

COAST UNIFIED SCHOOL DISTRICT SAFETY COMMITTEE

AGENDA OCTOBER 25, 2016

1. Call Meeting to Order

2. Roll Call

Carrie Brown	_____	Annie Lachance	_____
Carrol Adams	_____	Lee Wight	_____
Patti Stroh	_____	Mike Lant	_____
Mary Stenbeck	_____	Garth Maijala	_____
Grant Phillips	_____	Christina Lawson	_____

3. Approval of Meeting Minutes from September 27, 2016

4.

Budget Report

	BEGINNING BALANCE	EXPECTED REVENUES 2016-2017	EXPENSE	ENDING BALANCE
Credit Funds	\$2,363.41			
Discretionary Funds	\$3,356.96			
Premium Rebate	\$8,776.29			
Grant Fund	\$000.00			
District Match	<u>\$4,638.76</u>			
Balances	\$19,135.42			

5. Old Business

a. Committee Vote for Chair (Freedom Task Chair **\$501.50**)/Keyboard Tray (Standard w/Mouse Platform **\$162.00**) - **Delivered and Installed** /Sit to Stand Desk (Quickstand Light **\$424.50**) at CGS for **Lisa Stevens** based on SIPE Workstation Evaluation and Note from Doctor – **Installed and Removed by M&O Staff. Lisa did not like the product because it took too much of her office space. Garth with SIPE is scheduled to meet with her on 9/28 at CGS to re-visit her work station and come up with a better plan.**

b. Grant Program – Sarah Emailed Applications, Due Date 10/31, Vote 11/15. Have safety needs been identified?

c. CPR – Does Thom have a date for this?

d. Crowd Control Barriers – Discussion of findings.

6. New Business

a. New Account Clerk 2: Bonnie Davis

b. Request for Portable LED Solar Lighting Tower to provide for safety and security for bus yard.

c. Parking Permit Signs for high school campus.

d. National Safety Conference update.

7. Safety Incentive Program

- a. Emailed Safety Incentive Programs Flyer to all Staff
- b. Emailed Monthly Safety Topic w/SIPE Quiz – No Responses Received
- c. Drawing

8. Accidents or Near Hit Misses

Students

- a. High school student broke thumb/hand “horsing around”
- b. High school student tripped and fell

Staff

NONE

9. Drills, Emergency Preparedness, Programs and Written Procedures

Great California ShakeOut – All sites, with the exception of Santa Lucia, participated in this drill on October 20. Santa Lucia did their drill earlier in the month. Both drills went well.

10. Hazardous Condition Report

NONE

11. Next Meeting – November 15 at 3:30 pm – Support Services – Maintenance & Operations Bldg.

12. Adjournment