Female	64	64	100.00	39.06
Black or African American	--	--	--	--
Hispanic or Latino	96	96	100.00	23.96
White	24	24	100.00	75.00
Two or More Races	--	--	--	--
Socioeconomically Disadvantaged	105	105	100.00	25.71
English Learners	94	94	100.00	22.34
Students with Disabilities	14	14	100.00	14.29
Students Receiving Migrant Education Services	--	--	--	--

Note: ELA test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Note: Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

**CAASPP Test Results in Mathematics by Student Group
Grades Three through Eight and Grade Eleven (School Year 2017-18)**

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Met or Exceeded
All Students	129	129	100	37.98
Male	65	65	100	38.46
Female	64	64	100	37.5
Black or African American	--	--	--	--
Hispanic or Latino	96	96	100	29.17
White	24	24	100	62.5
Two or More Races	--	--	--	--
Socioeconomically Disadvantaged	105	105	100	31.43
English Learners	94	94	100	29.79
Students with Disabilities	14	14	100	14.29
Students Receiving Migrant Education Services	--	--	--	--

Note: Mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Note: Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

**CAASPP Test Results in Science for All Students
Grades Five, Eight, and Ten**

Subject	Percentage of Students Meeting or Exceeding the State Standard					
	School		District		State	
	2016-17	2017-18	2016-17	2017-18	2016-17	2017-18
Science (grades 5, 8, and 10)	N/A	N/A	N/A	N/A	N/A	N/A

Note: Cells with N/A values do not require data.

Note: The 2016–17 and 2017–18 data are not available. The CDE is developing a new science assessment based on the Next Generation Science Standards for California Public Schools (CA NGSS). The CAST was pilot-tested in spring 2017 and field-tested in spring 2018. The CAST will be administered operationally during the 2018–19 school year. The CAA for Science was pilot-tested for two years (i.e., 2016–17 and 2017–18) and the CAA for Science will be field-tested in 2018–19.

Note: Science test results include the CAST and the CAA for Science. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the CAST plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAA for Science divided by the total number of students who participated on both assessments.

State Priority: Other Pupil Outcomes

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8):

- Pupil outcomes in the subject areas of physical education.

California Physical Fitness Test Results (School Year 2017-18)

Grade Level	Percent of Students Meeting Fitness Standards		
	Four of Six Standards	Five of Six Standards	Six of Six Standards
5	12.0	18.0	38.0

Note: Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

C. Engagement

State Priority: Parental Involvement

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3):

- Efforts the school district makes to seek parent input in making decisions for the school district and each school site.

Opportunities for Parental Involvement (School Year 2018-19)

Cambria Grammar greatly benefits from its supportive parents. Parents visit the school frequently to talk with teachers. Parents and community members volunteer in the classrooms, the library, on the playground, and for special events. On an average day, ten to twelve parents are on site volunteering. Parents are encouraged to join PTA, School Site Council, and the English Learner Advisory Committee. The school also benefits from several community partnerships, including The Link, Cambria Educational Foundation, and the YMCA. Parent education classes and family events are offered during the school year and are well attended by parents. Parent attendance at student conferences is almost 100%. Cambria Grammar School holds approximately 30-35 Student Success Team meetings a year. Parent involvement and input at these meetings is essential.

Contact Information

Parents or community members who wish to participate in leadership teams, school committees, school activities, or become a volunteer may contact the Cambria Grammar School 805-927-4400.

State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety.

Suspensions and Expulsions

Rate	School			District			State		
	2015-16	2016-17	2017-18	2015-16	2016-17	2017-18	2015-16	2016-17	2017-18
Suspensions	0.3	0.7	1.8	4.2	1.5	3.1	3.7	3.7	3.5
Expulsions	0.0	0.0	0.0	0.0	0.2	0.0	0.1	0.1	0.1

School Safety Plan (School Year 2018-19)

Safety of students and staff is a primary concern of Cambria Grammar School. The school is always in compliance with all laws, rules, and regulations pertaining to hazardous materials and state earthquake standards. The School Site Safety Plan was last reviewed and updated in November 2018 by the School Site Council. All revisions were communicated to the both the classified and certificated staff. The school's disaster preparedness plan includes steps for ensuring student and staff safety during a disaster. Fire and disaster drills are conducted on a monthly basis throughout the school year. Lock-down drills are held at least once a year as needed. Students are supervised before school, at recess, lunch and after school by both certificated and classified staff. The principal monitors the playground during the day. There is a designated area for student drop off and pick up. Visitors are required to sign in at the office and wear a visitor's tag.

D. Other SARC Information

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

Average Class Size and Class Size Distribution (Elementary)

Grade Level	2015-16				2016-17				2017-18			
	Avg. Class Size	Number of Classes			Avg. Class Size	Number of Classes			Avg. Class Size	Number of Classes		
		1-20	21-32	33+		1-20	21-32	33+		1-20	21-32	33+
K	29		2		17	2	1		23		2	
1	21	1	1		21		2		20	2		
2	24		2		22		2		21		2	
3	21		2		22		2		21		2	
4	22		2		22		2		20	1	1	
5	25		2		21	1	1		25		2	

Number of classes indicates how many classes fall into each size category (a range of total students per class).

** "Other" category is for multi-grade level classes.

Academic Counselors and Other Support Staff (School Year 2017-18)

Title	Number of FTE Assigned to School	Average Number of Students per Academic Counselor
Academic Counselor	0	0
Counselor (Social/Behavioral or Career Development)	0	N/A
Library Media Teacher (Librarian)	0	N/A
Library Media Services Staff (Paraprofessional)	.63	N/A
Psychologist	.33	N/A
Social Worker	0	N/A
Nurse	.33	N/A
Speech/Language/Hearing Specialist	.33	N/A
Resource Specialist (non-teaching)	0	N/A
Other	0	N/A

Note: Cells with N/A values do not require data.

*One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Expenditures per Pupil and School Site Teacher Salaries (Fiscal Year 2016-17)

Level	Expenditures Per Pupil			Average Teacher Salary
	Total	Supplemental/ Restricted	Basic/ Unrestricted	
School Site	\$8,910	\$1,771	\$7,139	\$71,750
District	N/A	N/A	\$15,806	\$74,552
Percent Difference: School Site and District	N/A	N/A	-75.5	-3.8
State	N/A	N/A	\$7,125	\$63,590
Percent Difference: School Site and State	N/A	N/A	0.2	12.1

Note: Cells with N/A values do not require data.

The California Department of Education issued guidance to LEAs on August 1, 2018, regarding how to calculate school-level per-pupil expenditures that will be reported on 2018-19 report cards.

Types of Services Funded (Fiscal Year 2017-18)

Data within the SARC was provided by Coast Unified School District, retrieved from the 2017-18 SARC template, located on Dataquest (<http://data1.cde.ca.gov/dataquest>), and/or Ed-Data website.

Dataquest is a search engine, maintained by the California Department of Education (CDE), which allows the public to search for facts and figures pertaining to schools and districts throughout the state. Among the data available, parents and community may find information about school performance, test scores, student demographics, staffing, and student misconduct/intervention. Ed-Data is a partnership of the CDE, EdSource, and the Fiscal Crisis and Management Assistance Team (FCMAT) that provides extensive financial, demographic, and performance information about California's public kindergarten through grade twelve school districts and schools.

Teacher and Administrative Salaries (Fiscal Year 2016-17)

Category	District Amount	State Average for Districts In Same Category
Beginning Teacher Salary	\$41,670	\$42,990
Mid-Range Teacher Salary	\$75,465	\$61,614
Highest Teacher Salary	\$91,312	\$85,083
Average Principal Salary (Elementary)	\$128,001	\$100,802
Average Principal Salary (Middle)	\$118,355	\$105,404
Average Principal Salary (High)	\$113,727	\$106,243
Superintendent Salary	\$194,553	\$132,653
Percent of Budget for Teacher Salaries	28.0	30.0
Percent of Budget for Administrative Salaries	8.0	6.0

For detailed information on salaries, see the CDE Certificated Salaries & Benefits Web page at <http://www.cde.ca.gov/ds/fd/cs/>.

Professional Development (Most Recent Three Years)

Staff members build teaching skills and concepts by participating in many conferences and workshops throughout the year, then sharing their experiences and knowledge with district colleagues. Topics for staff development during the 2016-17 school year included: Instructional techniques, student assessment, technology, curriculum development, safety, Response to Intervention, Common Core and others. Topics for staff development during the 2017-18 school year included: NGSS, technical writing, ELD strategies, Reflex Math, social/emotional learning through journaling, curriculum development, safety, suicide prevention, Response to Intervention, Common Core and others. During both the 2016-17 and 2017-18 school years, there were 2 staff development days. 2018-19 has 2 staff development days. Topics for 2018-19 include NGSS, mandated reporting, the language of math and word problems, social/emotional learning through journaling, growth mindset, ELD standards, ELPAC administration, Follett institute, Response to Instruction, belonging strategies, Reflex Math, MTSS, and safety.

Santa Lucia Middle School

School Accountability Report Card

Reported Using Data from the 2017-18 School Year

Published During 2018-19

By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements, see the California Department of Education (CDE) SARC Web page at <http://www.cde.ca.gov/ta/ac/sa/>.
- For more information about the LCFF or LCAP, see the CDE LCFF Web page at <http://www.cde.ca.gov/fg/aa/lc/>.
- For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

DataQuest

DataQuest is an online data tool located on the CDE DataQuest Web page at <http://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.

About This School

Contact Information (School Year 2018-19)

School Contact Information	
School Name	Santa Lucia Middle School
Street	2850 Schoolhouse Lane
City, State, Zip	Cambria CA, 93428
Phone Number	(805) 927-3693
Principal	Kyle Martin
E-mail Address	kmartin@coastusd.org
Web Site	https://santaluciajuniorhigh.wixsite.com/slms
CDS Code	40-75465-6042980

District Contact Information	
District Name	Coast Unified School District
Phone Number	(805) 927-3880
Superintendent	Kyle Martin
E-mail Address	kmartin@coastusd.org
Web Site	www.coastusd.org

School Description and Mission Statement (School Year 2018-19)

Principal's Message

The School Report Card, to be issued annually by local school boards for each elementary and secondary school in the state, provides a variety of information about the school, its resources, its successes, and the areas in which improvements are needed. The Santa Lucia Middle School staff has developed a very strong academic program, as well as a well-balanced extra-curricular program. These programs were developed to meet the ever-growing demands of the early adolescent in our complex society today. As you read this Report Card from Santa Lucia Middle School, you will find a picture of a school with a solid record of improvement, a faculty that is professionally skilled and personally committed to meet the learning needs of students, and a student body which is motivated to perform well. You may request additional information regarding the Report Card by calling the school office.

Mission Statement

The mission of Santa Lucia Middle School is to produce happy, healthy, contributing members of a global society by providing an atmosphere that promotes higher level academic achievement, positive social development, and emotional maturity that encourages life-long learning.

School Profile

Santa Lucia Middle School is in the Coast Unified School District. Curriculum is focused on core academics. Technology is integrated into the instruction of all courses. To prepare our students for their futures and to develop 21st century skills, students are asked to utilize technology to help research, produce, publish and present information. The school supports cultural awareness through its diverse literature selections, foreign language offerings and arts and music program.

6th, 7th, and 8th grade students are enrolled at the school, with classes arranged on a traditional schedule calendar.

Student Enrollment by Grade Level (School Year 2017-18)

Grade Level	Number of Students
Grade 6	32
Grade 7	40
Grade 8	69
Total Enrollment	141

Student Enrollment by Group (School Year 2017-18)

Student Group	Percent of Total Enrollment
Black or African American	0.7
American Indian or Alaska Native	0.0
Asian	0.7
Filipino	0.7
Hispanic or Latino	63.8
Native Hawaiian or Pacific Islander	0.0
White	33.3
Socioeconomically Disadvantaged	72.3
English Learners	27.7
Students with Disabilities	7.8
Foster Youth	0.7

A. Conditions of Learning**State Priority: Basic**

The SARC provides the following information relevant to the State priority: Basic (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair.

Teacher Credentials

Teachers	School			District
	2016-17	2017-18	2018-19	2018-19
With Full Credential	14	13	12	41
Without Full Credential	0	0	0	0
Teaching Outside Subject Area of Competence (with full credential)	0	0	0	0

Teacher Misassignments and Vacant Teacher Positions

Indicator	2016-17	2017-18	2018-19
Misassignments of Teachers of English Learners	0	0	0
Total Teacher Misassignments *	0	0	0
Vacant Teacher Positions	0	0	0

Note: "Misassignments" refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc.

* Total Teacher Misassignments includes the number of Misassignments of Teachers of English Learners.

Quality, Currency, Availability of Textbooks and Instructional Materials (School Year 2018-19)

Year and month in which data were collected: August 2017

Coast Unified held a public hearing on September 8, 2016 and determined that each school within the district had sufficient and good quality textbooks, instructional materials, or science lab equipment pursuant to the settlement of Williams vs. the State of California. All students, including English learners, are given their own individual standards-aligned textbooks or instructional materials, or both, in core subjects for use in the classroom and to take home. Textbooks and supplementary materials are adopted according to a cycle developed by the California Department of Education, making the textbooks used in the school the most current available. Materials approved for use by the State are reviewed by all teachers and a recommendation is made to the School Board by a selection committee composed of teachers and administrators. All recommended materials are available for parent examination at the district office prior to adoption. The table displays information collected in September 2016 about the quality, currency, and availability of the standards-aligned textbooks and other instructional materials used at the school.

Subject	Textbooks and Instructional Materials/ Year of Adoption	From Most Recent Adoption?	Percent of Students Lacking Own Assigned Copy
Reading/Language Arts	McGraw Hill Adopted 2017	Yes	0.0
Mathematics	College Preparatory Mathematics Adopted 2014	Yes	0.0
Science	Holt, Rinehart & Winston Adopted 2007	Yes	0.0
History-Social Science	Holt, Rinehart & Winston Adopted 2006 Houghton Mifflin Adopted 2006 McGraw-Hill Adopted 2006	Yes	0.0
Foreign Language	McGraw Hill Adopted 2018	Yes	0.0

School Facility Conditions and Planned Improvements (Most Recent Year)

Santa Lucia Middle School was originally constructed in 1965 and is comprised of three permanent classrooms, nine portable classrooms, one gym, one multipurpose room/cafeteria, one library, one staff lounge, one front office, one computer lab, one athletic field space, and one asphalt play area.

Cleaning Process

The principal works daily with one full-time custodian to ensure that the cleaning of the school is maintained to provide for a clean and safe school. The district governing board has adopted cleaning standards for all schools in the district. A summary of these standards are available at the district office for review.

District Support Services staff ensures that work orders for repairs necessary to keep the school in good repair are completed in a timely manner. A work order process is used to ensure that efficient service and highest priority are given to emergency repairs. While reviewing this report, please note that even minor discrepancies are reported in the inspection process. Items noted in the table have been corrected or are in the process of remediation.

The district participates in the State School Deferred Maintenance Program, which provides matching funds on a dollar-for-dollar basis, to assist school districts with expenditures for major repair or replacement of existing school building components. Typically this includes roofing, plumbing, heating, electrical systems, interior or exterior painting, and floor systems.

School Facility Good Repair Status (Most Recent Year)

Using the **most recently collected** FIT data (or equivalent), provide the following:

- Determination of repair status for systems listed
- Description of any needed maintenance to ensure good repair
- The year and month in which the data were collected
- The overall rating

School Facility Good Repair Status (Most Recent Year) Year and month of the most recent FIT report: 6/23/2016		
System Inspected	Repair Status	Repair Needed and Action Taken or Planned
Systems: Gas Leaks, Mechanical/HVAC, Sewer	Good	Regular maintenance
Interior: Interior Surfaces	Good	Regular maintenance
Cleanliness: Overall Cleanliness, Pest/Vermin Infestation	Good	Regular maintenance
Electrical: Electrical	Good	Regular maintenance
Restrooms/Fountains: Restrooms, Sinks/Fountains	Good	Repairs and maintenance are done regularly and as needed
Safety: Fire Safety, Hazardous Materials	Good	Monitored
Structural: Structural Damage, Roofs	Good	In good repair
External: Playground/School Grounds, Windows/ Doors/Gates/Fences	Good	Major renovations have taken place

Overall Facility Rating (Most Recent Year)

Year and month of the most recent FIT report: 6/23/2016	
Overall Rating	Good

B. Pupil Outcomes

State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

- **Statewide assessments** (i.e., California Assessment of Student Performance and Progress [CAASPP] System, which includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with the most significant cognitive disabilities); and
- The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study.

CAASPP Test Results in English Language Arts/Literacy (ELA) and Mathematics for All Students

Grades Three through Eight and Grade Eleven

Subject	Percent of Students Meeting or Exceeding the State Standards (grades 3-8 and 11)					
	School		District		State	
	2016-17	2017-18	2016-17	2017-18	2016-17	2017-18
English Language Arts/Literacy (grades 3-8 and 11)	58.0	63.0	53.0	50.0	48.0	50.0
Mathematics (grades 3-8 and 11)	44.0	46.0	41.0	41.0	37.0	38.0

Note: Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: ELA and mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

CAASPP Test Results in ELA by Student Group

Grades Three through Eight and Grade Eleven (School Year 2017-18)

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Met or Exceeded
All Students	146	146	100.00	63.01
Male	71	71	100.00	53.52
Female	75	75	100.00	72.00
Black or African American	--	--	--	--
Filipino	--	--	--	--
Hispanic or Latino	91	91	100.00	56.04
White	52	52	100.00	76.92
Two or More Races	--	--	--	--
Socioeconomically Disadvantaged	98	98	100.00	56.12
English Learners	76	76	100.00	48.68
Students with Disabilities	13	13	100.00	23.08
Foster Youth	--	--	--	--

Note: ELA test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Note: Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

CAASPP Test Results in Mathematics by Student Group Grades Three through Eight and Grade Eleven (School Year 2017-18)

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Met or Exceeded
All Students	146	146	100	45.89
Male	71	71	100	40.85
Female	75	75	100	50.67
Black or African American	--	--	--	--
Filipino	--	--	--	--
Hispanic or Latino	91	91	100	40.66
White	52	52	100	55.77
Two or More Races	--	--	--	--
Socioeconomically Disadvantaged	98	98	100	38.78
English Learners	76	76	100	38.16
Students with Disabilities	13	13	100	23.08
Foster Youth	--	--	--	--

Note: Mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Note: Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

CAASPP Test Results in Science for All Students Grades Five, Eight, and Ten

Subject	Percentage of Students Meeting or Exceeding the State Standard					
	School		District		State	
	2016-17	2017-18	2016-17	2017-18	2016-17	2017-18
Science (grades 5, 8, and 10)	N/A	N/A	N/A	N/A	N/A	N/A

Note: Cells with N/A values do not require data.

Note: The 2016–17 and 2017–18 data are not available. The CDE is developing a new science assessment based on the Next Generation Science Standards for California Public Schools (CA NGSS). The CAST was pilot-tested in spring 2017 and field-tested in spring 2018. The CAST will be administered operationally during the 2018–19 school year. The CAA for Science was pilot-tested for two years (i.e., 2016–17 and 2017–18) and the CAA for Science will be field-tested in 2018–19.

Note: Science test results include the CAST and the CAA for Science. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the CAST plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAA for Science divided by the total number of students who participated on both assessments.

State Priority: Other Pupil Outcomes

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8):

- Pupil outcomes in the subject areas of physical education.

California Physical Fitness Test Results (School Year 2017-18)

Grade Level	Percent of Students Meeting Fitness Standards		
	Four of Six Standards	Five of Six Standards	Six of Six Standards
7	4.9	24.4	61.0

Note: Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

C. Engagement

State Priority: Parental Involvement

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3):

- Efforts the school district makes to seek parent input in making decisions for the school district and each school site.

Opportunities for Parental Involvement (School Year 2018-19)

Santa Lucia Middle School greatly benefits from its supportive parents and community. The school has a strong base of parent volunteers who participate in school activities on a regular basis. Parents and families are able to provide input and assist in the school's direction through participation in the English Language Advisory Committee and through the School Site Council.

Contact Information

Parents or community members who wish to participate in leadership teams, school committees, school activities, or become a volunteer may contact Santa Lucia Middle School at 805-927-3693.

State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety.

Suspensions and Expulsions

Rate	School			District			State		
	2015-16	2016-17	2017-18	2015-16	2016-17	2017-18	2015-16	2016-17	2017-18
Suspensions	6.7	3.7	2.7	4.2	1.5	3.1	3.7	3.7	3.5
Expulsions	0.0	0.6	0.0	0.0	0.2	0.0	0.1	0.1	0.1

School Safety Plan (School Year 2018-19)

Eighty-nine percent of the parents responding to the parent survey believe that Santa Lucia Middle School offers a safe learning environment. Eighty percent of surveyed students reported that Santa Lucia was safe or very safe. There were two vandalism incidents on campus during the past year. The District has a comprehensive Emergency Preparedness Plan in place to handle varied types of school-wide emergencies. The District and School Safety Plan covers all aspects of student safety for natural and man-incurred emergencies, and identification of duties for all types of emergencies. The students at Santa Lucia Middle School practice fire, earthquake and lock down drills regularly. The Safety Plan for Santa Lucia was reviewed, updated and discussed with faculty on 12/3/2018.

Average Class Size and Class Size Distribution (Secondary)

Subject	2015-16				2016-17				2017-18			
	Avg. Class Size	Number of Classrooms			Avg. Class Size	Number of Classrooms			Avg. Class Size	Number of Classrooms		
		1-22	23-32	33+		1-22	23-32	33+		1-22	23-32	33+
English	19.0	6	2		20.0	5	4		15.0	8	1	1
Mathematics	16.0	6			20.0	4	3		17.0	5	3	
Science	25.0	2	2		23.0	2	3		22.0	3	2	
Social Science	25.0	1	3		23.0	2	3		22.0	3	2	

Note: Number of classes indicates how many classrooms fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

Academic Counselors and Other Support Staff (School Year 2017-18)

Title	Number of FTE Assigned to School	Average Number of Students per Academic Counselor
Academic Counselor	0	0
Counselor (Social/Behavioral or Career Development)	.50	N/A
Library Media Teacher (Librarian)	0	N/A
Library Media Services Staff (Paraprofessional)	.875	N/A
Psychologist	.33	N/A
Social Worker	0	N/A
Nurse	.33	N/A
Speech/Language/Hearing Specialist	.33	N/A
Resource Specialist (non-teaching)	1	N/A
Other	0	N/A

Note: Cells with N/A values do not require data.

*One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Expenditures per Pupil and School Site Teacher Salaries (Fiscal Year 2016-17)

Level	Expenditures Per Pupil			Average Teacher Salary
	Total	Supplemental/ Restricted	Basic/ Unrestricted	
School Site	\$13,881	\$1,114	\$12,767	\$68,157
District	N/A	N/A	\$15,806	\$74,552
Percent Difference: School Site and District	N/A	N/A	-21.3	-9.0
State	N/A	N/A	\$7,125	\$63,590
Percent Difference: School Site and State	N/A	N/A	56.7	6.9

Note: Cells with N/A values do not require data.

The California Department of Education issued guidance to LEAs on August 1, 2018, regarding how to calculate school-level per-pupil expenditures that will be reported on 2018-19 report cards.

Types of Services Funded (Fiscal Year 2017-18)

Data within the SARC was provided by Coast Unified School District, retrieved from the 2017-18 SARC template, located on Dataquest (<http://data1.cde.ca.gov/dataquest>), and/or Ed-Data website.

Dataquest is a search engine, maintained by the California Department of Education (CDE), which allows the public to search for facts and figures pertaining to schools and districts throughout the state. Among the data available, parents and community may find information about school performance, test scores, student demographics, staffing, and student misconduct/intervention. Ed-Data is a partnership of the CDE, EdSource, and the Fiscal Crisis and Management Assistance Team (FCMAT) that provides extensive financial, demographic, and performance information about California's public kindergarten through grade twelve school districts and schools.

Services funded at Santa Lucia Middle school for the 2017-18 school year include:

Goal 1: Literacy

- Professional development will be provided to specific sites/grade levels and will include but not limited to SDAIE training, and integrated/designated ELD.
- To bridge literacy skills for English Learners, bilingual libraries and literature in home languages and/or with graphic support will be purchased to be made available in school libraries.
- In addition to all teachers providing integrated and designated ELD to English learners, designated ELD will be taught and supported by the following teachers: .42% ELD teacher at SLMS
- Additionally, bilingual aides support EL students across CUSD. Language needs and increased communication with families are supported by bilingual front office staff at each school site as well as the district office.
- Research based programs and curriculum to support ELD and to expand students' communication and critical thinking in literacy are purchased and implemented throughout the district. These programs and services include; English 3D, Renaissance Place, Newsela, and ETC Portal subscription provide reading materials and comprehension quizzes that are leveled for emerging readers and those in need of bilingual support. The district wide adoption of NWEA will provide longitudinal assessments providing direction for RTI grouping and student scheduling for support.
- Our SLMS librarian assists in research skills and instructing literacy strategies. Our school librarian also manages books and resources, including digital books and subscriptions and support for students in need.

Our librarian position has evolved over the last few years as there has been a shift in the student needs. The library has become a place for students who are struggling with classes to seek additional help. This access directly supports our unduplicated students in all three goals.

Goal 2: Math

- Math teachers participate in professional learning sessions on the standards for mathematical practice. Teachers of mathematics will participate in a minimum of one workshop.
- To increase pupil achievement and course access, math support will be provided through offering an additional math period for students who need further instruction.
- To increase pupil achievement and due to the success of the iLearn math program, its use will be maintained.

Goal 3: College and Career Readiness

- College tours are scheduled to expose students to the variety of higher education options and to help them in understanding paths to higher education, the steps necessary in getting there. These tours provide college visits for students who may otherwise not have the opportunity to do so.
- Illuminate: INSPECT, Grade Cam and Data and Assessment package
- To increase pupil engagement and provide for a positive school climate, Coast Unified School District, in partnership with San Luis Obispo County Mental Health, the Link and Prevention and Early Intervention services, provides group and individual counseling services, family advocacy, and parent education services.
- Coast Unified School District will continue to implement a 1:1 technology device program (currently iPads at Santa Lucia Middle School) in order to more deeply integrate technology into its courses, instruct students in 21st century skills, and support all district LCAP goals including increasing college and career readiness. With our high percentage of socioeconomically disadvantaged students, this provides access to research materials, presentation and publishing software, books and other digital media for all students.
- The district's Computer Support Technician supports the following actions and services for the three LCAP goals the NWEA diagnostic program, 1:1 device implementation, Illuminate assessment and report services
- Coast Unified School District provides transportation to and from school. This service is principally directed to support socioeconomically disadvantaged students and their families.
- Summer school be made available for students in grades 6-8 who are identified as needing additional academic support
- The district's Computer Support Technician supports the following actions and services for the three LCAP goals the NWEA diagnostic program, 1:1 device implementation, Illuminate assessment and report services
- Based on stakeholder input from both teachers and parents, funding for additional homework assistance is provided Monday through Thursday

Teacher and Administrative Salaries (Fiscal Year 2016-17)

Category	District Amount	State Average for Districts In Same Category
Beginning Teacher Salary	\$41,670	\$42,990
Mid-Range Teacher Salary	\$75,465	\$61,614
Highest Teacher Salary	\$91,312	\$85,083
Average Principal Salary (Elementary)	\$128,001	\$100,802
Average Principal Salary (Middle)	\$118,355	\$105,404
Average Principal Salary (High)	\$113,727	\$106,243
Superintendent Salary	\$194,553	\$132,653
Percent of Budget for Teacher Salaries	28.0	30.0
Percent of Budget for Administrative Salaries	8.0	6.0

For detailed information on salaries, see the CDE Certificated Salaries & Benefits Web page at <http://www.cde.ca.gov/ds/fd/cs/>.

Professional Development (Most Recent Three Years)

Staff members build teaching skills and concepts by participating in many conferences and workshops throughout the year, then sharing their experiences and knowledge with district colleagues. Topics for staff development during the 2018-19 school year include: Instructional techniques, implementation of common core state standards, student assessment, technology, curriculum development, safety, Response to Intervention, and others. During the 2018-19 school year there are three staff development days for all teachers with additional trainings based on subject matter.

Coast Union High School

School Accountability Report Card

Reported Using Data from the 2017-18 School Year

Published During 2018-19

By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements, see the California Department of Education (CDE) SARC Web page at <http://www.cde.ca.gov/ta/ac/sa/>.
- For more information about the LCFF or LCAP, see the CDE LCFF Web page at <http://www.cde.ca.gov/fg/aa/lc/>.
- For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

DataQuest

DataQuest is an online data tool located on the CDE DataQuest Web page at <http://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.

About This School

Contact Information (School Year 2018-19)

School Contact Information	
School Name	Coast Union High School
Street	2950 Santa Rosa Creek Road
City, State, Zip	Cambria CA, 93428
Phone Number	(805) 927-3889
Principal	Scott Ferguson
E-mail Address	sferguson@coastusd.org
Web Site	http://www.coastusd.org/index.php/schools/coast-union-high-school
CDS Code	40-75465-4032009

District Contact Information	
District Name	Coast Unified School District
Phone Number	(805) 927-3880
Superintendent	Dr. Victoria Schumacher
E-mail Address	vschumacher@coastusd.org
Web Site	www.coastusd.org

School Description and Mission Statement (School Year 2018-19)

Principal's Message

The School Report Card, to be issued annually by local school boards for each elementary and secondary school in the state, provides a variety of information about the school, its resources, its successes, and the areas in which improvements are needed. Coast Union High School has a solid academic record and one whose strength is drawn from a dedicated, professional, caring faculty, and small class size committed to meeting the needs of each student. Coast Union offers a secure environment where the students have opportunities to grow and achieve to the utmost of their individual abilities.

Mission Statement

Coast Union High School is committed to the success of each individual student by promoting a healthy school environment which fosters the development of academic, technological, social and physical skills, including the development of positive self-esteem, through the combined efforts of students, faculty, staff, parents, administration and the community.

School Profile

Coast Union High is one of 2 high schools in the Coast Unified. Curriculum is focused on meeting High School graduation and UC/CSU college entrance requirements. The school supports cultural awareness on a daily basis through its diverse literature selections and classroom instruction. We focus on preparing our students for college and their careers.

During the 2017/18, 185 9th-12th grade students were enrolled at the school, with classes arranged on an alternating block schedule and traditional school calendar.

Student Enrollment by Grade Level (School Year 2017-18)

Grade Level	Number of Students
Grade 9	46
Grade 10	45
Grade 11	46
Grade 12	54
Total Enrollment	191

Student Enrollment by Group (School Year 2017-18)

Student Group	Percent of Total Enrollment
Black or African American	0.0
American Indian or Alaska Native	0.5
Asian	0.0
Filipino	1.0
Hispanic or Latino	58.6
Native Hawaiian or Pacific Islander	0.5
White	36.6
Socioeconomically Disadvantaged	63.9
English Learners	20.9
Students with Disabilities	8.9
Foster Youth	0.0

A. Conditions of Learning

State Priority: Basic

The SARC provides the following information relevant to the State priority: Basic (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair.

Teacher Credentials

Teachers	School			District
	2016-17	2017-18	2018-19	2018-19
With Full Credential	19	18	17	41
Without Full Credential	0	0	0	0
Teaching Outside Subject Area of Competence (with full credential)	0	0	0	0

Teacher Misassignments and Vacant Teacher Positions

Indicator	2016-17	2017-18	2018-19
Misassignments of Teachers of English Learners	0	0	0
Total Teacher Misassignments *	0	0	0
Vacant Teacher Positions	0	0	0

Note: "Misassignments" refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc.

* Total Teacher Misassignments includes the number of Misassignments of Teachers of English Learners.

Quality, Currency, Availability of Textbooks and Instructional Materials (School Year 2018-19)**Year and month in which data were collected:** September 2017

Coast Unified held a public hearing on September 8, 2016 and determined that each school within the district had sufficient and good quality textbooks, instructional materials, or science lab equipment pursuant to the settlement of Williams vs. the State of California. All students, including English learners, are given their own individual standards-aligned textbooks or instructional materials, or both, in core subjects for use in the classroom and to take home. Textbooks and supplementary materials are adopted according to a cycle developed by the California Department of Education, making the textbooks used in the school the most current available. Materials approved for use by the State are reviewed by all teachers and a recommendation is made to the School Board by a selection committee composed of teachers and administrators. All recommended materials are available for parent examination at the district office prior to adoption. The table displays information collected in September 2017 about the quality, currency, and availability of the standards-aligned textbooks and other instructional materials used at the school.

Subject	Textbooks and Instructional Materials/ Year of Adoption	From Most Recent Adoption?	Percent of Students Lacking Own Assigned Copy
Reading/Language Arts	AGS Publishing Adopted 1997 AGS Publishing Adopted 1999 Houghton Mifflin Adopted 1989 Prentice Hall Adopted 2005	Yes	0.0
Mathematics	McDougal Littell Adopted 2008 Pearson/Addison Wesley Adopted 2008 College Preparatory Mathematics (CPM) Adopted 2015	Yes	0.0
Science	Addison Wesley Adopted 2000 Glencoe/McGraw Hill Adopted 1999 McGraw Hill Adopted 2005 Prentice Hall Adopted 2002	Yes	0.0

Subject	Textbooks and Instructional Materials/ Year of Adoption	From Most Recent Adoption?	Percent of Students Lacking Own Assigned Copy
History-Social Science	Glencoe/McGraw Hill Adopted 2006 Prentice Hall Adopted 2002 Prentice Hall Adopted 2003 Prentice Hall Adopted 2007	Yes	0.0
Foreign Language	McDougal Littell Adopted 2007 McDougal Littell Adopted 2004	Yes	0.0
Health	Prentice Hall Adopted 2004	Yes	0.0
Visual and Performing Arts	Glencoe (MacMillan/McGraw Hill) Adopted 2000	Yes	0.0

School Facility Conditions and Planned Improvements (Most Recent Year)

Coast Union High was originally constructed in 1925 and is comprised of 21 classrooms, 1 gym, 1 multipurpose room/cafeteria, 1 library, 1 staff lounge, and 3 computer labs. Recent remodeling included addition of 12 permanent classrooms, including a photo lab and 2 science labs.

Cleaning Process

The Director of Maintenance and Operations works daily with the custodial staff to ensure that the cleaning of the school is maintained to provide for a clean and safe school. The district governing board has adopted cleaning standards for all schools in the district. A summary of these standards are available at the district office for review.

Maintenance and Repair

District maintenance staff ensures that the repairs necessary to keep the school in good repair and work orders are completed in a timely manner. A work order process is used to ensure efficient service and highest priority are given to emergency repairs. While reviewing this report, please note that even minor discrepancies are reported in the inspection process. The items noted in the table have been corrected or are in the process of remediation.

Deferred Maintenance Budget

The district participates in the State School Deferred Maintenance Program, which provides matching funds on a dollar-for-dollar basis, to assist school districts with expenditures for major repair or replacement of existing school building components. Typically this includes roofing, plumbing, heating, electrical systems, interior or exterior painting, and floor systems. During the 2006/07 school year, the district's governing board did approve deferred maintenance projects for the school.

School Facility Good Repair Status (Most Recent Year)

Using the **most recently collected** FIT data (or equivalent), provide the following:

- Determination of repair status for systems listed
- Description of any needed maintenance to ensure good repair
- The year and month in which the data were collected
- The overall rating

School Facility Good Repair Status (Most Recent Year) Year and month of the most recent FIT report: 9/9/2016		
System Inspected	Repair Status	Repair Needed and Action Taken or Planned
Systems: Gas Leaks, Mechanical/HVAC, Sewer	Good	
Interior: Interior Surfaces	Good	
Cleanliness: Overall Cleanliness, Pest/Vermin Infestation	Good	
Electrical: Electrical	Good	
Restrooms/Fountains: Restrooms, Sinks/Fountains	Good	
Safety: Fire Safety, Hazardous Materials	Good	
Structural: Structural Damage, Roofs	Good	
External: Playground/School Grounds, Windows/ Doors/Gates/Fences	Good	

Overall Facility Rating (Most Recent Year)

Year and month of the most recent FIT report: 9/9/2016	
Overall Rating	Exemplary

B. Pupil Outcomes

State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

- **Statewide assessments** (i.e., California Assessment of Student Performance and Progress [CAASPP] System, which includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with the most significant cognitive disabilities); and
- The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study.

CAASPP Test Results in English Language Arts/Literacy (ELA) and Mathematics for All Students Grades Three through Eight and Grade Eleven

Subject	Percent of Students Meeting or Exceeding the State Standards (grades 3-8 and 11)					
	School		District		State	
	2016-17	2017-18	2016-17	2017-18	2016-17	2017-18
English Language Arts/Literacy (grades 3-8 and 11)	74.0	54.0	53.0	50.0	48.0	50.0
Mathematics (grades 3-8 and 11)	41.0	31.0	41.0	41.0	37.0	38.0

Note: Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: ELA and mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

CAASPP Test Results in ELA by Student Group Grades Three through Eight and Grade Eleven (School Year 2017-18)

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Met or Exceeded
All Students	42	39	92.86	53.85
Male	22	21	95.45	61.90
Female	20	18	90.00	44.44
Filipino	--	--	--	--
Hispanic or Latino	24	24	100.00	41.67
White	16	13	81.25	76.92
Socioeconomically Disadvantaged	22	22	100.00	36.36
English Learners	13	13	100.00	30.77
Students with Disabilities	--	--	--	--

Note: ELA test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Note: Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

**CAASPP Test Results in Mathematics by Student Group
Grades Three through Eight and Grade Eleven (School Year 2017-18)**

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Met or Exceeded
All Students	42	39	92.86	30.77
Male	22	21	95.45	23.81
Female	20	18	90	38.89
Filipino	--	--	--	--
Hispanic or Latino	24	24	100	16.67
White	16	13	81.25	61.54
Socioeconomically Disadvantaged	22	22	100	18.18
English Learners	13	13	100	7.69
Students with Disabilities	--	--	--	--

Note: Mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Note: Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

**CAASPP Test Results in Science for All Students
Grades Five, Eight, and Ten**

Subject	Percentage of Students Meeting or Exceeding the State Standard					
	School		District		State	
	2016-17	2017-18	2016-17	2017-18	2016-17	2017-18
Science (grades 5, 8, and 10)	N/A	N/A	N/A	N/A	N/A	N/A

Note: Cells with N/A values do not require data.

Note: The 2016–17 and 2017–18 data are not available. The CDE is developing a new science assessment based on the Next Generation Science Standards for California Public Schools (CA NGSS). The CAST was pilot-tested in spring 2017 and field-tested in spring 2018. The CAST will be administered operationally during the 2018–19 school year. The CAA for Science was pilot-tested for two years (i.e., 2016–17 and 2017–18) and the CAA for Science will be field-tested in 2018–19.

Note: Science test results include the CAST and the CAA for Science. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the CAST plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAA for Science divided by the total number of students who participated on both assessments.

Career Technical Education Programs (School Year 2017-18)

Coast Union High career planning program prepares students to succeed in real-world contexts through the development of conceptual thinking, effective communication, and the ability to apply knowledge and skills learned in the classroom. Instructors at Coast Union High have directed efforts toward establishing school-to-work structures within each curricular area for all students, including those with special needs. Guidance Counselors offer additional support through various programs, including: 10th and 11th grade interest inventories and career/educational planning, 12th grade post-secondary planning, and yearly individual 4 year educational and career planning.

Career Technical Education Participation (School Year 2017-18)

Measure	CTE Program Participation
Number of pupils participating in CTE	116
% of pupils completing a CTE program and earning a high school diploma	0
% of CTE courses sequenced or articulated between the school and institutions of postsecondary education	14%

Courses for University of California (UC) and/or California State University (CSU) Admission

UC/CSU Course Measure	Percent
2017–18 Pupils Enrolled in Courses Required for UC/CSU Admission	100.0
2016–17 Graduates Who Completed All Courses Required for UC/CSU Admission	51.0

State Priority: Other Pupil Outcomes

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8):

- Pupil outcomes in the subject areas of physical education.

California Physical Fitness Test Results (School Year 2017-18)

Grade Level	Percent of Students Meeting Fitness Standards		
	Four of Six Standards	Five of Six Standards	Six of Six Standards
9	15.6	17.8	44.4

Note: Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

C. Engagement**State Priority: Parental Involvement**

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3):

- Efforts the school district makes to seek parent input in making decisions for the school district and each school site.

Opportunities for Parental Involvement (School Year 2018-19)

Coast Union High greatly benefits from its supportive parents who regularly work with students and staff to support Coast programs. Parents are also welcome to join the Bronco Boosters, the School Site Council and English Learner Advisory Committee.

Contact Information

Parents or community members who wish to participate in leadership teams, school committees, school activities, or become a volunteer may contact the Coast Union High School 805-927-3889.

State Priority: Pupil Engagement

The SARC provides the following information relevant to the State priority: Pupil Engagement (Priority 5):

- High school dropout rates; and
- High school graduation rates.

Dropout Rate and Graduation Rate (Four-Year Cohort Rate)

Indicator	School			District			State		
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Dropout Rate	0.0	0.0	0.0	1.9	3.4	0.0	10.7	9.7	9.1
Graduation Rate	97.9	98.0	92.5	96.3	93.1	88.3	82.3	83.8	82.7

For the formula to calculate the 2016–17 adjusted cohort graduation rate, see the 2017–18 Data Element Definitions document located on the SARC web page at <https://www.cde.ca.gov/ta/ac/sa/>.

Completion of High School Graduation Requirements - Graduating Class of 2017 (One-Year Rate)

Group	Graduating Class of 2017		
	School	District	State
All Students	94.4	87.3	88.7
Black or African American	100.0	100.0	82.2
American Indian or Alaska Native	100.0	100.0	82.8
Asian	100.0	100.0	94.9
Filipino	0.0	0.0	93.5
Hispanic or Latino	81.8	74.1	86.5
Native Hawaiian/Pacific Islander	100.0	100.0	88.6
White	100.0	96.3	92.1
Two or More Races	0.0	0.0	91.2
Socioeconomically Disadvantaged	88.9	76.5	88.6
English Learners	22.2	22.2	56.7
Students with Disabilities	66.7	66.7	67.1
Foster Youth	100.0	100.0	74.1

State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety.

Suspensions and Expulsions

Rate	School			District			State		
	2015-16	2016-17	2017-18	2015-16	2016-17	2017-18	2015-16	2016-17	2017-18
Suspensions	7.3	0.9	4.6	4.2	1.5	3.1	3.7	3.7	3.5
Expulsions	0.0	0.0	0.0	0.0	0.2	0.0	0.1	0.1	0.1

School Safety Plan (School Year 2018-19)

Safety of students and staff is a primary concern of Coast Union High. The school is always in compliance with all laws, rules, and regulations pertaining to hazardous materials and state earthquake standards. The School Site Safety plan was last reviewed and updated in June of 2018 by the School Safety Committee. All revisions were communicated to the both the classified and certificated staff. The school's disaster preparedness plan includes steps for ensuring student and staff safety during a disaster. Fire and disaster drills are conducted on a regular basis throughout the school year. Lockdown drills are held as needed. Students are supervised before and after school by certificated staff and principal, and principal supervises students during lunch. Certificated staff help with supervision during break periods and before and after school. There is a designated area for student drop off and pick up. Visitors must sign in at the front office upon arrival to campus.

Average Class Size and Class Size Distribution (Secondary)

Subject	2015-16				2016-17				2017-18			
	Avg. Class Size	Number of Classrooms			Avg. Class Size	Number of Classrooms			Avg. Class Size	Number of Classrooms		
		1-22	23-32	33+		1-22	23-32	33+		1-22	23-32	33+
English	17.0	10	4		13.0	19	1		17.0	9	4	
Mathematics	14.0	14	2		12.0	20	2		12.0	19	2	
Science	17.0	10	2		11.0	15			13.0	10	1	
Social Science	20.0	8	4		18.0	7	2		16.0	7	2	

Note: Number of classes indicates how many classrooms fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

Academic Counselors and Other Support Staff (School Year 2017-18)

Title	Number of FTE Assigned to School	Average Number of Students per Academic Counselor
Academic Counselor	.90	193
Counselor (Social/Behavioral or Career Development)	0	N/A
Library Media Teacher (Librarian)	0	N/A
Library Media Services Staff (Paraprofessional)	1	N/A
Psychologist	.33	N/A
Social Worker	0	N/A
Nurse	.33	N/A
Speech/Language/Hearing Specialist	.33	N/A
Resource Specialist (non-teaching)	0	N/A
Other	0	N/A

Note: Cells with N/A values do not require data.

*One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Expenditures per Pupil and School Site Teacher Salaries (Fiscal Year 2016-17)

Level	Expenditures Per Pupil			Average Teacher Salary
	Total	Supplemental/ Restricted	Basic/ Unrestricted	
School Site	\$13,356	\$1,688	\$11,668	\$67,989
District	N/A	N/A	\$15,806	\$74,552
Percent Difference: School Site and District	N/A	N/A	-30.1	-9.2
State	N/A	N/A	\$7,125	\$63,590
Percent Difference: School Site and State	N/A	N/A	48.3	6.7

Note: Cells with N/A values do not require data.

The California Department of Education issued guidance to LEAs on August 1, 2018, regarding how to calculate school-level per-pupil expenditures that will be reported on 2018-19 report cards.

Types of Services Funded (Fiscal Year 2017-18)

In addition to general state funding, Coast Union High School receives state and federal funding for the following categorical funds and other support programs.

Teacher and Administrative Salaries (Fiscal Year 2016-17)

Category	District Amount	State Average for Districts In Same Category
Beginning Teacher Salary	\$41,670	\$42,990
Mid-Range Teacher Salary	\$75,465	\$61,614
Highest Teacher Salary	\$91,312	\$85,083
Average Principal Salary (Elementary)	\$128,001	\$100,802
Average Principal Salary (Middle)	\$118,355	\$105,404
Average Principal Salary (High)	\$113,727	\$106,243
Superintendent Salary	\$194,553	\$132,653
Percent of Budget for Teacher Salaries	28.0	30.0
Percent of Budget for Administrative Salaries	8.0	6.0

For detailed information on salaries, see the CDE Certificated Salaries & Benefits Web page at <http://www.cde.ca.gov/ds/fd/cs/>.

Advanced Placement (AP) Courses (School Year 2017-18)

Subject	Number of AP Courses Offered*	Percent of Students In AP Courses
Computer Science	0	N/A
English	2	N/A
Fine and Performing Arts	4	N/A
Foreign Language	3	N/A
Mathematics	3	N/A
Science	1	N/A
Social Science	2	N/A
All courses	15	38.5

Cells with N/A values do not require data.

*Where there are student course enrollments of at least one student.

Professional Development (Most Recent Three Years)

Staff members build teaching skills and concepts by participating in many conferences and workshops throughout the year, then sharing their experiences and knowledge with district colleagues. Topics for staff development during the 2016-17 school year included: Instructional techniques, student assessment, technology, curriculum development, safety, Response to Intervention and others, along with working on developing our WASC plan. During the 2016-17 there were 2 staff Development days. In 2017-18 there are 2 staff development days, focusing on Social Emotional concerns and Technical Writing across the curriculum. In the 2018-19 year, we dedicated a full day of Professional Development to English Language Learner strategies, and we have spent time in subsequent staff meetings on that same topic.

Leffingwell Continuation High School

School Accountability Report Card

Reported Using Data from the 2017-18 School Year

Published During 2018-19

By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements, see the California Department of Education (CDE) SARC Web page at <http://www.cde.ca.gov/ta/ac/sa/>.
- For more information about the LCFF or LCAP, see the CDE LCFF Web page at <http://www.cde.ca.gov/fg/aa/lc/>.
- For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

DataQuest

DataQuest is an online data tool located on the CDE DataQuest Web page at <http://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.

About This School

Contact Information (School Year 2018-19)

School Contact Information	
School Name	Leffingwell Continuation High School
Street	2820 Santa Rosa Creek Rd.
City, State, Zip	Cambria CA, 93428
Phone Number	(805) 927-7148
Principal	Scott Ferguson
E-mail Address	sferguson@coastusd.org
Web Site	http://www.coastusd.org/index.php/schools/leffingwellcambria-community-day
CDS Code	40-75465-4030144

District Contact Information	
District Name	Coast Unified School District
Phone Number	(805) 927-3880
Superintendent	Kyle Martin
E-mail Address	kmartin@coastusd.org
Web Site	www.coastusd.org

School Description and Mission Statement (School Year 2018-19)

Principal's Message:

As you read this report, I think you will find that Leffingwell provides a quality academic program based on real-life activities. As an award winning Model Continuation School, Leffingwell reflects the dedication and talents of its staff in meeting the diverse needs of the students. It provides a safe, secure environment where each student can grow and achieve to the utmost of their abilities. The report reflects a summary of the 2017-2018 school year as well as information about the current year.

Mission Statement

Leffingwell High School is committed to establishing a positive learning environment for its divergent student population, with the competencies and real life needs of each student as the focus.

School Profile

Leffingwell High School is one of 4 schools in the Coast Unified. Curriculum is focused on real-life learning skills and preparation for post-secondary education. Students work collaboratively and independently in the subjects of their need as they navigate classes. The school supports cultural awareness on a daily basis through its diverse literature selections and cultural awareness classes and activities.

Enrollment at Leffingwell during 2017-18 averaged 13 students.

Student Enrollment by Grade Level (School Year 2017-18)

Grade Level	Number of Students
Grade 11	2
Grade 12	13
Total Enrollment	15

Student Enrollment by Group (School Year 2017-18)

Student Group	Percent of Total Enrollment
Black or African American	0.0
American Indian or Alaska Native	0.0
Asian	6.7
Filipino	0.0
Hispanic or Latino	33.3
Native Hawaiian or Pacific Islander	0.0
White	60.0
Socioeconomically Disadvantaged	60.0
English Learners	13.3
Students with Disabilities	0.0
Foster Youth	0.0

A. Conditions of Learning

State Priority: Basic

The SARC provides the following information relevant to the State priority: Basic (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair.

Teacher Credentials

Teachers	School			District
	2016-17	2017-18	2018-19	2018-19
With Full Credential	1	1	1	41
Without Full Credential	0	0	0	0
Teaching Outside Subject Area of Competence (with full credential)	0	0	0	0

Teacher Misassignments and Vacant Teacher Positions

Indicator	2016-17	2017-18	2018-19
Misassignments of Teachers of English Learners	0	0	0
Total Teacher Misassignments *	0	0	0
Vacant Teacher Positions	0	0	0

Note: "Misassignments" refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc.

* Total Teacher Misassignments includes the number of Misassignments of Teachers of English Learners.

Quality, Currency, Availability of Textbooks and Instructional Materials (School Year 2018-19)

Year and month in which data were collected: September 2018

Coast Unified held a public hearing on September 8, 2016 and determined that each school within the district had sufficient and good quality textbooks, instructional materials, or science lab equipment pursuant to the settlement of Williams vs. the State of California. All students, including English learners, are given their own individual standards-aligned textbooks or instructional materials, or both, in core subjects for use in the classroom and to take home. Textbooks and supplementary materials are adopted according to a cycle developed by the California Department of Education, making the textbooks used in the school the most current available. Materials approved for use by the State are reviewed by all teachers and a recommendation is made to the School Board by a selection committee composed of teachers and administrators. All recommended materials are available for parent examination at the district office prior to adoption. The table displays information collected in September 2016 about the quality, currency, and availability of the standards-aligned textbooks and other instructional materials used at the school.

Subject	Textbooks and Instructional Materials/ Year of Adoption	From Most Recent Adoption?	Percent of Students Lacking Own Assigned Copy
Reading/Language Arts	McDougal Littell Adopted 2005	Yes	0.0
Mathematics	AGS Publishing Adopted 1998 Houghton Mifflin Adopted 2006	Yes	0.0

Subject	Textbooks and Instructional Materials/ Year of Adoption	From Most Recent Adoption?	Percent of Students Lacking Own Assigned Copy
Science	Earth Science - Holt Adopted 2007 Life Science - Holt Adopted 2007 Physical Science - Holt Adopted 2007	Yes	0.0
History-Social Science	American Government - Glencoe Adopted 2006 American History - Glencoe Adopted 2006 World History - Glencoe Adopted 2005	Yes	0.0

School Facility Conditions and Planned Improvements (Most Recent Year)

Leffingwell High School was established at its current location the 1996-1997 school year and is comprised of 3 classrooms. Cleaning Process: There is 1 part-time custodian to ensure that the cleaning of the school is maintained to provide for a clean and safe school. The district governing board has adopted cleaning standards for all schools in the district. A summary of these standards are available at the district office for review.

Maintenance and Repair District

Maintenance staff ensures that the repairs necessary to keep the school in good repair and work orders are completed in a timely manner. A work order process is used to ensure efficient service and highest priority are given to emergency repairs. While reviewing this report, please note that even minor discrepancies are reported in the inspection process. The items noted in the table have been corrected or are in the process of remediation.

Deferred Maintenance Budget

The district participates in the State School Deferred Maintenance Program, which provides matching funds on a dollar-for-dollar basis, to assist school districts with expenditures for major repair or replacement of existing school building components. Typically this includes roofing, plumbing, heating, electrical systems, interior or exterior painting, and floor systems.

School Facility Good Repair Status (Most Recent Year)

Using the **most recently collected** FIT data (or equivalent), provide the following:

- Determination of repair status for systems listed
- Description of any needed maintenance to ensure good repair
- The year and month in which the data were collected
- The overall rating

School Facility Good Repair Status (Most Recent Year) Year and month of the most recent FIT report: June 2018		
System Inspected	Repair Status	Repair Needed and Action Taken or Planned
Systems: Gas Leaks, Mechanical/HVAC, Sewer	Good	
Interior: Interior Surfaces	Good	

School Facility Good Repair Status (Most Recent Year) Year and month of the most recent FIT report: June 2018		
System Inspected	Repair Status	Repair Needed and Action Taken or Planned
Cleanliness: Overall Cleanliness, Pest/Vermin Infestation	Good	
Electrical: Electrical	Good	
Restrooms/Fountains: Restrooms, Sinks/Fountains	Good	
Safety: Fire Safety, Hazardous Materials	Good	
Structural: Structural Damage, Roofs	Good	
External: Playground/School Grounds, Windows/ Doors/Gates/Fences	Good	

Overall Facility Rating (Most Recent Year)

Year and month of the most recent FIT report: June 2018	
Overall Rating	Exemplary

B. Pupil Outcomes

State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

- **Statewide assessments** (i.e., California Assessment of Student Performance and Progress [CAASPP] System, which includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with the most significant cognitive disabilities); and
- The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study.

CAASPP Test Results in English Language Arts/Literacy (ELA) and Mathematics for All Students Grades Three through Eight and Grade Eleven

Subject	Percent of Students Meeting or Exceeding the State Standards (grades 3-8 and 11)					
	School		District		State	
	2016-17	2017-18	2016-17	2017-18	2016-17	2017-18
English Language Arts/Literacy (grades 3-8 and 11)	--	--	53.0	50.0	48.0	50.0
Mathematics (grades 3-8 and 11)	--	--	41.0	41.0	37.0	38.0

Note: Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: ELA and mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

CAASPP Test Results in ELA by Student Group
Grades Three through Eight and Grade Eleven (School Year 2017-18)

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Met or Exceeded
All Students	--	--	--	--
Male	--	--	--	--
Female	--	--	--	--
Hispanic or Latino	--	--	--	--
White	--	--	--	--
Socioeconomically Disadvantaged	--	--	--	--
English Learners	--	--	--	--

Note: ELA test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Note: Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

CAASPP Test Results in Mathematics by Student Group
Grades Three through Eight and Grade Eleven (School Year 2017-18)

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Met or Exceeded
All Students	--	--	--	--
Male	--	--	--	--
Female	--	--	--	--
Hispanic or Latino	--	--	--	--
White	--	--	--	--
Socioeconomically Disadvantaged	--	--	--	--
English Learners	--	--	--	--

Note: Mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Note: Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

**CAASPP Test Results in Science for All Students
Grades Five, Eight, and Ten**

Subject	Percentage of Students Meeting or Exceeding the State Standard					
	School		District		State	
	2016-17	2017-18	2016-17	2017-18	2016-17	2017-18
Science (grades 5, 8, and 10)	N/A	N/A	N/A	N/A	N/A	N/A

Note: Cells with N/A values do not require data.

Note: The 2016–17 and 2017–18 data are not available. The CDE is developing a new science assessment based on the Next Generation Science Standards for California Public Schools (CA NGSS). The CAST was pilot-tested in spring 2017 and field-tested in spring 2018. The CAST will be administered operationally during the 2018–19 school year. The CAA for Science was pilot-tested for two years (i.e., 2016–17 and 2017–18) and the CAA for Science will be field-tested in 2018–19.

Note: Science test results include the CAST and the CAA for Science. The “Percent Met or Exceeded” is calculated by taking the total number of students who met or exceeded the standard on the CAST plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAA for Science divided by the total number of students who participated on both assessments.

Career Technical Education Programs (School Year 2017-18)

Leffingwell provide school-to-work opportunities through job placement and career exploration within the community and at the local community college. Students earn credits through work experience and internship programs.

Courses for University of California (UC) and/or California State University (CSU) Admission

UC/CSU Course Measure	Percent
2017–18 Pupils Enrolled in Courses Required for UC/CSU Admission	0.0
2016–17 Graduates Who Completed All Courses Required for UC/CSU Admission	0.0

C. Engagement

State Priority: Parental Involvement

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3):

- Efforts the school district makes to seek parent input in making decisions for the school district and each school site.

Opportunities for Parental Involvement (School Year 2018-19)

Leffingwell High School greatly benefits from its supportive parents who are in regular contact with the school. Parents are also welcome to join the School Site Council. The school also benefits from several community partnerships, including Friends of the Library, CAN, CCC, the Lions Club and many local businesses. The school holds a number of family activities during the year, including the Thanksgiving Meal, BBQ's and others.

Contact Information

Parents or community members who wish to participate in leadership teams, school committees, school activities, or become a volunteer may contact Leffingwell High School at 805-927-7148.

State Priority: Pupil Engagement

The SARC provides the following information relevant to the State priority: Pupil Engagement (Priority 5):

- High school dropout rates; and
- High school graduation rates.

Dropout Rate and Graduation Rate (Four-Year Cohort Rate)

Indicator	School			District			State		
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Dropout Rate	--	--	--	1.9	3.4	0.0	10.7	9.7	9.1
Graduation Rate	--	--	--	96.3	93.1	88.3	82.3	83.8	82.7

For the formula to calculate the 2016–17 adjusted cohort graduation rate, see the 2017–18 Data Element Definitions document located on the SARC web page at <https://www.cde.ca.gov/ta/ac/sa/>.

Completion of High School Graduation Requirements - Graduating Class of 2017 (One-Year Rate)

Group	Graduating Class of 2017		
	School	District	State
All Students	44.4	87.3	88.7
Black or African American	0.0	100.0	82.2
American Indian or Alaska Native	0.0	100.0	82.8
Asian	0.0	100.0	94.9
Filipino	0.0	0.0	93.5
Hispanic or Latino	40.0	74.1	86.5
Native Hawaiian/Pacific Islander	0.0	100.0	88.6
White	50.0	96.3	92.1
Two or More Races	0.0	0.0	91.2
Socioeconomically Disadvantaged	28.6	76.5	88.6
English Learners	0.0	22.2	56.7
Students with Disabilities	0.0	66.7	67.1
Foster Youth	0.0	100.0	74.1

State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety.

Suspensions and Expulsions

Rate	School			District			State		
	2015-16	2016-17	2017-18	2015-16	2016-17	2017-18	2015-16	2016-17	2017-18
Suspensions	0.0	0.0	10.5	4.2	1.5	3.1	3.7	3.7	3.5
Expulsions	0.0	0.0	0.0	0.0	0.2	0.0	0.1	0.1	0.1

School Safety Plan (School Year 2018-19)

Safety of students and staff is a primary concern of Leffingwell High School. The school is always in compliance with all laws, rules, and regulations pertaining to hazardous materials and state earthquake standards. The School Site Safety plan was last reviewed and updated in June 2018 by the School Safety Committee. All revisions were communicated to the both the classified and certificated staff. The school's disaster preparedness plan includes steps for ensuring student and staff safety during a disaster. Fire and disaster drills are conducted on a regular basis throughout the school year. Lockdown drills are held as needed. Students are supervised before and after school by certificated staff and principal. There is a designated area for student drop off and pick up. Visitors must sign into the office before being allowed on campus.

Academic Counselors and Other Support Staff (School Year 2017-18)

Title	Number of FTE Assigned to School	Average Number of Students per Academic Counselor
Academic Counselor	.1	10
Counselor (Social/Behavioral or Career Development)	0	N/A
Library Media Teacher (Librarian)	0	N/A
Library Media Services Staff (Paraprofessional)	0	N/A
Psychologist	.1	N/A
Social Worker	0	N/A
Nurse	.1	N/A
Speech/Language/Hearing Specialist	.1	N/A
Resource Specialist (non-teaching)	0	N/A
Other	0	N/A

Note: Cells with N/A values do not require data.

*One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Expenditures per Pupil and School Site Teacher Salaries (Fiscal Year 2016-17)

Level	Expenditures Per Pupil			Average Teacher Salary
	Total	Supplemental/Restricted	Basic/Unrestricted	
School Site	\$18,396	\$709	\$17,687	\$86,869
District	N/A	N/A	\$15,806	\$74,552
Percent Difference: School Site and District	N/A	N/A	11.2	15.3
State	N/A	N/A	\$7,125	\$63,590
Percent Difference: School Site and State	N/A	N/A	85.1	30.9

Note: Cells with N/A values do not require data.

The California Department of Education issued guidance to LEAs on August 1, 2018, regarding how to calculate school-level per-pupil expenditures that will be reported on 2018-19 report cards.

Types of Services Funded (Fiscal Year 2017-18)

Coast Unified spent an average of \$18,396 to educate each student, based on 2017-18 FY audited financial statements. The table provides a comparison of a school's per pupil funding from unrestricted sources with other schools in the district and throughout the state.

Supplemental/Restricted expenditures come from money whose use is controlled by law or donor. Money designated for specific purposes by the district or governing board is not considered restricted. Basic/unrestricted expenditures, except for general guidelines, is not controlled by law or donor.

For detailed information on school expenditures for all districts in California, see the CDE Current Expense of Education & Per-pupil Spending Web page at <http://www.cde.ca.gov/ds/fd/ec/>. For information on teacher salaries for all districts in California, see the CDE Certificated Salaries & Benefits Web page at <http://www.cde.ca.gov/ds/fd/cs/>. To look up expenditures and salaries for a specific school district, see the Ed-Data Web site at: <http://www.ed-data.org>.

Teacher and Administrative Salaries (Fiscal Year 2016-17)

Category	District Amount	State Average for Districts In Same Category
Beginning Teacher Salary	\$41,670	\$42,990
Mid-Range Teacher Salary	\$75,465	\$61,614
Highest Teacher Salary	\$91,312	\$85,083
Average Principal Salary (Elementary)	\$128,001	\$100,802
Average Principal Salary (Middle)	\$118,355	\$105,404
Average Principal Salary (High)	\$113,727	\$106,243
Superintendent Salary	\$194,553	\$132,653
Percent of Budget for Teacher Salaries	28.0	30.0
Percent of Budget for Administrative Salaries	8.0	6.0

For detailed information on salaries, see the CDE Certificated Salaries & Benefits Web page at <http://www.cde.ca.gov/ds/fd/cs/>.

Professional Development (Most Recent Three Years)

Staff members build teaching skills and concepts by participating in many conferences and workshops throughout the year, then sharing their experiences and knowledge with district colleagues. Topics for staff development during the 2016-17 school year included: Argumentative writing, Instructional techniques, student assessment, technology, curriculum development, safety, Response to Intervention and others. During the 2016-17 there were 2 staff Development days. During the 2017-18 year, Professional Development time was spent on Writing and also on the development of our WASC Action Plan. For the 2018-19 year, we dedicated a full PD day focusing on English Language Learner Strategies.

FACILITIES & OPERATIONS

COAST UNIFIED SCHOOL DISTRICT
AGENDA BACK UP
Meeting of February 21, 2019

ACTION

TITLE: Bid Proposals for District Office Parking Lot

EXHIBIT: See attached bid proposals:
1. Toste Construction
2. Ramsey Asphalt Construction

EXPLANATION:

Community Action Partnership of San Luis Obispo (CAPSLO) has received grant funding to expand their pre-school program. Included in the grant was funding to pave the parking lot behind the district office. The parking lot area is in need of repair and paving.

The Head Start program has been leasing classrooms on the district office campus since January 2011. The parking lot is heavily used by staff who are employed with Head Start and parents whose children attend the Head Start Program.

The stipulation of the grant is that the district pays for the work on the parking lot, since the district is the property owner, then CAPSLO will reimburse the district for the project.

Two bid proposals were submitted to the school district.

Once Coast Unified School District governing board approves a bid for this project, Annie Lachance, CBO, will contact CAPSLO to have them issue a purchase order for payment/reimbursement to the district for this paving project.

RECOMMENDATIONS:

Review/Award a bid for the project.

Submitted by: Annie Lachance, Chief Business Official
Don Adams, MOT Director
Scott Smith, Interim Superintendent



SEALING & ASPHALT MAINTENANCE

2651 GREEN PLACE

ARROYO GRANDE, CA 93420

LICENSE NO. 879465

DIR #:1000001378

P (805) 473-0884 F (805) 473-0970

DATE	PROPOSAL #
1/21/2019	11371
EMAILED	FAXED

TO:		PROJECT:
COAST UNIFIED SCHOOL DISTRICT 1350 MAIN STREET CAMBRIA, CA. 93428		1350 MAIN STREET CAMBRIA, CA
PHONE	FAX	CUSTOMER E-MAIL
805-927-3905	805-927-4108	DADAMS@COASTUSD.ORG

WE SUBMIT SPECIFICATIONS & ESTIMATES FOR:

REMOVE AND REPLACE EXISTING ASPHALT PARKING LOT:

*REMOVE AND EXPORT ALL EXISTING ASPHALT ON 22,595 SQ. FT.

*FINE GRADE AND COMPACT EXISTING SUBGRADE

*INSTALL 2" CLASS II BASE AS NECESSARY ON 22,595 SQ. FT.

*INSTALL 2 1/2" ASPHALT ON 22,595 SQ. FT.

*REMOVE AND RE-INSTALL EXISTING PARKING BUMPERS

*RE-STRIPE PER EXISTING LAYOUT

PRICE: \$86,900

PRICE BASED ON PREVAILING WAGE RATES.

PRICE BASED ON EXISTING ASPHALT BEING 4" THICK OR LESS

PRICE BASED ON ONE MOVE-IN

WE PROPOSE HEREBY TO FURNISH MATERIAL & LABOR - COMPLETE IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS FOR THE SUM OF:

TOTAL: \$86,900.00

NOTE: UNLESS NOTED, ESTIMATE IS BASED ON NORMAL WORKING HOURS DURING A NORMAL WORK WEEK & IS SUBJECT TO CHANGE FOR NIGHT & WEEKEND WORK. WE REQUIRE 30 DAYS NOTIFICATION PRIOR TO SCHEDULING. NOTIFICATIONS WITH LESS THAN 30 DAYS ARE SUBJECT TO AVAILABILITY.

PAYMENT: ENTIRE AMOUNT IS TO BE PAID UPON PROGRESS BILLING. IF NOT PAID WITHIN 30 DAYS, LEGAL ACTION & ATTORNEYS FEES TO BE PAID BY DEFENDANT. INTEREST CHARGED AT 1.5% MONTHLY. MAY BE PAID FOR WITH CASH OR CHECK. CREDIT CARD PAYMENTS AVAILABLE AT AN ADDITIONAL FEE.

EXCLUSIONS: TOSTE CONSTRUCTION IS NOT RESPONSIBLE FOR CURING PERIOD DUE TO WEATHER CONDITIONS. TOSTE CONSTRUCTION WILL NOT BE HELD RESPONSIBLE FOR DAMAGES TO SEALING OR STRIPING AFTER INSTALLATION, AND IS NOT RESPONSIBLE FOR SURFACE PIPES OR ELECTRICAL WIRES THAT ARE NOT INSTALLED TO CODE WHICH IS 12-18" FROM THE SURFACE OF THE SOIL. PRICE AND SCHEDULING OF THIS CONTRACT IS SUBJECT TO CHANGE WITHOUT NOTICE DUE TO: UNEXPECTED OIL INCREASES. TOSTE CONSTRUCTION WILL NOT ACCEPT ANY LIABILITY FOR ANY LAWSUITS ARISING FROM AN ADA OR HANDICAP ACCESS ISSUE OR COMPLIANCE. OWNER WILL BE RESPONSIBLE IN KEEPING PEDESTRIANS, VEHICLES, AND ANIMALS FROM TRESPASSING ON AREAS DURING CURING PERIOD. WORK DELAYS CAUSED BY PROPERTY OWNERS, TENANTS, LEASEES, OR ANY MANAGERS OR EMPLOYEES MAY INCUR ADDED FEES FOR ADDITIONAL TRIPS MADE TO COMPLETE THE PROJECT. OUR WARRANTY DOES NOT INCLUDE OIL SPOTS, CRACKS, OR STRUCTURALLY DAMAGED AREAS.

IN ANY LITIGATION OR ARBITRATION ARISING OUT OF THIS PROPOSAL ITS PERFORMANCE, THE COURT OR ARBITRATOR SHALL AWARD REASONABLE COSTS AND EXPENSES, INCLUDING ATTORNEY'S FEES, TO THE PREVAILING PARTY.

PLEASE NOTE: THIS PROPOSAL IS VOID IF NOT ACCEPTED WITHIN 30 DAYS.

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK TO BE COMPLETED IN A PROFESSIONAL MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COST WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL. OWNER TO CARRY FIRE AND OTHER NECESSARY INSURANCE. OUR WORKERS ARE FULLY COVERED BY WORKER'S COMPENSATION INSURANCE.

ACCEPTANCE OF PROPOSAL: THE ABOVE PRICES, SPECIFICATION AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SIGNATURE OF ACCEPTANCE:

AUTHORIZED SIGNATURE:

TONY TOSTE
PRESIDENT FOR
TOSTE
CONSTRUCTION, INC.

DATE OF ACCEPTANCE:



RAMSEY ASPHALT CONSTRUCTION

Proposal 15080

Customer
Coast Unified School District
1350 Main St.
Cambria, CA 93428
Ph: 423-3922 Attn: Don
dadams@coastusd.org

Company Rep.
John

Payment Terms
Due Upon Completion

Date
1/24/2019

Project
1350 Main St. Repairs 2019

DESCRIPTION	QTY	UNIT	COST	TOTAL
We will complete job as follows:				
Option #1 Grind transitions. Asphalt leveling course 25 tons. Petromat overlay existing asphalt. PG-64-10 hot oil is to be applied to the existing asphalt using a Bearcat Computerized Rate Control System. 4.0oz. Petromat protective membrane fabric is to be placed over the PG-64-10 hot oil prior to the oil drying to ensure bond. 2.5" of hot asphalt is to be placed & roller compacted for a finished thickness of 2.0". Stripe per existing.	22,582	Sq.Ft.	2.666	60,203.61
Option #2 Grind existing and stock pile on site. Dig native to 6" in depth & haul. FINE & FINISH GRADE SITE TO +/- .10% per plans & specs. 3" of class 2 road base is to be installed and compacted to 95% density Install new asphalt parking lot. 3.75" of hot asphalt is to be placed and roller compacted for a final thickness of 3.0". Striping per existing.	22,582	Sq.Ft.	4.648	104,961.14
Preserve, Protect & beautify is what we do best. Ramsey Asphalt Construction provides all customers with a 3 YEAR WARRANTY on all work. This warranty does not include oil spots, cracks or structurally damaged areas. As for paving projects warranty is void if any other company does any kind of work or repairs to new paving other than RACC. RAMSEY ASPHALT IS TO BE NOT HELD RESPONSIBLE FOR WATER PIPES, ELECTRICAL LINE, GAS LINES OR ANY BURIED UTILITY THAT IS NOT INSTALLED PER CODE A MINIMUM 18" IN DEPTH.				
We hereby propose to furnish labor & materials to complete in accordance with the above specifications.				

The Paving & Maintenance Specialist.

TOTAL \$

We are not responsible for acts of nature, weather, sprinklers, or damage caused by animals, people, or vehicles before, during or after the project. Permits are to be handled by the owner or prime contractor. All invoices are due upon receipt or will be assessed a finance charge of 1.5% per month. This agreement may be amended or modified only by an instrument in writing, stating the amendment or modification, executed by the parties hereto. All Work in excess of the work described herein shall be subject to a written and executed change order and will be billed in addition to the figures noted herein. This agreement shall be governed by and construed in accordance with the laws of the state of California. In the event that it is necessary to institute any action to enforce any right granted herein or to redress any alleged breach hereof, then the exclusive venue for such action shall be the Superior Court for the County of Santa Barbara, Santa Maria Branch.

If any action or proceeding is brought for the enforcement of this Agreement, or for a declaration of rights and duties hereunder, or because of an alleged dispute, breach, default, or misrepresentation in connection with any provision of this agreement, the successful or prevailing Party shall be entitled to recover actual attorneys' fees and other costs incurred in connection with that action or proceeding, in addition to any other relief to which the Party may be entitled. Work delays or damages caused by property owners, tenants, property managers, property employees, or other third parties may cause the total cost stated in this agreement to increase ("Additional Fees") due to any number of factors including, but not limited to, the need for additional trips, additional work, or increased cost of material. Customer agrees to pay these additional fees as they arise upon presentation of invoice.

Contractor's Signature

Date

Customer's Signature

Date of Acceptance

1/24/2019

Print Signer's Name ➤

Ramsey Asphalt
P.O. Box 8115
Santa Maria, CA 93456

805.928.9583
FAX: 805.435.3748
Lic# 881030 C12/C32

ramseyasphalt.com

This proposal is good for

30 DAYS

Asphalt Mfg's prices subject to monthly price increases

COAST UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP
Regular Meeting of February 21, 2019

ACTION

TITLE: 2018-19 School Safety Overview and Approval of Comprehensive School Safety Plans

- Cambria Grammar School
- Santa Lucia Middle School
- Coast Union High School
- Leffingwell High School

EXHIBIT: (Safety Plans under separate cover – due to size)

EXPLANATION:

California Education Code 32280 - 32289 requires that each school site council review and update its comprehensive school safety plan by March 1 of each year.

Coast Unified School District completed a significant revision of the District-Wide Emergency Response Plan in 2012-13. A Security Council Committee was formed and included local law enforcement agencies, fire department, and State Parks Rangers, district superintendent, site principals, teachers, parents, Deputy from the Sheriffs' Department, Retired Law Enforcement Officer, Diablo Canyon Security personnel, Youth Pastor/Counselor, Hearst Castle Park Ranger, District's Resource Officer, and the District's Safety Manager. The Security Council members provided input on revising procedures on the campuses, first responder training and in-service to teaching staff for crisis scenarios, communications within the district and with outside agencies and practice with outside agencies in drill settings. They also assessed each campus for student and staff safety and made recommendations to keep visitors in areas that are secured and visible.

October 12, 2015, staff had an opportunity to attend additional emergency response training with San Luis Obispo Emergency Response personnel and Detective Nate Paul with the San Luis Obispo County Sheriff's Office. The training was held at Coast Union High School.

Our district provides ongoing professional learning on the topic of safety. Additionally, school sites continue with safety drills/trainings on a regular basis to ensure students and staff are prepared to quickly make their way to safety in the event of an emergency situation.

Don Adams, MOT Director/Safety Manager, has reviewed each site's comprehensive safety plan with site principals to ensure that required components for the safety plan have been met.

RECOMMENDATION:

Review/Approve Comprehensive Safe School Plans.

Submitted by: Site Principals

Approved by: Scott Smith, Interim Superintendent

BUSINESS SERVICES

COAST UNIFIED SCHOOL DISTRICT
AGENDA BACK UP
Meeting of February 21, 2019

ACTION

TITLE: Memorandum of Understanding (MOU's) Regarding Joint Use of courts and Service Dogs/Animals:

- Pickleball Courts
- Tennis Courts

EXHIBIT: See attached.

EXPLANATION:

The prior superintendent, Vicki Schumacher, met and discussed with authorized representatives of the Pickleball Club and Tennis Club the use of the courts by individuals with dogs/animals. The need for posted signs was a request brought to the attention of the prior superintendent by a club representative.

The attached MOU's clarify that no dogs/animals are allowed on or around the courts, except for service dogs/animals. Service dogs/animals must be effectively controlled at all times while on or around the courts. Each club's authorized representative(s) read, approved, and signed the MOU.

Once the MOU's are approved by the Coast Unified School District governing board, Don Adams, MOT Director, will order signs and post them in clear view around the Pickleball and Tennis courts.

RECOMMENDATIONS:

Review/Approve

Submitted by: Scott Smith, Interim Superintendent

FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING REGARDING JOINT USE OF COAST UNIFIED SCHOOL DISTRICT PICKLEBALL COURTS

This First Amendment (“Amendment”) to the Memorandum of Understanding Regarding Joint Use of Coast Unified School District Pickleball Courts (“MOU”), is made and entered into by Coast Unified School District, a public school district organized and existing pursuant to California law (“School District”), and Cambria Pickleball by the Sea, Inc., a nonprofit public benefit corporation organized and existing under California law (“CPSI”).

RECITALS

- A. The Parties entered into that certain MOU dated October 15, 2014 regarding the construction of new pickleball courts and ongoing access and joint use of the new pickleball courts on the School District’s property; and
- B. The Parties now wish to modify and amend the MOU solely for the purposes of setting forth a clarification of the use of the pickleball courts by individuals with service animals; and
- C. The modifications stated below reflect the true intent of the Parties.

NOW, THEREFORE, in consideration of the foregoing, the Parties mutually agree as follows:

- 1. Article 2, section 4, subdivision (c) of the MOU is amended to now state the following:
 - (c) No smoking and no animals, except for service animals, are allowed on or around the courts at any time. Service animals must be effectively controlled at all times while on or around the courts.
- 2. Except as otherwise expressly set forth herein, all other provisions of the MOU shall remain in full force and effect.
- 3. This Amendment may be signed in counterparts such that signatures appear on separate signature pages. A copy or original of this document with all signature pages appended together shall be deemed a fully executed Amendment. The Parties agree that faxed signatures or emailed signatures in portable document format (“PDF”) are binding for this Amendment.
- 4. This Amendment shall be effective upon execution by the Parties and approval or ratification by the Board of the School District.


IN WITNESS WHEREOF, the Parties have, by their duly authorized representatives, executed this Agreement:


SCHOOL DISTRICT:

CPSI:

COAST UNIFIED SCHOOL DISTRICT

CAMBRIA PICKLEBALL BY THE SEA, INC.

By: 
Name: Scott Smith
Title: Interim Superintendent
Date: 1/30/2019

By: 
Name: Rich Davega
Title: President
Date: 1/30/2019

**FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING REGARDING
JOINT USE OF COAST UNION HIGH SCHOOL
TENNIS COURTS**

This First Amendment (“Amendment”) to the Memorandum of Understanding Regarding Joint Use of Coast Union High School Tennis Courts (“MOU”), is made and entered into by Coast Unified School District, a public school district organized and existing pursuant to California law (“School District”), the CAMBRIA COMMUNITY SERVICES DISTRICT, a special services district organized and existing pursuant to California law (“CCSD”), and the CAMBRIA TENNIS CLUB, INCORPORATED, a Non-profit Public Benefit Corporation organized and existing pursuant to California law (“TENNIS CLUB”).

RECITALS

- A. The Parties entered into that certain MOU dated June 24, 2004 regarding the construction of new tennis courts and ongoing access and joint use of the new and existing tennis courts on the School District’s Coast Union High School property; and
- B. The Parties now wish to modify and amend the MOU solely for the purposes of setting forth a clarification of the use of the tennis courts by individuals with service dogs; and
- C. The modifications stated herein below reflect the true intent of the Parties.

NOW, THEREFORE, in consideration of the foregoing, the Parties mutually agree as follows:

- 1. Article 2, section 4, subdivision (c) of the MOU is amended to now state the following:
 - (c) No animals are allowed on or around the courts at any time, with the exception of service dogs. Service dogs must be effectively controlled at all times while on or around the courts.
- 2. Except as otherwise expressly set forth herein, all other provisions of the MOU shall remain in full force and effect.
- 3. This Amendment may be signed in counterparts such that signatures appear on separate signature pages. A copy or original of this document with all signature pages appended together shall be deemed a fully executed Amendment. The Parties agree that faxed signatures or emailed signatures in portable document format (“PDF”) are binding for this Amendment.
- 4. This Amendment shall be effective upon execution by the Parties and approval or ratification by the Board of the School District.

IN WITNESS WHEREOF, the Parties have, by their duly authorized representatives, executed this Agreement:

SCHOOL DISTRICT:

CCSD:

COAST UNIFIED SCHOOL DISTRICT

CAMBRIA COMMUNITY SERVICES
DISTRICT

By:

Scott Smith

Name: Scott Smith
Title: Superintendent
Date: 1/30/19

By:

Monique Madrid

Name: monique Madrid
Title: acting General Manager
Date: 4/18/2019

TENNIS CLUB:

CAMBRIA TENNIS CLUB,
INCORPORATED

By:

Paul W Carlson

Name: PAUL W CARLSON
Title: PRESIDENT
Date: OCTOBER 25, 2018

**MEMORANDUM OF UNDERSTANDING
BETWEEN COAST UNIFIED SCHOOL DISTRICT AND
CAYUCOS ELEMENTARY SCHOOL DISTRICT FOR
FOOD SERVICES OVERSIGHT
SCHOOL YEAR: 2018-19**

The Coast Unified School District (CUSD) hereby agrees with Cayucos Elementary School District (CESD) to employ the services of Abbie Lynch to provide oversight of the Coast Unified School District's Food Services Department. CESD will provide those services during the 2018-19 school year on dates and at times mutually agreed upon between the two districts.

Scope of Service:

To provide support to the Food Service Department for the following:

- Provide help and support during the 2019 Administrative Review which is scheduled to begin on March 4, 2019
- Review current practices in order to reduce encroachment on the General Fund
- Explore Provision 2 meal options for the District under the National School Lunch Program

Period of Service:

Services will be provided under this agreement for the 2018-19 school year from January 28, 2019 through June 30, 2019.

Salary:

The rate of pay for services provided to CUSD will be \$50.00 per hour. CESD will invoice CUSD at the end of each month for services rendered.

Travel Expenses:

CUSD agrees to reimburse CESD for mileage to and from the district while performing the services described above. Mileage will be paid at the current IRS rate.

Terms of the Agreement:

This agreement will be effective January 28, 2019 through June 30, 2019.

Termination of Agreement:

This Agreement may be terminated by either District at any time on 30-days prior written notice.

Coast Unified School District

By: Annie Lachance

Name: Annie Lachance

Title: CBO

Date: 1/24/2019

Cayucos Elementary School District

By: Elizabeth Villalobos

Name: Elizabeth Villalobos

Title: Principal

Date: 01/24/2019

**MEMORANDUM OF UNDERSTANDING
BETWEEN COAST UNIFIED SCHOOL DISTRICT AND THE
CAMBRIA COMMUNITY HEALTHCARE DISTRICT FOR
FACILITY USE
SCHOOL YEAR: 2018-19**

The Coast Unified School District (CUSD) hereby agrees with Cambria Community Healthcare District (CCHD) to provide the use of the District's board room for one (1) day per month in exchange for the CCHD to make themselves available at all home football games.

Period of Service:

Facilities provided under this agreement are for the 2018-19 school year from January 1, 2019 through June 30, 2019.

Other Facility Use:

Any facilities requested for additional days over the one (1) day per month will be billed in accordance with the District's approved Facility Use Fee Schedule.

Terms of the Agreement:

This agreement will be effective January 1, 2019 through June 30, 2019. This agreement will automatically roll over from year-to-year unless terminated as outlined below.

Termination of Agreement:

This agreement will be terminated if the CCHD fails to provide for the district at home football games as stipulated above. This Agreement may be terminated by either CUSD or CCHD at any time on 30-days prior written notice.

Coast Unified School District

Cambria Community Health Care District

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



AGREEMENT FOR LIBRARY SERVICES

The Coast Unified School District ("District") hereby contracts with the San Luis Obispo County Office of Education ("SLOCOE") for the services of a **credentialed librarian** to serve the students of District. The terms and conditions of this agreement are as follows:

1. **Period of Service**

Services will be provided under this contract for one of the following periods:

- X A. For the school year beginning July 1, 2019 and ending
June 30, 2020.
- B. For the period beginning _____ and ending

2. **Nature of Service**

Direct services provided under this agreement shall be rendered substantially in accordance with the practices and procedures constituting typical librarian services. Services provided shall be responsive to the needs and policies of District. "Direct Services" are those activities consisting of direct work with students or District teachers or other District personnel on behalf of particular students, or direct activities serving the educational interests of District.

SLOCOE will make a reasonable effort to accommodate the wishes and schedule of District in the assignment and scheduling of librarian services; however, the assignment of specific personnel and the scheduling of those personnel shall be within the sole discretion of SLOCOE.

3. **Materials and Supplies**

Materials and supplies that are required within the scope of this assignment will be purchased by the district.

4. **Fees/Payment**


District agrees to pay SLOCOE the amount of \$ 605.00 per day of librarian services up to **the equivalent of five (5) days**. Total amount of the contract will not exceed **\$3,025.00** for the 2019-20 school year. Daily rate includes salary, statutory benefits, mileage and other supervisory costs associated with the employee.

Charges payable under this agreement will be payable to SLOCOE upon receipt of an invoice, which will normally be rendered twice a year, in January and June. The final payment will be due and payable on or before **June 30, 2020**.

Agreement for Library Services

5. **Term of Agreement**

This agreement shall be effective for the period specified in Section 1 above. To assist SLOCOE in staffing and planning, **District agrees to notify SLOCOE in writing of its intention to renew or cancel this agreement for the next school year no later than January 15 of the current school year.**

 District Representative	 SLOCOE Representative
<u>2/12/19</u> Date	 Date

FOR SLOCOE USE ONLY
Account #: 01-0000-0-8677-0000-0000-000-9300-9200
Director of Fiscal Services Approval:
Invoice Date/s (forward copy to AR): January, 2020 and June, 2020
Notes:

Distribution:
Signed original to District
Signed original for SLOCOE

cc: Business Information Services