

COAST UNIFIED SCHOOL DISTRICT SAFETY COMMITTEE

DECEMBER 15, 2015

The meeting was called to order by Lee Wight, Safety Coordinator.

Present

Annie Lachance
Carrol Adams
Sarah Joller
Lee Wight
Sally Thompson
Grant Phillips
Carrie Brown
Mary Stenbeck

Absent

Garth Maijala
Mike Lant

The Minutes from the December 15th, 2015, meeting were approved. A motion was made by Annie Lachance to approve the minutes, and seconded by Mary Stenbeck. The minutes were approved by member vote.

Presentation by Craig Ufferheide from Cambria CERT – Craig Ufferheide is in charge of the Emergency Response Team in Cambria and also works for the Red Cross in the San Luis Obispo and Santa Barbara areas. He has spoken with Lee regarding the Pillow Case Project, Red Cross, and the Emergency Response Team. He is working with the principal on the Teen CERT program.

Pillow Case Project – Red Cross 2nd and 3rd responders make the community aware of things that they can do to prepare for disasters. There will be another fire season and El Niño. The project is aimed at 3rd through 5th graders and teaches the younger students things that they can do to prepare for emergencies. It is affiliated with Walt Disney. Red Cross instructors teach the students to put things into their pillow cases and bring information back to their parents and work up. They work with the Red Cross out of Cambria, and they are ready to come and do training if the school is ready.

Craig provided examples of pamphlets that are distributed - one for the teachers and one for information. They have had a lot of success with this program, and they are funded to do the project here in Cambria.

Teen CERT – Craig is working with the principal. To make it successful, it needs to come from inside the school. Adult CERT will help, but they need a champion on the inside. Bob Newman is a primary teacher for this, and he is a fire fighter and too busy during fire season to teach. Fire response type skills can be taught – it's that line of training. It makes you part of the solution not part of the problem. At the end of the course, they recruit people that want to volunteer to be a part of an emergency response team. Teen CERT is a good way to get volunteers. A whole bunch of things can be helped by teens. One of our students assisted in the Teen CERT program and turned 18, and now he's an adult member of CERT. There are 5 classes – 2 a week. They are also given in Morro Bay, so if you can't make a class, you may be able to make it up in Morro Bay.

<u>Budget Report</u>	BEGINNING BALANCE	EXPENSE	BALANCE
Credit Funds	\$1,394.00	\$000.00	\$1,394.00
Discretionary Funds	\$2,576.73	\$623.27	\$1,953.46
Premium Rebate	\$6,218.00	\$778.60	\$5,439.40
Grant Fund	\$0,000.00	\$000.00	\$000.00
District Match	<u>\$5,165.24</u>	<u>\$71.93</u>	<u>\$5,093.31</u>
Balances	\$15,353.97	\$1,473.80	\$13,880.17

Budget Expenditures

Current Expenses	\$664.48
Previous Expenses	\$809.32
Year to Date Expenses	\$1,473.80

There were no changes to the budget.

Old Business

a. Funding Requests

- i. School Site: All – Skyscraper (Model 21) and Classic Ladder (Type 1A) – Grant Application Submitted December 1st, 2015
- ii. School Site: CUHS – Full-Height Safety Cabinet for Flammable Acids and Corrosives – Grant Application Submitted December 1st, 2015
- iii. School Site: DO – Ergonomic Workstation for Kathy Barnes - Not Approved/Not Submitted
- iv. School Site: SLMS – New Desk for Kendra Simmons - Garth completed the worksite evaluation, and the Grant Application was Submitted December 1st, 2015
- v. School Site: CUHS – Installation of a UL 300 Compliant Kitchen Hood Fire Suppression System - Not Approved/Not Submitted
- vi. School Site: CGS – Ergonomic Desk Chair for School Nurse who has Scoliosis - Desk Chair did not qualify for Grant Funding (value less than \$500). Since members approved purchase, Sarah submitted a purchase requisition for chair using Premium Rebate funds.
- vii. School Site: CGS – Emergency Backpacks, Safety Helmet, and Emergency Vest – District Match Funds – Sarah obtained quote from vendor
- viii. School Site: CGS – CPR Resuscitator Mask – Adult & Child for Each Classroom – District Match Funds – Sarah obtained quote from vendor
- ix. Lockdown/First Aid Kits for all Classrooms at CUHS. Lee/Sarah went to all sites and determined what was missing or needed replacing. Sarah obtained quote from vendor.

New Business

a. Quotes for Committee Vote

- i. More Prepared - Classroom Lockdown Kits - Standard, qty-51, for all Sites, Price-\$2,061.29
- ii. McMaster-Carr - Hard Hats, qty-3, CGS, SLMS, CUHS, Price-\$30.18
- iii. Safety Max - Red Backpacks and Safety Vests, CGS, SLMS, Price-\$50.25
- iv. School Nurse Supply, Inc. - CPR Resuscitator Masks and Nursing Supplies, for all sites, Price-\$2,508.89

Carrol approved, Mary seconded. All of the quotes were approved by member vote.

Mid-Coast Fire Protection - Design, Engineer and Install New Kitchen Fire Suppression System, CUHS Kitchen, Price-\$3,450.00 – Annie will take the quote back to the DO to see if they can fund half.

Safety Incentive Program

Caught in the Act – Danielle Narzisi, nominated by Mary Stenbeck
Clean Workspace – Emily Mills, nominated by Mary Stenbeck
On-line Training – Carrol Adams
Fall Newsletter Trivia Questions – Marcia Betrue
On-line Monthly Topic SIPE Quiz – Dave Bidwell

Accidents or Near Hit Misses

Students – Typical sprains from sports
Staff – Maintenance injury from lifting a box. Staff member is off of work and hopefully will be back soon.

Drills, Emergency Preparedness, Programs and Written Procedures

- a. District wide safety inspection will be completed by the end of December during the break.

Next Meeting: January 19, 2016 – Support Services – Maintenance & Operations Bldg.

Adjournment – 3:51 PM