

COAST UNIFIED SCHOOL DISTRICT SAFETY COMMITTEE

AGENDA JANUARY 19, 2015

1. Call Meeting to Order

2. Roll Call

Carrie Brown	_____	Annie Lachance	_____
Carrol Adams	_____	Lee Wight	_____
Sarah Joller	_____	Mike Lant	_____
Mary Stenbeck	_____	Garth Maijala	_____
Grant Phillips	_____	Sally Thompson	_____

3. Approval of Meeting Minutes from December 15, 2015

4.

<u>Budget Report</u>	BEGINNING BALANCE	EXPENSE	BALANCE
Credit Funds	\$1,394.00	\$000.00	\$1,394.00
Discretionary Funds	\$2,576.73	\$623.27	\$1,953.46
Premium Rebate	\$6,218.00	\$778.60	\$5,439.40
Grant Fund	\$0,000.00	\$000.00	\$000.00
District Match	<u>\$5,165.24</u>	<u>\$71.93</u>	<u>\$5,093.31</u>
Balances	\$15,353.97	\$1,473.80	\$13,880.17

5.

Budget Expenditures

Current Expenses	\$664.48
Previous Expenses	\$809.32
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Year to Date Expenses	\$1,473.80

6. Old Business

a. Quotes Approved by Committee

- i. More Prepared - Classroom Lockdown Kits - Standard, qty-51, for all Sites, Price-\$2,061.29 – **Received – Delivery in Process**
- ii. McMaster-Carr - Hard Hats, qty-3, CGS, SLMS, CUHS, Price-\$30.18 – **Delivered to Sites**
- iii. Safety Max - Red Backpacks and Safety Vests, CGS, SLMS, Price-\$50.25 – **Received but not yet Delivered to Sites**
- iv. School Nurse Supply, Inc. - CPR Resuscitator Masks and Nursing Supplies, for all sites, Price-\$2,508.89 – **Received but not yet Delivered to Sites**

7. New Business

a. Quotes for Committee Vote

- i. Safety Max -One Red Backpack, CGS, Price-\$16.45
- ii. McMaster-Carr -Three Megaphones, CGS, LHS, CUHS, Price-\$203.79

b. Quotes Requested for Office Chairs & Keyboard Trays

- i. Tri County Office Furniture
- ii. EC West
- iii. Russco
- iv. Sierra School Equipment Company

8. Safety Incentive Program
 - a. Emailed Safety Incentive Programs Flyer to all Staff
 - b. Emailed Monthly Safety Topic w/SIPE Quiz
 - c. Drawing

9. Accidents or Near Hit Misses
 - Students – CUHS - Student ran into post while not looking where he was going
 - Staff – Grounds Employee – Repetitive Motion Injury

10. Drills, Emergency Preparedness, Programs and Written Procedures
 - a. District wide safety inspection was completed over winter break.
 - b. LHS Fire Drill – Weather Permitting

11. Next Meeting: February 16, 2016 – Support Services – Maintenance & Operations Bldg.

12. Adjournment