

COAST UNIFIED SCHOOL DISTRICT TRANSPORTATION DEPARTMENT

August 2009

Dear Parents and Students:

This information is designed to help you assist our staff to provide safe, efficient and more enjoyable student transportation. The safety rules explained in this letter are required by law, as referenced to the Transportation Safety Plan.

The drivers of our buses are professionally trained individuals with a high standard of excellence who possess technical skills, knowledge of laws and regulations, policies, and first aid/CPR. Driver training is also ongoing in regard to the knowledge, skills and abilities for safe operation of a school bus. While the school bus driver is primarily responsible for the students' safety, students also have responsibilities in maintaining a safe school bus system.

Included with this letter is a list of the Districts' school bus stops; one will be your designated stop. Please indicate on the form provided your student's information and designated stop used by your student. Return with other forms to your student's school site.

Safety Rules for Loading

Be on time to your designated bus stop. Start well ahead of time, rather than hurrying and running. **Walk safely – Never run to or from the bus.** We ask all students to arrive at the bus stop no more than five minutes before their bus is due to arrive. Wait for the bus in a safe place, clear of traffic. Avoid horseplay and respect the privacy and property of others while waiting for the bus. Form an orderly line facing the direction from which the bus will approach the stop. Do not move toward the bus until the school bus is completely stopped and the door is opened. The driver must stop the bus a minimum of six feet away from the closest student. Enter the bus in an orderly manner; use the handrail and go directly to your seat. If you are late to the bus stop and must cross the street to the bus stop, wait! Do not run across the street, **THIS IS THE LAW!** The driver will secure the bus, check traffic, turn on the red lights, come out with the stop sign and tell you when it is safe to cross in front of the bus to board. Never cross the street behind a school bus. **THIS IS THE LAW!**

Safety Rules for Unloading

Remain seated until the bus is completely stopped and the door is open. Exit the bus in an orderly manner, no jumping or skipping steps; use the handrail. Those in the back seats should wait until the seat in front of them empty before standing. Move completely away from the bus and out of the danger zone (the outside area within ten feet around the school bus). Never retrieve anything from under the school bus without the bus driver's permission. Never chase a bus after it has pulled away from the bus stop. Red light crossing stops – On a highway or private road, the law and Coast Unified School District Policy mandates that the driver must escort all pupils across the street. He/she shall carry a hand-held stop sign under the protection of flashing red lights at any stops requiring the student to cross the roadway upon which the bus is stopped. For safety and expediency, students should wait for the driver to tell them to cross; walk promptly, straight across the street, between the driver and the front of the bus. Failure to follow these procedures while crossing the street may result in a loss of school bus privileges (home to school and field trip transportation).

Safety Rules for Riding the School Bus

Always listen to and cooperate with your driver, who is in charge at all times. Learn and obey the standard School Bus Rules that are posted inside the bus. Parents can be very helpful by supporting their child's bus driver and backing up his/her authority. Take your seat, face forward, feet on the floor and remain seated at all times when the bus is in motion. Do not throw or pass objects to someone outside the bus. Windows are not to be opened more than $\frac{3}{4}$ of the way. Keep your head, arms, and feet inside the bus at all times. Be respectful of the rights of everyone on the bus by not using profanity and by not using profane gestures. Talk quietly with fellow students on an appropriate topic; keep your hands to yourself. Never throw things in the bus. Skateboards must be secured and written permission from principal to transport on the bus. Take litter with you as you get off the bus. Any kind of glass, balloons, and animals* (including insects) are not allowed on the bus. Do not allow large objects to block the aisles or emergency exits; please do not place objects on the rear window shelf. **Buses are equipped with video surveillance and will be reviewed only by the Administration Staff for discipline actions.**

The Danger Zone

Most injuries and deaths involving school bus occur OUTSIDE of the bus. Although there are mirrors, at times the driver cannot see people close to the bus. Children who do not move completely away from the bus could have their jacket or backpacks snagged on the bus, or they could be pushed down by the front part of the bus and then crushed by the tires.

STUDENTS SHOULD NEVER REACH UNDER THE BUS TO GET SOMETHING THEY HAVE DROPPED! ALWAYS GET HELP FROM THE DRIVER! NEVER TOUCH PARTS OF THE BUS EXTERIOR, TRY TO RIDE THE BUMPER, OR RACE THE SCHOOL BUS! You could lose your footing, fall, and be run over by the bus.

Emergency Situations

A school bus is actually safer to ride than the family car – but accidents can still happen.

IF THERE IS AN ACCIDENT: Stop talking. Stay calm and listen to your driver's instructions. Do not touch emergency equipment unless told to do so.

THE DRIVER MAY TELL YOU TO EVACUATE IF: There is a fire (or danger of one), or the bus is in an unsafe position – such as on the edge of a cliff, in the middle of heavy traffic, or at a railroad grade crossing.

IF YOU HAVE TO EVACUATE: Do not crowd the aisle. Take only what you have on; leave your backpack and any other carry-on items. Keep going toward the exit – do not stop to watch what your friends are doing. Wrap any loose clothing around you so you will not get caught on the handrail, door or other part of the bus. Keep your hands free – leave any belonging(s) behind. If you have to jump from an exit, duck your head and bend your knees. The district conducts annual drills to practice safe evacuation. During these practice drills, your driver will show you where to find the first-aid kit and fire extinguisher, and how to use them. You will also be shown how to open emergency exits, set the parking break and make an emergency call using the cellular phone. If your driver is injured in an accident, he-she might need your help. Take evacuation drills seriously.

District phone numbers:

Transportation: 927-8567

District Office: 927-3880

School Bus Rules

1. OBEY THE DRIVER AT ALL TIMES.
2. KEEP YOUR HANDS AND COMMENTS TO YOURSELF.
3. DO NOT THROW ANY OBJECTS IN THE BUS.
4. REMAIN SEATED AT ALL TIMES WHEN THE BUS IS IN MOTION.
5. ACT AS THOUGH YOU ARE IN A CLASSROOM; NO YELLING, TALK QUIETLY.
6. NO SMOKING OR VANDALISM
7. NO EATING, DRINKING, OR LITTERING.
8. BE COURTEOUS; NO PROFANITY
9. KEEP ALL BODY PARTS INSIDE THE BUS AT ALL TIMES.
10. SEATS MAY BE ASSIGNED BY THE BUS DRIVER.

Please remember, riding a school bus is a privilege, not a right. If you choose to not follow the school bus rules, you may lose your bus riding privileges.

If you have any questions concerning any part of the District student transportation system, I can be reached at 927-8567.

Thank you for your assistance in our endeavor to provide a safe and enjoyable transportation system for your children.

Ginger Channell
Director of Support Services

Coast Unified School District

Departamento de Transportacion

Agosto 2009

Estimados Padres y Estudiantes,

Esta informacion esta designado para a ayudar a ustedes a apoyar a nuestros empleados en proveer una sistema de transportacion estudiantil que es segura, eficiente y mas gozable.

Los conductores de nuestros autobuses son entrenados profesionalmente y mantienen una alta medida de calidad de excelenda. Poseen destrezas tecnicas, conocimiento de las reglas, las leyes, manejo de los asuntos y de los primeros auxilios/CPR. Siempre entrenan en las destrezas y habilidades de la operacion segura de los autobuses estudiantiles. Como el conductor o la conductora tienen la responsabilidad primaria de la seguridad de los estudiantes, los estudiantiles tambien tienen responsabilidad en mantener a una sistema seguro de los autobuses estudiantiles.

Reglas de Seguridad para Abordar

Lleque en tiempo a su lugar de abordar. Salgase bien temprano en vez de estar corriendo o de prisa. Camine en modo seguro-Nunca corras hacia o desde el autobus. Pedimos a todos que lleguen al sitio de abordar cinco minutos antes del tiempo que llegara el autobus. Si va a usar otra ruta o otro lugar de abordar, necesita a tener una nota de permiso firmada de sus padres. Incluido con esta carta hay una lista del Distrito con las lugares de abordar; uno seria su lugar designado. Cuando estan a esperando por la llegada del autobus, esperen en un lugar seguro, aparte del trafico. Evitese de jugar y respeta el ambiente de donde espere. Forme una linea ordenada hacia la direccion de donde llega el autobus. No mueva hacia el autobus hasta se ha detenido completamente y la puerta se habre. El conductor tiene que detenerse un minimo de seis pies de la persona mas cercana. Entre en un modo ordenado; use las varillas y siga directamente a su asiento. Si este tarde y necesita a cruzar la calle a llegar al lugar de abordo, espere! No corran a cruzar la calle, ni si este con los padres. El conductor tiene que activar las luces rojas y salir a escoltarte a cruzar la calle; ESTE ES LA LEY. El conductor tiene que asegurar el autobus, ver como es el trafico, aprender los luces rojos, salir con la signo de ALTO y decirte cuando sea seguro a cruzar en frente del autobus para subir. Nunca crucen la calle detras del autobus.

Reglas de Seguridad para Desabordar

Queden sentados hasta el autobus ha completamente detenido y la puerta se habre. Abaje del autobus en modo ordenado; no brinque ni omite pasos; use las varillas. Altene los que salgan cada asiento. Los quienes estan en los asientos de la tras deben esperar hasta los quienes estan en frente ban ido antes de que se levanten. Mueva completamente aparte de la area peligrosa del autobus (diez pies de distanda). Nunca trate de conseguir algo que ha ido abajo del autobus sin el permiso del conductor. Nunca de caza al autobus si ya ha ido del sitio. Cruzando calles con luces rojos--La ley dice que cuando esten en un camino real o un calle privado siempre necesitan estar escoltado por el conductor para cruzar la calle. El conductor debe de cargar el signo de alto y tambien debe de tener las luces rojos del autobus aprendidos dando proteccion a los que cruzan. Los estudiantiles deben de esperar hasta el conductor les da permiso a cruzar. Esto es para la seguridad de todos. Cuando reciban el permiso deben de caminar pronto y directamente al otro lado del calle en medio del conductor y el autobus. Si uno falta de seguir estas direcciones durante el cruzar de calle pueda resultar en esa persona perdiendo el privilegio de usar el autobus estudiantil totalmente.

Reglas de Seguridad en Paseo

Siempre escuche y coopere con su conductor/a a quien siempre esta en control. Aprende y obedezca las Reglas del autobus estudiantil cuales son colocados adentro del autobus. Los padres pueden ayudar a los conductores cuando les apoyan su autoridad. Tome su asiento, haga frente, pies en el suelo y siempre quede sentado durante el paseo. No tire ni pase cosas a alguien afuera del autobus. Las ventanas no deben de estar abiertos mas que 3/4 de lo que pueden abrir. Mantenga su cabeza, los brazos y los pies siempre adentro. Respete a los derechos de otros y no use maldiciones ni signos groseros. Use voz quieto con otros y hable sobre topicos apropiados; no toquen a otros. Nunca tire algo del autobus. Tablas de patinar no son permitidos sin permiso escrito del director de la escuela. Lleve basura cuando baje del paseo. Cualquier tipo de vidrio, balones y animales (incluyendo insectos, excluyendo perros de los ciegos) no son permitidos en el autobus. No deje que cosas grandes bloquen el corredor o los exitos de emergenda; por favor de no poner cosas en el estante junto la ventana atras.

La Zona de Pellgro

La mayoría de las injurias y mortalidades envolviendo los autobuses estudiantiles ocuren AFUERA del autobus. Aunque hay espejos hay veces cuando el conductor no puede ver si alguien esta cerca del autobus. Los quien no mueven completamente aparte del autobus pueden ser agarrados por la ropa o las mochilas. Tambien pueden ser empujados por la frente del autobus y entonces aplastados por las llantas. ESTUDIANTES NUNCA DEBEN EXTENDERSE ABAJO DEL AUTOBUS PARA ALCANSAR A ALGO QUE HAY CAIDO! SIEMPR PIDA AYUDA DEL CONDUCTOR! NUNCA TIENTE PARTES EXTERIORES DEL AUTOBUS, NI TRATE DE MANTENERSE DE LOS PARACHOQUES, NI HACER CARRERA CON EL AUTOBUS! Puede resbelar a uno y ser aplastado por el autobus.

Situaciones de Emergencia

Actualmente los autobuses estudiantiles son mas seguros que los coches familiares – pero todavia accidentes pueden a pasar.

SI HAY UN ACCIDENTE: Pare de hablar. Quede calmado y ponga atencion a las instrucciones del conductor. No toque el equipo de emergencia hasta que he recibido las instrucciones de hacerlo.

EL CONDUCTOR SE PUEDE DECIRLES QUE SE DESOCUPE EL AUTOBUS SI HAY: un incendio (1 peligro de un incendio), o si el autobus eata en una posicion peligrosa – como colgando de un precipicio, en el medio de trafico pesado, o sobre un cruce de ferrocarril.

SI ES NECESARIO QUE SE DESOCUPA: No amontonen en el corredor. Lleve los manos sin cosas: deje las cosas personales atras (mochilas y otras cosas de carga). Lleve solamente lo que tenga puesto. Siga hacia el exito – no detenga a ver lo que hacen otros. Enruede ropa lisa en su cuerpo para que no sea agarrado pro las varillas, puerta o otros partes del autobus. Si tenga que brincar del exito, agache su cabeza y doble las rodillas. Cada ano el Distrito practica ejercicios de enseñar como se desocupan si hay una emergencia. Durante estas practicas el conductor les enseñar donde estan el equipo de primero auxilios y el extinguidor de incienidios. Tambien les ensena como usuarios. Les enseñan como operar los exitos de emergencia, como usar el frend de emergencia y como usar el telefono celular. Si su conductor se ha sido lastimado en un accidente va a necesitar a su ayuda. Los practicas son importantes. Tomelos de modo serio.

REGLAS DEL AUTOBUS ESTUDIANTIL

1. SIEMPRE OBEDEZCA EL EONDUCTOR.
2. GUARDE SUS MANOS Y COMENTOS A SI MISMO.
3. NO TIRE COSAS ADENTRO DEL AUTOBUS.
4. DURANTE EL PASEO QUEDE SENTADO.
5. COMPORTE COMO SI ESTABA EN UN SALON; NO GRITE, HABLE EN VOZ BAJO.
6. NO FUME Y NO HAGA COSAS DE VANDALISMO.
7. NO COMA, BEBA O DEJE BASURA.
8. USE CONTESIA; NO USE MALDICIONES.
9. GUARDE A TODOS PARTES DEL CUERPO ADENTRO DEL AUTOBUS.
10. ASIENTOS PUEDAN A SER ASIGNADO POR EL CONDUCTOR.

Por favor acuerda que el uso de los autobuses estudiantiles es un privilegio, no es un derecho. Si escoge no seguir a las reglas puede perder su privilegio de usarlo.

Si tiene cualquier pregunta acerca de la sistema de transportacion del Distrito, favor de llamarme, 927-8567.

Muchisimas gracias para su asistencia en nuextro esfuerzo a proveer a una sistema de transportacion de sus hijos que es seguro y gozable.

Ginger Channell
Supervisor de Transpourtacion

COAST UNIFIED SCHOOL DISTRICT
TRANSPORTATION DEPARTMENT

BUS ROUTE INFORMATION
2009-2010

IF YOUR STUDENT RIDES THE SCHOOL BUS, PLEASE FILL OUT THIS INFORMATION SHEET AND RETURN IT TO YOUR SITE OF ATTENDANCE AS SOON AS POSSIBLE.

PLEASE INDICATE YOUR STUDENT'S DESIGNATED STOP FROM THE BUS ROUTE SHEET ENCLOSED.

Name of Student: _____

Mailing Address: _____

Home Phone Number: _____

Emergency Phone Number/s: _____

Designated Bus Stop Used: _____

(Refer to schedule enclosed)

School Site Attending (check one):

Coast Union High School

Santa Lucia Middle School

Cambria Grammar School

Leffingwell High School

(For Office Use Only: Route Number _____)

COAST UNIFIED SCHOOL DISTRICT

BUS SCHEDULES 2009-2010

A.M. ROUTES

NORTH COAST/CAMBRIA ROUTE #2		LODGE HILL ROUTE #6	
7:20	Leave Transportation	7:20	Leave Transportation
7:32	Avonne Tennis Courts San Simeon	7:22	Patterson & Wood Drive
		7:25	Newport & Camborne
7:35	Sea Breeze Motel San Simeon	7:27	Pineridge & Pierce
7:42	Moonstone Beach & Weymouth (presently no student - no stop)	7:29	Mills & Malvern
7:50	Cambria Grammar School (Receives H.S. student transfers from Route #6/Blue)	7:31	Ardath & Alban
7:57	Leffingwell High School	7:35	Ardath & Oxford
8:00	Coast Union High School	7:39	Bixby & Astor
		7:42	Berwick & Dreydon
		7:45	Ross & Wilcombe
		7:47	Lyle & Stuart
		7:50	Grammar School (Transfers HS students to Route #2 Bus, Receives SLMS students from Route #2 Bus)
		8:00	Santa Lucia Middle School

CAYUCOS ROUTE #7		LODGE HILL/PARK HILL ROUTE #3	
6:25	Leave Transportation	7:20	Leave Transportation
6:40	Hwy 46 (at view/pillars)	7:22	School House Lane Apts.
7:15	3430 Studio Drive	7:24	Newton & Andover
7:17	3600 Studio Drive	7:26	2722 Newton & Ramsey
7:19	3393 Ocean Blvd.	7:35	Nottingham & Lancaster
7:21	Ocean & Old Creek Rd. (Detail Shop)	7:38	Charing & Warwick
7:23	Ocean & Hidalgo	7:40	Community Youth Center (Texaco)
7:26	Cass & 20 th Street	7:42	Old Grammar School
7:28	13 th & Ocean	7:45	Pink Store/Main Street
7:31	Ocean & Park	7:46	Leffingwell High School
7:34	Ocean & "D"	7:48	Coast Union High School (pick up SLMS/CGS Transfers)
7:36	Cayucos Drive & Birch (light at Grammar School)	7:53	Grammar School
7:46	Harmony	8:00	Santa Lucia Middle School
7:51	Grammar School-drop Grammar & transfer SLMS student	7:22	School House Lane Apts.
7:53	Leffingwell High School	7:24	Newton & Andover
7:55	Coast Union High School	7:26	2722 Newton & Ramsey

STUDENTS SHOULD ARRIVE AT THE BUS STOP FIVE MINTUES PRIOR TO SCHEDULED TIMED.

Routes Subject to Change • Revised July 28, 2009

P.M. ROUTES

NORTH COAST/CAMBRIA ROUTE #2 (Red)		CAYUCOS ROUTE #7 (Purple)	
2:45	Grammar School	2:40	Grammar School
2:48	Nottingham & Lancaster	2:44	Pink Store/Main Street
2:50	Charing & Warwick	2:46	Old Grammar School
2:59	Avonne-Tennis/San Simeon	2:49	Cornwall & Sheffield
3:03	Sea Breeze Motel	2:55	Ardath & Alban
3:10	Santa Lucia Middle School	2:59	Drake & Marlborough
3:20	Coast Union High School	3:05	Berwick & Dreydon
3:23	Pink Store/Main Street	3:10	Ross & Wilcombe
3:27	Old Grammar School	3:20	Coast Union High School
3:30	Cornwall & Sheffield	3:40	Cayucos Drive & Birch
3:35	Nottingham & Lancaster	3:42	Ocean Ave. & "D" Street
3:42	Charing & Warwick	3:44	Ocean Ave. & Park Ave.
3:47	Moonstone Beach & Weymouth	3:46	Ocean Ave. & 13 th Street
3:52	Avonne Tennis Courts San Simeon	3:48	Cass & 20 th Street
3:55	Sea Breeze (if needed)	3:51	3430 Studio Drive
		3:53	3600 Studio Drive
		3:55	3293 Ocean Blvd.
		3:57	Ocean & Hacienda
		3:59	Ocean & Old Creek Rd.
		4:00	Ocean & Hildalgo

LODGE HILL ROUTE #6 (Blue)		WEDNESDAYS ONLY ROUTE #4 (Green)	
2:45	Grammar School	2:45	Grammar School
2:50	Patterson & Wood (Learning Center)	2:50	Old Grammar School
2:53	Andover & Newton		
2:55	Newton (last speed bump)		
2:57	Newport & Camborne		
2:59	Pierce & Pineridge		
3:00	Mills & Malvern		
3:02	Lyle & Stuart		
3:08	Santa Lucia Middle School		
3:20	Coast Union High School		
	Patterson & Wood		
	Andover & Newton		
	Newton (last speed bump)		
	Pineridge & Pierce		
	Mills & Malvern		
	Ardath & Alban		
	Ardath & Oxford		
	Bixby & Astor		
	Berwick & Dreydon		
	Ross & Wilcombe		
	Lyle & Stuart		
	Hwy 46 (at view/pillars)		

COAST UNIFIED SCHOOL DISTRICT

BUS SCHEDULES 2009-2010

LATE MONDAY (HIGH SCHOOL ONLY)

9/14, 10/19, 11/16, 12/07, 1/11, 2/01, 3/15, 4/19, 5/17

NORTH COAST/CAMBRIA ROUTE #2		LODGE HILL ROUTE #6	
8:45	Leave Transportation	8:50	Leave Transportation
8:56	Avonne Tennis Courts San Simeon	8:52	School House Lane Apts.
9:00	Sea Breeze Motel San Simeon	8:55	Andover & Newton
9:06	Moonstone Beach & Weymouth (presently no student)	8:57	2722 Newton @ Ramsey
9:10	Charing & Warwick	9:00	Pineridge & Pierce
9:13	Nottingham & Lancaster	9:03	Mills & Malvern
9:17	Community Youth Center (Texaco)	9:06	Ardath & Alban
9:19	Old Grammar School	9:09	Ardath & Oxford
9:20	Pink Store/Main Street	9:14	Bixby & Astor
9:24	Leffingwell (if needed)	9:16	Berwick & Dreydon
9:25	Coast Union High School	9:19	Ross & Wilcombe
		9:22	Lyle & Stuart
		9:24	Grammar School (Drop ALL)
		9:26	Santa Lucia Middle School
CAYUCOS ROUTE #7			
7:45	Leave Transportation		
8:00	Hwy 46 (at view/pillars)		
8:35	3430 Studio Drive		
8:37	3600 Studio Drive		
8:39	3393 Ocean Blvd.		
8:40	Ocean & Hacienda		
8:41	Ocean & Old Creek Rd. (Detail Shop)		
8:43	Ocean & Hidalgo		
8:46	Cass & 20 th Street		
8:48	13 th & Ocean		
8:51	Ocean & Park		
8:54	Ocean & "D"		
8:56	Cayucos Drive & Birch (light at Grammar School)		
9:13	Leffingwell High School		
9:16	Coast Union High School		