

COAST UNIFIED SCHOOL DISTRICT

Special Meeting of the Board of Trustees

MINUTES

DATE: Thursday, October 5, 2017
PLACE: District Office/Board Room, 1350 Main Street, Cambria, CA
TIME: 5:00 p.m. Closed Session in the Business Office Conference Room
7:00 p.m. Open Session in District Office Board Room

OPEN SESSION

1.1 Roll Call

Members Present

Del Clegg
Lee McFarland
Dennis Rightmer
Samuel Shalhoub
Tiffany Silva

Absent

Student Board Member, Raely Barbosa

PUBLIC COMMENT – LIMITED TO CLOSED SESSION TOPICS

There were no comments made by the public during the public hearing on closed session agenda items.

CLOSED SESSION – Business Office Conference Room

The Board went into closed session at 5:06 p.m. to discuss the following:

- 3.1 Consider Public Employee Employment/Discipline/Dismissal/Release - Pursuant to Government Code Section 54957
- 3.2 Conference with Labor Negotiators (Government Code Section 54957.6)
Certificated Bargaining Unit (CCTA): Agency Designated Representative: Superintendent
Classified Bargaining Unit (CSEA): Agency Designated Representative: Superintendent
Unrepresented Employees: Confidential/Management/Supervisory Employees: Agency Designated Representative: Superintendent
Superintendent: Agency Designated Representative: Board President
- 3.3 Public Employee Appointment/Employment: (Government Code Section 54957)
Title: Maintenance, Operations and Transportation Director

RETURN TO OPEN SESSION - Board Room

- 4.1 The meeting was called to order at 7:12 p.m. Board President, Del Clegg announced there was no action taken in closed session.

BUDGET STUDY SESSION

Annie Lachance, Chief Business Official, gave a budget update to Board members. She discussed the following:

- The purpose of the Budget Study Session
- 2017-18 General Fund Revenues – Restricted and Unrestricted
- 2017-18 General Fund Expenses – Restricted and Unrestricted
- Future Impact on the General Fund

- STRS and PERS Changes
- Seeking Board Direction on Requested Expenditures in the General Fund for 2017-18
 - Technology – New Server - \$17,000
 - Transportation – New van subsidized with sale of old van - \$10,000-\$15,000
 - Pursue low cost solutions for security cameras at Cambria Grammar School
 - Pursue outside assistance to help evaluate Food Services and offer cost saving suggestions

Annie Lachance also shared dates in 2017-18, that the Board will have other opportunities to review the General Fund.

The Board shared interest in setting aside funding for Technology and Transportation expenditures.

HEARING SESSION

There were no comments made by the public during this public hearing session.

PERSONNEL

7.1 The Board approved the job description for Maintenance, Operations and Transportation Director.

Motion: McFarland/Second: Silva, [Votes: McFarland = Aye, Rightmer = Aye, Clegg = Aye,

ADJOURNMENT

The meeting adjourned at 8:10 p.m.

RETURN TO CLOSED SESSION – 8:18 a.m.

The Board returned to closed session to continue its discussion of the closed session agenda items described in section III above.

RETURN TO OPEN SESSION – 8:50 p.m.

Del Clegg, Board President, announced “the District’s Director of Maintenance and Operations, Lee Wight, resigned effective tomorrow, October 6, 2017. We wish Lee all the best in his future endeavors.

Due to budget constraints and the need to make ongoing budget cuts, the District has decided not to replace Lee. Instead, in open session earlier this evening, the Board approved a new position: Director of Maintenance, Operations and Transportation.

During closed session this evening, the Board unanimously voted to appoint Carrie Brown to the newly created position of Director of Maintenance, Operations and Transportation. Carrie recently completed an MOT Manager Training Course. Carrie’s appointment will be effective immediately, October 6, 2017. Carrie will be placed on the management salary schedule on the same range as the Technology Director at Step A.

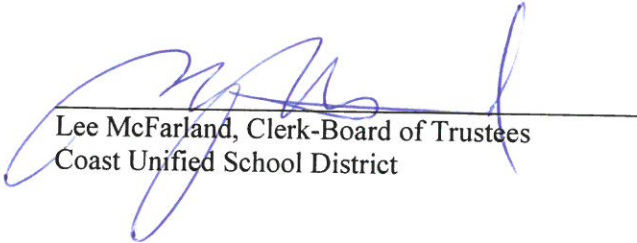
This management restructure will allow the board to eliminate two management positions and consolidate them into a single position, resulting in a savings of approximately \$90,000. We anticipate adopting layoff resolutions eliminating these two positions early next year.

The Board is excited to announce Carrie Brown’s promotion and we look forward to working with her in her new role.”

ADJOURNMENT

The meeting adjourned at 8:55 p.m.

Respectfully submitted,



Lee McFarland, Clerk-Board of Trustees
Coast Unified School District

Date: 11/9/17