

COAST UNIFIED SCHOOL DISTRICT SAFETY COMMITTEE

JANUARY 19, 2015

The meeting was called to order by Lee Wight, Safety Coordinator.

Present

Carrol Adams
Sarah Joller
Lee Wight
Sally Thompson
Grant Phillips
Carrie Brown
Mary Stenbeck

Absent

Mike Lant
Annie Lachance
Garth Maijala

The Minutes from the December 15th, 2015, meeting were approved. A motion was made by Carrie Brown to approve the minutes, and seconded by Carrol Adams. The minutes were approved by member vote.

Budget Report

	BEGINNING BALANCE	EXPENSE	BALANCE
Credit Funds	\$1,394.00	\$000.00	\$1,394.00
Discretionary Funds	\$2,576.73	\$623.27	\$1,953.46
Premium Rebate	\$6,218.00	\$778.60	\$5,439.40
Grant Fund	\$0,000.00	\$000.00	\$000.00
District Match	<u>\$5,165.24</u>	<u>\$71.93</u>	<u>\$5,093.31</u>
Balances	\$15,353.97	\$1,473.80	\$13,880.17

Budget Expenditures

Current Expenses	\$664.48
Previous Expenses	\$809.32
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Year to Date Expenses	\$1,473.80

There were no changes to the budget.

Per Lee, the 2015-2016 SIPE Safety Grant Funding Request was approved for the entire application amount, \$4,694.38

Old Business

- a. Quotes Approved by Committee
 - i. More Prepared - Classroom Lockdown Kits - Standard, qty-51, for all Sites, Price-\$2,061.29 – **Received – Delivery in Process**
 - ii. McMaster-Carr - Hard Hats, qty-3, CGS, SLMS, CUHS, Price-\$30.18 – **Delivered to Sites**
 - iii. Safety Max - Red Backpacks and Safety Vests, CGS, SLMS, Price-\$50.25 – **Received but not yet Delivered to Sites**
 - iv. School Nurse Supply, Inc. - CPR Resuscitator Masks and Nursing Supplies, for all sites, Price-\$2,508.89 – **Received but not yet Delivered to Sites**

New Business

- a. Quotes for Committee Vote
 - v. Safety Max -One Red Backpack, CGS, Price-\$16.45
 - vi. McMaster-Carr -Three Megaphones, CGS, LHS, CUHS, Price-\$203.79

Carrol Adams approved, Carrie Brown Seconded.

- b. Quotes Requested for Office Chairs & Keyboard Trays
 - i. Tri County Office Furniture
 - ii. EC West
 - iii. Russco
 - iv. Sierra School Equipment Company

Safety Incentive Program

Caught in the Act – Lee Wight, nominated by Carrol Adams
Clean Workspace – Tim May, nominated by Carrol Admas
On-line Training – Carrol Adams
On-line Monthly Topic SIPE Quiz – Larry Frost

Accidents or Near Hit Misses

Students – CUHS - Student ran into post while not looking where he was going – student had beanie too low.
Staff – Grounds Employee – Repetitive Motion Injury from using the lawnmower - employee out for a few more days.

Drills, Emergency Preparedness, Programs and Written Procedures

- a. District wide safety inspection was completed over winter break.
- b. LHS Fire Drill – Weather Permitting

Next Meeting: February 16, 2016 – Support Services – Maintenance & Operations Bldg.

Adjournment: 3:39 PM - Motion by Carrie Brown, seconded by Sally Thompson